



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, April 21, 2025 - 6:00 PM

R. Finn Smith
Commissioner - District 1
Joseph D. Calderón
Commissioner - District 4

Sam D. Cobb, Mayor
Christopher R. Mills
Commissioner - District 2
Dwayne Penick
Commissioner - District 5

Larron B. Fields
Commissioner - District 3
Don R. Gerth
Commissioner - District 6

AGENDA

City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio and
View Online at www.hobbsnm.org

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the April 7, 2025, Regular Commission Meeting (*Jan Fletcher, City Clerk*)

PROCLAMATIONS AND AWARDS OF MERIT

2. Proclamation Proclaiming the Month of April, 2025, as "FAIR HOUSING MONTH" in the City of Hobbs (*Sam Cobb, Mayor*)
3. Recognition of City Employees - Milestone Service Awards for the Month of April, 2025 (*Manny Gomez, City Manager*)
 - 5 years - Tiawan Smith, Hobbs Police Department

- 5 years - Bianca Bojorquez, Hobbs Police Department
- 10 years - Chad Littlejohn, Communications Department

PUBLIC COMMENTS (Citizens who wish to speak must sign the Public Comment Registration Form located in the Commission Chamber prior to the beginning of the meeting.)

CONSENT AGENDA (The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)

4. Resolution No. 7606 - Authorizing the Adoption of Required Community Development Block Grant (CDBG) Annual Certifications and Commitments (*Anthony Henry, City Engineer*)
5. Resolution 7607 - Review and Approve the Final Plat for a Subdivision of Land on North Dal Paso Street and the Future Intersection of Millen Drive (*Todd Randall, Assistant City Manager*)

DISCUSSION

6. Presentation of Hobbs Fire Department 2024 Annual Report (*Mark Doporto, Fire Chief*)

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

7. Resolution No. 7608 - Adopting Budget Adjustment #4 for Fiscal Year 2024-2025 (*Deb Corral, Assistant Finance Director*)
8. Resolution No. 7609 - Authorizing an Allocation of Lodgers' Tax to Fund Various Events for FY 2025 (*Toby Spears, Finance Director*)
9. Consideration of Approval of Replacement of the Eagle Intelligence Center Video Wall System with Activu Corporation in the Amount of \$474,851.69 (*Steven Blandin, PD IT Administrator*)

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

10. Next Meeting Dates:

City Commission Regular Meetings:

- Monday, May 5, 2025, at 6:00 p.m.
- Monday, May 19, 2025, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9200 at least 72 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the City Clerk's Office if a summary or other type of accessible format is needed.



CITY OF HOBBS
STAFF SUMMARY FORM

MEETING DATE:
April 21, 2025

SUBJECT: Minutes of the April 7, 2025, Regular Commission Meeting

DEPT OF ORIGIN: City Clerk

DATE SUBMITTED: 4/16/2025

SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

Minutes of the regular Commission meeting held on April 7, 2025.

Fiscal Impact:

N/A

Attachments:

April 7, 2025 - Minutes

Recommendation:

Motion to approve the minutes.

Approved By:

Jan Fletcher, City Clerk 4/16/2025

Manny Gomez, City Manager 4/16/2025

Minutes of the regular meeting of the Hobbs City Commission held on Monday, April 7, 2025, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico. This meeting was also broadcast via Livestream on the City's website at www.hobbsnm.org.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner R. Finn Smith
Commissioner Chris Mills
Commissioner Larron B. Fields
Commissioner Joseph D. Calderón
Commissioner Don Gerth

Absent: Commissioner Dwayne Penick

Also present: Manny Gomez, City Manager
Todd Randall, Assistant City Manager
Medjine Desrosiers-Douyon, Deputy City Attorney
August Fons, Police Chief
Adam Marinovich, Deputy Fire Chief
Shawn Williams, Fire Marshal
Anthony Henry, City Engineer
Reanna Alarcon, Communications Director
Chad Littlejohn, Marketing Coordinator
Nichole Lawless, Library Director
Bryan Wagner, Parks and Open Spaces Director
Lou Maldonado, Parks Superintendent
Matt Hughes, Rockwind Superintendent
Doug McDaniel, Recreation Director
Tim Woomer, Utilities Director
Toby Spears, Finance Director
Deborah Corral, Assistant Finance Director
Nicholas Goulet, Human Resources Director
Tracy South, Assistant Human Resources Director
Christa Belyeu, I.T. Director
Julie Nymeyer, Executive Assistant
Jan Fletcher, City Clerk
Rose Galavez, Assistant Deputy City Clerk
Alyxandra Salas, City Clerk Record Specialist
75 citizens

Invocation and Pledge of Allegiance

Commissioner Fields delivered the invocation and Commissioner Mills led the Pledge of Allegiance.

Approval of Minutes

Commissioner Calderón moved the minutes of the regular meeting of February 18, 2025, to be approved as written. Commissioner Gerth seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Calderón yes, Fields yes, Gerth yes, Cobb yes. The motion carried.

Proclamations and Awards of Merit

Mayor Cobb proclaimed Monday, April 7, 2025, as "ALFREDO HERNANDEZ DAY" in honor of Mr. Alfredo Hernandez and his outstanding accomplishments for being named the NMAA State Diving Co-Champion, marking the third consecutive year a Hobbs diver has claimed the state diving title. The Mayor presented the proclamation to Mr. Hernandez and acknowledged his dedication to the Hobbs High School Swimming and Diving Team and expressed the City of Hobbs' best wishes for continued success to both Mr. Hernandez and the team.

Coach Cynthia Calderon stated Alfredo is now a sophomore, and he is working diligently to be successful for the coming year.

Mayor Cobb proclaimed Monday, April 7, 2025, as "HOBBS EAGLES CO-ED CHEERLEADERS DAY" for the New Mexico Class 5A Co-Ed Spirit State Championship. He stated the Hobbs Eagles Co-Ed Cheerleaders have gained the respect and admiration of their peers and others across the State and have proven their exceptional skills and teamwork by winning the New Mexico Class 5A Co-Ed Spirit State Championship title for the fourth time. He recognized the leadership of all of the coaches, Ms. Cassey Sudweekes, Ms. Renee Gritz, Ms. Behya Boyle, and Ms. Erika Valdez-Betsch.

Mayor Cobb proclaimed the week of April 13 - 19, 2025, as "NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK". He recognized the men and women in the field of Public Safety Telecommunications whose diligence and professionalism keep our City and citizens safe. He presented the proclamation to Ms. Angela Martinez, LCCA Director.

Public Comments

Ms. Kay Hannum, Chairman of the Friends of the Library, encouraged the community to participate in National Library Week which will take place from April 6 – 12, 2025. She stated a variety of activities will be held at the Library with details posted on both the Friends of the Library and Hobbs Public Library Facebook pages. She also announced the Friends of the Library Store will be open daily, offering featured items at half price. She invited citizens to visit the Library and take part in the festivities. Additionally, she reminded the public that National Librarian Day is April 16, 2025.

Ms. Hannum concluded by expressing gratitude for the City's wonderful library, praising its exceptional staff and outstanding Director.

Consent Agenda

Mayor Cobb explained the process for the consent agenda which is reserved for items which are routine when the agenda is lengthy. He stated any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.

Commissioner Calderón moved for approval of the following Consent Agenda item(s):

Resolution No. 7598 - Authorizing the Deletion of Three Hundred Eighty-Five (385) Computers from the City's Public Inventory

Resolution No. 7599 - Authorizing the Deletion of Three (3) Copiers from the City's Public Inventory

Resolution No. 7600 - Authorizing the Mayor to Execute a Grant Agreement Amendment No. 2 with the State of New Mexico Department of Transportation CN: L200557

Resolution No. 7601 - Authorizing the Mayor to Execute a Grant Agreement Amendment No. 1 with the State of New Mexico Department of Transportation for CN: LP20037

Resolution No. 7602 - Re-Establishing the City of Hobbs Public Art Initiative and Public Art Committee

Commissioner Mills seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolutions and supporting documentation are attached and made a part of these minutes.

Discussion

LEDA Application - Icon Cinema Entertainment (Jennifer Grassham, President and CEO, Economic Development Corporation of Lea County)

Ms. Jennifer Grassham, President and CEO of the Economic Development Corporation of Lea County (EDC), presented a proposal for a new entertainment venue to be located south of the CORE. She noted that Mr. Stetson Snell of Icon Cinema Entertainment is available via phone to participate in the discussion and address any questions related to the development. She stated Icon Cinema is projected to meet the required minimum of \$1.5 million in annual gross revenue

subject to New Mexico Gross Receipts Tax. The total estimated construction cost of the venue is approximately \$16 million with anticipated annual sales revenue of around \$6 million. She stated the proposed entertainment venue will feature nine luxury recliner movie screens, a large-scale arcade, a laser tag arena, and duckpin bowling. She emphasized the EDC believes this type of development will complement existing City assets such as the CORE and the baseball and softball complex—facilities that already attract significant out-of-town visitors. The addition of this venue is expected to further enhance the appeal of the area to both residents and tourists.

Mr. Stetson Snell stated this proposed development is intended to complement existing attractions such as the CORE, the ball fields, and the local restaurant scene, helping to fill a current gap in entertainment options within Hobbs. He emphasized the project will deliver a first-class, family-friendly entertainment center for the community. He also noted the existing single cinema in Hobbs is no longer sufficient to meet the growing demand as the population of Hobbs and surrounding areas continues to increase.

Ms. Grassham provided a photograph of an area of a map where the venue will be located, south of the CORE, with a conceptual outlay which leaves space for additional retail development if need be.

In response to Commissioner Smith's inquiry, Mr. Snell stated they do their own version of IMAX called ICONIC which is the same size as an IMAX screen with enhanced laser projection. It gives the same experience but without having to be tied to an IMAX license, which means only an IMAX film can be played on that screen during that time of a movie release.

In response to Mayor Cobb's question, Mr. Snell stated the construction would be \$16 million dollars as discussed earlier and as far as job creation, there would be some seasonal positions available as well as long-term positions, from as much as 30 to 50 employees at any given time.

In response to Commissioner Smith's inquiry regarding a timeline of when it will be open, Mr. Snell stated that as long as they can get approval from USDA, they can potentially have it open in about 15 months from that time.

Mr. Manny Gomez, City Manager, explained that today's discussion is the first step in the process. The next step would be to move the matter into an ordinance, followed by a third meeting where the final ordinance would be presented along with a Participation Agreement. He noted the final step is expected to occur during the second meeting in May.

Commissioner Gerth stated he believes this is a wonderful step in drawing people into town with new amusements.

Commissioner Fields shared that he has had discussions with various community members regarding activities for youth. He noted there are limited options available for kids in the community and this initiative would provide them with more opportunities to engage and stay active locally.

Mayor Cobb thanked Ms. Grassham and Mr. Snell for their presentation.

Action Items

Resolution No. 7603 - Accepting and Approving the Fiscal Year 2024 Audit Presented by MacIen Enriquez, Hinkle + Landers, P.C., Certified Public Accountants

Mr. Toby Spears, Finance Director, stated the FY 2024 Audit has been concluded and will be presented by the City's Auditors, Mr. McClen Enriquez of Hinkle + Landers.

Mr. McClen Enriquez introduced himself as the Senior Audit Manager overseeing the 2024 City of Hobbs Audit. Through the use of a PowerPoint presentation, he began by explaining the scope of the audit and the objectives behind it. The goal of the audit, he stated, is to provide clear and objective financial information to the Mayor, the Commission, management, and the general public. Mr. Enriquez then presented the audit results, which concluded with a clean, unmodified opinion on both the financial statements and the federal awards. He highlighted that the City qualified as a low-risk auditee meaning there were no audit findings reported in the last two audit periods. However, he noted that this status is expected to change in 2025 due to new audit findings from the past year, which are attributed to key turnover within the Finance Department. He reviewed some of these findings and explained how they impacted the audit results.

1. Accounts Receivable Reporting and Tracking
2. Non-Compliance with Federal Filing Requirements
3. PERA Withholdings
4. Capital Asset Tracking and Depreciation Reporting

In response to Commissioner Smith's question, Mr. Spears clarified the balances are recorded as of June 30th. Mr. Enriquez stated the tracking of the reporting is not yet fully defined, but generally, it follows a specific method to ensure proper tracking and transparency.

Regarding the audit findings, Mr. Spears stated he and his team are working diligently to correct these findings. He stated the court findings will take a little while longer to address as they are needing specific software to go forward with that process.

In further response to Commissioner Smith's inquiry, Mr. Spears and Mr. Enriquez stated it is still too early to determine. However, they clarified that, in short, the robustness of the response will not impact the determination moving forward.

There being no further discussion, Commissioner Smith moved to approve Resolution No. 7590 as presented. Commissioner Mills seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Gerth, Cobb yes. The motion carried. A copy of the resolution and supporting documentation are attached.

Resolution No. 7604 - Repealing and Replacing Resolution No. 5640 to Modify the Retiree Health Insurance Plan Restricting New Entrants for Employees Hired or Rehired on and after July 1, 2025, to Both the Subsidy Amounts Paid for by the City and Entrance Into the Existing City Sponsored Retiree Health Plan

Mr. Nicholas Goulet, Human Resources Director, clarified the proposal under consideration would not impact any current employees or retirees. He explained the proposed change would impact the eligibility of individuals hired or re-hired on or after July 1, 2025.

Mr. Goulet noted that, under current policy, Tier 2 PERA retirees must complete 25 years of service for Public Safety or 30 years of service for General employees to retire from the City of Hobbs. The proposed resolution would remove the option for those hired on or after July 1, 2025, to join the City-sponsored retiree health care plan upon retirement. He stated according to a legal opinion provided by the Deputy City Attorney, the City of Hobbs has a current obligation to provide retiree health insurance to our current employees and current retirees but does not have an obligation to provide the same coverage to future employees hired on or after July 1, 2025.

Mr. Goulet provided a historical overview of the City's retiree health care program, and stated in August 1990, the City of Hobbs opted out of the New Mexico Retiree Health Care Act, and in 1991, the City decided to implement its own retiree healthcare program. That program was revised in 2008 to include a 30% subsidy cap—the portion of the cost covered by the City. In 2011, the City adjusted the program again, in which the 30% subsidy cap was removed, and it installed continuous years of service and tiered percentages based on years of service. This is the current guidelines for retiree health care today.

Mr. Goulet referenced the most recent evaluation of the City's retiree health care program liability, as outlined in the "Other Post-Employment Benefits (OPEB)" report, which estimates the liability at \$27.6 million. He emphasized the cost of providing health insurance to employees and retirees has seen double-digit percentage increases over the past several years. This year alone, costs rose by approximately 30%, or about \$2 million, not including additional increases aimed at rebuilding reserves.

He further explained that as a self-funded entity, the City has continued to see rising claim costs. While reserves have been used as a subsidy to help offset these costs, the fund is being rapidly depleted. In an effort to preserve the integrity of the program

for current employees and retirees, the City must consider changes that will help manage future costs and obligations.

There being no discussion, Commissioner Fields moved to approve Resolution No. 7604 as presented. Commissioner Gerth seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Gerth yes, Cobb yes. The motion carried. A copy of the resolution and supporting documentation are attached.

Consideration of Approval of Bid No. 1616-25 to Furnish a Site Dumper for the Parks and Open Spaces Department Cemetery Division and Recommendation to Accept the Bid by Southwest JCB of Las Cruces in the Amount of \$94,750.00

Mr. Bryan Wagner, Parks and Open Spaces Director, stated the Cemetery Department has been researching equipment to modernize and improve the efficiency of cemetery operations. Through their research, they identified equipment that will enhance burial procedures and other cemetery functions. Three bids were received from local vendors, with Southwest JCB offering the lowest bid. He recommended the purchase of a site dumper which will improve safety during excavation and the removal/replacement of soil after interments. He noted the current dump truck used for these tasks is difficult to maneuver between rows of headstones. The new site dumper features a swiveling box which rotates 180° allowing the operator to face the debris bed directly and navigate more easily between rows.

In response to Commissioner Smith's inquiry, Mr. Wagner clarified that while the site dumper cannot lift material high enough to dump into a dump truck, they plan to retain the dump truck as a backup for the time being. Additionally, he noted they have a backhoe and a mini excavator available to load material into a dump truck, if necessary.

There being no further discussion, Commissioner Gerth moved to approve Bid No. 1616-25 and accept the bid by Southwest JCB of Las Cruces in the amount of \$94,750.00 to furnish a Site Dumper for the Parks and Open Spaces Department Cemetery Division as presented. Commissioner Smith seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Gerth yes, Cobb yes. The motion carried. A copy of the supporting documentation is attached.

PUBLIC HEARING: Resolution No. 7605 - Regarding the Transfer of Ownership of Liquor License No. DIS-000978 from Hobbs Oil Patch Inn, LLC, to AVM Liquor, LLC, d/b/a AVM Hobbs Family Located at 501 North Marland, Hobbs, New Mexico

Ms. Medjine Desrosiers-Douyon, Deputy City Attorney, stated this is a public hearing regarding the transfer of ownership of a dispenser liquor license from Hobbs Oil Patch Inn, LLC, to AVM Liquor, LLC, doing business as AVM Hobbs Family, located at 501

North Marland, Hobbs, New Mexico. She noted the application was received by the City Clerk's Office on October 1, 2024, and confirmed the City published notice of the hearing in the Hobbs News-Sun on March 6, 2025, and March 20, 2025, and that all parties had been properly notified by certified mail. She then inquired if there were any interested parties in the audience, either for or against the transfer of the liquor license.

Mr. Robbie Roberts, owner of the existing liquor license at the Hobbs Oil Patch Inn, LLC, was present and came forward.

Mr. Victor Bakta, Mr. Mike Bakta, and Mr. Andy Bakta came forward as representatives of AVM Liquor, LLC.

Ms. Jan Fletcher, City Clerk, administered the witness oath to Mr. Victor Bakta.

Ms. Desrosiers-Douyon asked a series of questions regarding the liquor license application submitted by AVM Liquor, LLC. In response to Ms. Desrosiers-Douyon's question, Mr. Bakta stated he received preliminary approval from the New Mexico Regulation and Licensing Department for the license transfer. In response to Ms. Desrosiers-Douyon's question, Mr. Bakta stated the proposed location is at 501 N. Marland in Hobbs and the premises is not within 300 feet of a school, church or military installation. In response to Ms. Desrosiers-Douyon's question, Mr. Bakta stated he received a letter from the City and is aware there is no zoning in Hobbs. In further response to Ms. Desrosiers-Douyon's final question, Mr. Bakta stated he is not aware of any facts or concerns that would affect the public health, safety, or morals of Hobbs if this license were to be approved.

There being no further discussion, Commissioner Calderón moved to approve Resolution No. 7605 for transfer of ownership of Liquor License No. DIS-000978 from Hobbs Oil Patch Inn, LLC, to AVM Liquor, LLC, d/b/a AVM Hobbs Family Located at 501 North Marland as requested. Commissioner Mills seconded the motion and roll call vote was recorded as follows: Smith yes, Mills yes, Fields yes, Calderón yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolution and supporting documentation are attached.

Comments by City Commissioners, City Manager

Mr. Gomez took a moment to reflect on the memory of Dr. Steven McCleery, who recently passed away. He described Dr. McCleery as a man of exceptional intellect, unwavering character, and a deep passion for his community. He emphasized that Dr. McCleery's legacy as both an educator and a family man will never be forgotten. Mr. Gomez noted that Dr. McCleery did not just lead; he united people to work together for the greater good, always making those around him feel valued, respected and important. He expressed it is difficult to fully capture the profound sense of loss he and his family feel, as Dr. McCleery was not only a leader, but also a friend, a

mentor, and a shining example of living with purpose. He concluded by stating that it was a privilege to have known him, and that Dr. McCleery's legacy will continue to inspire all.

Commissioner Mills announced that on Friday, April 11, 2025, the Children, Youth, and Family Department, along with the Guidance Center, will be hosting an event called Glow Blue Against Child Abuse at his home. He stated the event will feature food, vendors, and games, all aimed at raising awareness about child abuse and providing attendees with the opportunity to meet the staff and individuals involved with these organizations.

Commissioner Fields acknowledged the serious challenges facing ongoing efforts to ensure that Hobbs remains a safe and thriving community. He reiterated that addressing issues such as dilapidated homes, overgrown weeds, and abandoned vehicles is a primary goal, not only for himself and District 3, but also for his constituents and fellow Commissioners. He commended the City of Hobbs Code Enforcement Division for their excellent work, noting that their dedication and hard efforts have not gone unnoticed. He also highlighted other concerns that are causing frustration among residents and neighboring communities. He urged the public to report any instances of illegal dumping or property maintenance issues to Code Enforcement. He emphasized that by working together, the community can create a cleaner, safer environment for everyone. He concluded by thanking the citizens of Hobbs for their continued support in helping to raise awareness of initiatives aimed at building a brighter future for the City.

Mayor Cobb proposed the idea of an anonymous tip line, allowing individuals to report illegal dumping in the City while maintaining their confidentiality.

Commissioner Smith also extended his condolences to the McCleery family. He shared that Mr. McCleery was both a mentor and a friend to his family, and his heart goes out to all of them during this difficult time.

Mayor Cobb expressed that the loss of Mr. Steve McCleery is a deeply personal one for him. He noted that many of the successes at NMJC and the CORE would not have been possible without Mr. McCleery's leadership efforts and contributions.

Mayor Cobb noted there was recently another activation of the Safe Haven Baby Box located at 300 E. White Street at Fire Station #1. He reminded the public that this is a fully anonymous location where a child can be safely surrendered, with no questions asked, ensuring that all parties involved remain completely anonymous.

ADJOURNMENT

There being no further business or comments, Commissioner Calderón moved that the meeting adjourn. Commissioner Gerth seconded the motion and the vote was

recorded as follows: Smith yes, Mills yes, Calderón yes, Gerth yes, Cobb yes. The motion carried and the meeting adjourned at 7:15 p.m.

SAM COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Office of the Mayor
Hobbs, New Mexico

PROCLAMATION

WHEREAS, fair and equal housing is a right guaranteed to all Americans; and

WHEREAS, the principle of fair and equal housing is a fundamental human entitlement; and

WHEREAS, all citizens have the right to live where they choose within their financial means; and

WHEREAS, people must not be denied housing because of race, color, religion, sex, national origin, handicap or family status; and

WHEREAS, we must, as individuals, assure equal access to housing for all in our communities; and

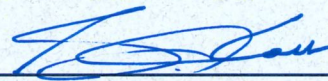
WHEREAS, the City of Hobbs acknowledges the importance of assuring fair and equal treatment to all citizens;

NOW, THEREFORE, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim April, 2025 as,

“FAIR HOUSING MONTH”

in the City of Hobbs.

IN WITNESS WHEREOF, I have hereunto set my hand this 21st day of April, 2025, and cause the seal of the City of Hobbs to be affixed hereto.



SAM D. COBB, Mayor

ATTEST:



JAN FLETCHER, City Clerk



April Milestones 2025

5 Years

Tiawan Smith	Police Officer	04/06/2020
Bianca Bojorquez	IPRA Coodinator	04/20/2020

10 Years

Chad Littlejohn	Marketing/Ret Coord.	04/27/2015
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CITY OF HOBBS

STAFF SUMMARY FORM

MEETING DATE:
April 21, 2025

SUBJECT: Resolution No. 7606 - Authorizing the Adoption of Required Community Development Block Grant (CDBG) Annual Certifications and Commitments

DEPT OF ORIGIN: Engineering

DATE SUBMITTED: 4/10/2025

SUBMITTED BY: Anthony Henry, City Engineer

Summary:

Citizen Participation Plan:

The City certifies its commitment to citizen participation by preparing and adopting a Citizen Participation Plan that includes ways to encourage public input using various methods to reach the public and assures that citizens are provided reasonable notice and timely access to local meetings, per the Open Meetings Act (NMSA 1978, Chapter 10, Article 15)

Fair Housing:

The City certifies its commitment to the Fair Housing Act of 1968 to affirmatively further fair housing, which prohibits discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing on the basis of race, color, religion, sex, disability, familial status, or national origin.

Residential Anti-Displacement and Relocation Assistance Plan:

The City certifies its compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, whose purpose is to provide uniform, fair, and equitable treatment for persons whose real property is acquired or for persons displaced as a result of a CDBG-funded project or activity.

Section 3:

The City certifies its commitment to Section 3, a provision of the Housing and Urban Development (HUD) Act of 1968, which requires recipients of certain HUD financial assistance, to the greatest extent feasible, to provide job training, employment, and contracting opportunities for low and very low-income residents in connection with projects and activities in their community.

Procurement:

The City certifies its compliance with the federal procurement code (24 CFR Part 85.36), New Mexico Procurement Code (§13-1-120 NMSA 1978) and the City's Procurement Code by adopting a procurement policy for CDBG projects.

Fiscal Impact:

Community Development Block Grant projects are an important source of revenue to upgrade low and moderate income areas in the City.

Attachments:

Resolution - CDBG Annual Certification and Commitments 2025

Exhibit 1-Z (Citizen Participation Plan, Fair Housing Self-Assessment, Residential

Recommendation:

To make a motion to approve the Resolution for the Mayor to adopt the CDBG Annual Certificaitons and Commitments

Approved By:

Anthony Henry, City Engineer	4/10/2025
Toby Spears, Finance Director	4/10/2025
Medjine Desrosiers-Douyon, Deputy City Attorney	4/10/2025
Manny Gomez, City Manager	4/11/2025

CITY OF HOBBS

RESOLUTION NO. 7606

A RESOLUTION AUTHORIZING ADOPTION OF THE REQUIRED
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL
CERTIFICATIONS AND COMMITMENTS (2025)

WHEREAS, municipalities, counties or other entities that accept Community Development Block Grant (CDBG) funds must adopt certain required federal regulations; and

WHEREAS, the City of Hobbs (hereinafter referred to as the Grantee) wishes to ensure compliance with federal regulations by adopting the following required certifications and commitments:

Citizen Participation certifies its commitment to citizen participation by preparing and adopting a Citizen Participation Plan that includes ways to encourage public input using various methods to reach the public and assures that citizens are provided reasonable notice and timely access to local meetings, per the Open Meetings Act (NMSA 1978, Chapter 10, Article 15)

Fair Housing certifies its commitment to the Fair Housing Act of 1968 to affirmatively further fair housing, which prohibits discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing on the basis of race, color, religion, sex, disability, familial status, or national origin

Residential Anti-Displacement & Relocation Assistance certifies its compliance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, whose purpose is to provide uniform, fair, and equitable treatment for persons whose real property is acquired or for persons displaced as a result of a CDBG-funded project or activity

Section 3 certifies its commitment to Section 3, a provision of the Housing and Urban Development (HUD) Act of 1968, which requires recipients of certain HUD financial assistance, to the greatest extent feasible, provide job training, employment, and contracting opportunities for low and very low income residents in connection with projects and activities in their community.

Procurement certifies its compliance with federal procurement code (24 CFR Part 85.36), New Mexico Procurement Code (§13-1-120 NMSA

1978) and the City of Hobbs Procurement Code by adopting a procurement policy for CDBG projects.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be, and hereby is, authorized to adopt the above CDBG certifications and commitments that must be adopted annually.

PASSED, ADOPTED AND APPROVED at a duly called and convened regular meeting of the governing body of the City of Hobbs this 21st day of April, 2025.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

EXHIBIT 1-Z

CDBG FEDERAL REQUIREMENTS

CITIZEN PARTICIPATION REQUIRED ELEMENTS

In accordance with the 1987 revisions to the Housing and Community Development Act and in an effort to further encourage citizen participation, CITY OF HOBBS has prepared and adopted this Citizen Participation Plan.

Objective A

CITY OF HOBBS will provide for and encourage citizen participation within its area of jurisdiction, with particular emphasis on participation by persons of low and moderate income. *Action items:*

1. *Adopt and circulate an Open Meetings Resolution which provides citizens with reasonable notice of county/municipality upcoming meetings, actions and functions.*
2. *Develop press releases on county/municipality meetings, actions and hearings, and circulate to newspapers, radio and television media.*
3. *Develop and maintain listing of groups and representative of low and moderate income persons, and include on mailing lists of announcements, notices, press releases, etc.*

Objective B

CITY OF HOBBS will provide citizens with reasonable and timely access to local meetings, information and records relating to the proposed and actual use of CDBG funds. *Action items:*

1. *Public notices, press releases, etc., should allow for a maximum length of notice to citizens.*
2. *Appropriate information and records relating to the proposed and actual use of CDBG funds must be available upon request to all citizens. Personnel and income records may be exempted from these requirements.*
3. *Meetings, hearing, etc., should be conducted at times and locations conducive to public attendance, e.g., evenings, Saturdays.*

Objective C

CITY OF HOBBS will provide technical assistance to groups and representatives of low and moderate income persons that request assistance in developing proposals. *Note: the level and type of assistance is to be determined by the county/municipality. Action items:*

1. *Low and moderate income groups should be advised that technical assistance, particularly in the area of community development, is available from the county/municipality upon request.*
2. *Document technical assistance provided to such groups and has documentation available for review.*

Objective D

CITY OF HOBBS will provide a minimum of two public hearings to obtain citizen participation and respond to proposals and questions at all stages of the Community Development Block Grant Program. *Action items:*

1. *Advise citizens of the CDBG program objectives, range of activities that can be applied for and other pertinent information.*
2. *Conduct a minimum of two public hearings:*
 - a. *One public hearing will be held to advise citizens of the program objectives and range of activities that can be applied for, and to obtain the citizen's views on community development and housing needs, to include the needs of low and moderate income people. This hearing will take place prior to the selection of the project to be submitted to the state for CDBG funding assistance.*
 - b. *A second public hearing will be held to review program performances, past use of funds and make available to the public its community development and housing needs, including the needs of low and moderate income families, and the activities to be undertaken to meet such needs.*
3. *Publish public hearing notices in the non-legal section of newspapers or in other local media. Evidence of compliance with these regulations will be provided with each CDBG application, i.e., hearing notice minutes of public meetings, list of needs and activities to be undertaken, etc. Amendments to goals, objectives and applications are also subject to public participation.*

Objective E

CITY OF HOBBS will provide timely written answers to written complaints and grievances within 15 working days where practical. *Action items:*

1. *Adopt complaint handling procedures or policies to insure that complaints or grievances are responded to within 15 days, if possible.*
2. *Allow for appeal of a decision to a neutral authority.*
3. *File a detailed record of all complaints or grievances and responses in one central location with easy public access.*

Objective F

CITY OF HOBBS will identify how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of residents can be reasonably expected to participate. *Action items:*

1. *Identify areas where large majorities of non-English speaking persons reside and make appropriate provisions when issues affecting these areas are to be discussed at public meetings, hearings, etc. Appropriate provisions will include having interpreters available at the meeting and having briefing material available in the appropriate language.*
2. *Maintain records/rosters of public hearing attendees and proceedings to verify compliance with this objective.*

FAIR HOUSING REQUIRED ELEMENTS

A resolution of the _____ CITY COMMISSION _____ of the _____ CITY _____ of _____ HOBBS _____, adopting a fair housing policy, making known its commitment to the principle of fair housing, and describing actions it shall undertake to affirmatively further fair housing.

WHEREAS; the Housing and Community Development act of 1974 as amended requires that all applicant for Community Development Block Grants funds certify that they shall affirmatively further fair housing; and

WHEREAS; the Civil Rights Act of 1968 (commonly known as the Federal Fair Housing Act) and the Fair Housing Amendments Act of 1988 declare a national policy to prohibit discrimination in the sale, rental, leasing and financing of housing or land to be used for the construction of housing or in the provision of brokerage services, on the basis of race, color, religion, sex, disability, familial status or national origin; and

WHEREAS; fairness is the foundation of the American system and reflects traditional American values; and

WHEREAS; discriminatory housing practices undermine the strength and vitality of America and its people;

NOW, THEREFORE, BE RESOLVED THAT the _____ CITY COMMISSION _____ of the _____ CITY _____ of _____ HOBBS _____ hereby wish all persons living, working, doing business in or traveling through this _____ CITY _____ to know that: discrimination in the sale, rental, leasing, and financing of housing or land to be used for construction of housing, or in the provision of brokerage services on the basis of race, color, religion, sex, handicap, familial status or national origin is prohibited by Title VIII of the Fair Housing Act Amendments of 1988; and that it is the policy of the _____ CITY _____ of _____ HOBBS _____ to implement programs, within the constraints of its resources, to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, handicap, familial status or national origin; and within available resources the _____ CITY _____ of _____ HOBBS _____ will assist all persons who feel they have been discriminated against in housing issues on the basis of race, color, religion, sex, handicap, familial status or national origin to seek equality under existing federal and state laws to file a complaint with the New Mexico Attorney General's Office or the U.S. Department of Housing and Urban Development; and that the _____ CITY _____ of _____ HOBBS _____ shall publicize this Resolution and thereby encouraging owners of rental properties, developers, builders and others involved with housing to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances; and that the _____ CITY _____ of _____ HOBBS _____ shall undertake the following actions to affirmatively further fair housing:

(List all such actions to include: mailing copies of this resolution to the real estate community, banks, developers, community organizations and local media; posting copies of this resolution at identified locations; distributing flyers; sponsoring schools)

1. FAIR HOUSING PROCLAMATION - CITY COMMISSION APRIL 2025
2. Poster and Proclamation displayed at City Hall
3. Water Bill to Resident - Fair Housing Statement and web-page reference
4. City of Hobbs Web-Page - Fair Housing w/ Links
 - * Office of Fair Housing Website
 - * Fair Housing Equal Opportunity for All
 - * Equal Housing Poster (English / Spanish)
5. Fair Housing Coloring Books in City Hall Lobby Area (Engineering Dept.)

RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE REQUIRED ELEMENTS

I. Background/Introduction

Section 104(d) of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5304(d)(4)), Section 105(b)(16) of the Cranston-Gonzalez National Affordable Housing Act (42 U.S.C. 12705(b)(16)), and implementing regulations at 24 CFR Part 42, specify that a grantee under the Community Development Block Grant (CDBG) must certify that it has in effect and is following a “residential Anti-displacement and relocation assistance plan” (Plan). As a CDBG grantee, _____ CITY OF HOBBS _____ must certify to State of New Mexico Department of Finance and Administration Local Government Division that it has and is following such a Plan.

The Plan must include three components: 1) one-for-one replacement requirements for lower-income housing units, 2) relocation assistance, and 3) a description of the steps _____ CITY OF HOBBS _____ will take to minimize displacement.

II. Activities Covered by the Plan

All activities involving the use of CDBG funds that cause displacement as a direct result of demolition or conversion of a lower-income dwelling are subject to the requirements specified in the Plan. Activities for which funds are first obligated on or after September 30, 1988 are subject to the requirements specified in the Plan, without regard to the source year of the funds.

III. Uniform Relocation Act

The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA) govern displacement that directly results from acquisition, rehabilitation, or demolition of real property when federal funds are used. _____ CITY OF HOBBS _____’s Residential Anti-displacement and Relocation Assistance Plan is in no way intended to supersede the URA. CDBG assisted activities may still be subject to the requirements of the URA.

IV. One-for-One Replacement Units

All occupied and vacant occupiable lower-income dwelling units that are demolished or converted to a use other than as lower-income dwelling units in connection with an assisted activity must be replaced with comparable lower-income units. Replacement lower-income dwelling units may be provided by any governmental agency or private developer and must meet the following requirements:

- A. The units must be located within _____ CITY OF HOBBS _____ to the extent feasible, the units shall be located within the same neighborhood as the units replaced

- B. The units must be sufficient in number and size to house no fewer than the number of occupants who could have been housed in the units that are demolished or converted. The number of occupants who could have been housed in the units shall be in accordance with applicable local housing occupancy codes. The units may not be replaced with smaller units (e.g., a 2-bedroom unit with two 1-bedroom units), unless CITY OF HOBBS has provided information demonstrating that such a proposed replacement is consistent with the needs assessment contained State of New Mexico Department of Finance and Administration Local Government Division HUD-approved Consolidated Plan.
- C. The units must be in standard condition and must at a minimum meet Section 8 Program Housing Quality Standards. Replacement lower-income units may include units brought from a substandard condition to standard condition if: 1) no person was displaced from the unit; and 2) the unit was vacant for at least 3 months before execution of the agreement between CITY OF HOBBS and the property owner.
- D. The units must initially be made available for occupancy at any time during the period beginning 1 year before the recipient makes public the information required under Section F below and ending 3 years after the commencement of the demolition or rehabilitation related to the conversion.
- E. The units must be designed to remain lower-income dwelling units for at least 10 years from the date of initial occupancy. Replacement lower-income dwelling units may include, but are not limited to, public housing or existing housing receiving Section 8 project-based assistance
- F. Before CITY OF HOBBS enters into a contract committing it to provide CDBG funds for any activity that will directly result in the demolition of lower-income dwelling units or the conversion of lower-income dwelling units to another use, CITY OF HOBBS must make public and submit in writing to State of New Mexico Department of Finance and Administration Local Government Division the following information:
- 1 A description of the proposed assisted activity;
 - 2 The location on a map and number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than for lower-income dwelling units as a direct result of the assisted activity;
 - 3 A time schedule for the commencement and completion of the demolition or conversion;
 - 4 The location on a map and the number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units. If such data is not available at the time of the submission to State of New Mexico Department of Finance and Administration Local Government Division, the submission shall identify the general location on an area map and the approximate number of dwelling units by size, and information identifying the specific location and number of dwellings units by size shall be submitted and disclosed to the public as soon as it is available;
 - 5 The source of funding and time schedule for the provision of replacement dwelling units;
 - 6 The basis for concluding that each replacement unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and
 - 7 Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the needs assessment contained in

the State of New Mexico Department of Finance and Administration Local
Government Division Consolidated Plan.

- G. The one-for-one replacement requirements may not apply if HUD determines, based on objective data, that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within _____ CITY OF HOBBS _____. In making such a determination, State of New Mexico Department of Finance and Administration Local Government Division will consider such factors as vacancy rates, numbers of lower-income units in _____ CITY OF HOBBS _____ and the number of eligible families on the Section 8 waiting list.

V. Relocation Assistance

Each lower-income person who is displaced as a direct result of CDBG assisted demolition or conversion of a lower-income dwelling shall be provided with relocation assistance.

Relocation assistance includes advisory services and reimbursement for moving expenses, security deposits, credit checks, other moving expenses, including certain interim living costs, and certain replacement housing assistance.

Displaced persons have the right to elect, as an alternative to the benefits described in this Plan, to receive benefits under the URA, if they determine that it is in their best interest to do so. The following relocation assistance shall be available to lower-income displacement persons:

- A. Displaced lower-income persons will receive the relocation assistance required under 49 CFR 24, Subpart C (General Relocation Requirements) and Subpart D (Payment for Moving and Related Expenses) whether the person elects to receive assistance under the URA or the assistance required by CDBG regulations. Relocation notices must be distributed to the affected persons in accordance with 49 CFR 24.203 of the URA;
- B. The reasonable and necessary cost of any security deposit required to rent the replacement dwelling unit and for credit checks required to rent or purchase the replacement dwelling unit;
- C. Actual reasonable out-of-pocket costs incurred in connection with temporary relocation, including moving expenses and increased housing costs, if:
 - 1. The person must relocate temporarily because continued occupancy of the dwelling unit constitutes a substantial danger to the health or safety of the person or the public; or
 - 2. The person is displaced from a lower-income dwelling unit, none of the comparable replacement units to which the person has been referred qualifies as a lower-income dwelling unit, and a suitable lower-income dwelling unit is scheduled to become available through one-for-one replacement requirements
- D. Replacement Housing Assistance. Displaced persons are eligible to receive one of the following two forms of replacement housing assistance:
 - 1. Each person shall be offered rental assistance equal to 60 times the amount necessary to reduce the monthly rent and estimated average monthly cost of

utilities for a replacement dwelling to the “Total Tenant Payment”, as determined under 24 CFR 813.107. All or a portion of this assistance may be offered through a certificate or housing voucher for rental assistance under the Section 8 program.

Where Section 8 assistance is provided to the displaced person,

CITY OF HOBBS must provide the person with referrals to comparable units whose owners are willing to participate in Section 8 program to the extent that cash assistance is provided, it will be provided in installments.

2. In lieu of the housing voucher, certificate or cash assistance described above, the person may elect to receive a lump sum payment allowing them to secure participation in a housing cooperative or mutual housing association. This lump sum payment shall be equal to the capitalized value of 60 monthly installments of the amount that is obtained by subtracting the

“Total Tenant Payment”, as determined under 24 CFR 813.107, from the monthly cost of rent and average monthly cost of utilities at a comparable replacement dwelling unit. To compute the capitalized value, the installments shall be discounted at the rate of interest paid on passbook savings in a federally insured financial institution conducting business within CITY OF HOBBS.

Displaced lower-income tenants shall be advised of their right to elect relocation assistance pursuant to the URA and the regulations at 49 CFR 24 as an alternative to the relocation assistance available under CDBG regulations.

VI. Eligibility for Relocation Assistance

A lower-income person is eligible for relocation assistance if they are considered to be a “displaced person” as defined in 24 CFR 42.305. A displaced person means a lower-income person who, in connection with an activity assisted under the CDBG program, permanently moves from real property or permanently moves personal property from real property as a direct result of demolition or conversion of a lower-income dwelling.

For purposes of this definition, a permanent move includes a move made permanently and:

- A. After notice by the owner to move from the property, if the move occurs on or after the date of the submission of a request to CITY OF HOBBS for CDBG assistance that is later approved for the requested activity; or
- B. After notice by the owner to move from the property, if the move occurs on or after the date of the initial official submission to HUD of the consolidated plan under 24 CFR Part 91 describing the assisted activity; or
- C. Before the dates described in A & B above, if CITY OF HOBBS or State of New Mexico Department of Finance and Administration Local Government Division determines that the displacement was a direct result of conversion or demolition in connection with a CDBG assisted activity; or
- D. By a tenant-occupant of a dwelling unit, if any one of the following three situations occurs:
 1. The tenant moves after execution of the CDBG agreement covering the acquisition, rehabilitation or demolition and the move occurs before the tenant is

provided written notice offering the tenant the opportunity to lease and occupy a suitable, decent, safe and sanitary dwelling in the same building/complex upon completion of the project under reasonable terms and conditions, including a monthly rent and estimated average monthly utility costs that do not exceed the greater of the tenant's monthly rent before such agreement, or the total tenant payment as determined under 24 CFR 813.107 if the tenant is lower-income, or 30 percent of gross household income if the tenant is not lower-income.

2. The tenant is required to relocate temporarily, does not return to the building/complex, and either is not offered payment for all reasonable out-of-pocket expenses incurred in connection with the temporary relocation, or other conditions of the temporary relocation are not reasonable.
3. The tenant is required to move to another dwelling unit in the same building/complex but is not offered reimbursement for all reasonable out-of-pocket expenses incurred in connection with the move, or other conditions of the move are not reasonable.

If the displacement occurs on or after the appropriate date described in A & B above, the lower-income person is not eligible for relocation assistance if:

- A. The person is evicted for cause based upon a serious or repeated violation of the terms and conditions of the lease or occupancy agreement, violation of applicable federal, State or local law, or other good cause, and the CITY OF HOBBS determines that the eviction was not undertaken for the purpose of evading the obligation to provide relocation assistance;
- B. The person moved into the property on or after the date described in A & B above after receiving written notice of the expected displacement; or
- C. CITY OF HOBBS determines that the displacement was not a direct result of the CDBG assisted activity and the State of New Mexico Department of Finance and Administration Local Government Division concurs with this determination.

VII. Minimizing Displacement

The CDBG regulations regarding the demolition or conversion of lower-income dwelling units are designed to ensure that lower-income persons are provided with adequate, affordable replacement housing. Naturally, involuntary displacement should be discouraged whenever a reasonable alternative exists. Involuntary displacement is extremely disruptive and disturbing, especially to lower-income persons who do not have the means to locate alternative housing.

There are various ways that displacement can be minimized. The following are steps that will be taken to minimize the involuntary displacement of lower-income persons when CDBG funds are involved:

- A. Screening of Applications All CDBG applications will be reviewed to determine whether involuntary displacement is likely to occur. Those applications involving displacement will receive a lower priority recommendation for funding unless it can be shown that alternatives are not available.
- B. Acquisition of Property Applicants who apply for CDBG funds to acquire property for the

development of lower-income housing will be encouraged to purchase vacant land. In the case of in-fill and other projects where this is not feasible and the project involves potential displacement, the applicant shall agree to allow the displaced lower-income person(s) to occupy the new housing at an affordable rent.

Applicants who utilize CDBG funds to rehabilitate or convert a lower-income unit to a non-residential use will be required to supply replacement housing consistent with paragraph IV, as well as relocation assistance.

- C. Cost of Relocation Assistance The cost of any required relocation assistance and the provision of replacement housing will be borne by the applicant and may be paid for out of CDBG funds awarded to the project.

VIII. Definitions

- A. "Comparable replacement dwelling unit" means a dwelling unit that:
 - 1 Meets the criteria of 49 CFR 24.2(d)(1) through (6); and
 - 2 Is available at a monthly cost for rent plus estimated average monthly utility costs that does not exceed the "Total Tenant Payment" determined under 24 CFR 813.107 after taking into account any rental assistance the household would receive.
- B. "Lower-income dwelling unit" means a dwelling unit with a market rental (including utility costs) that does not exceed the applicable Fair Market Rent (FMR) for existing housing and moderate rehabilitation established under 24 CFR Part 888.
- C. "Standard condition" means units that at a minimum meet the Existing Housing Quality Standards of the Section 8 rental subsidy program.
- D. "Substandard condition suitable for rehabilitation" means units with code violations that can be brought to Section 8 Housing Quality Standards within reasonable monetary amounts.
- E. "Vacant occupiable dwelling unit" means a dwelling unit that is in a standard condition; a vacant dwelling unit that is in substandard condition, but is suitable for rehabilitation; or a dwelling unit in any condition that has been occupied (except by a squatter) at any time within the period beginning 3 months before the date of execution of the agreement by
CITY OF HOBBS covering the rehabilitation or demolition.

IX. Grievances

The CITY OF HOBBS will provide timely written answers to written complaints and grievances within 15 working days where practical. Action items:

- A. Adopt complaint handling procedures or policies to insure that complaints or grievances are responded to within 15 days, if possible.
- B. Allow for appeal of a decision to a neutral authority.
- C. File a detailed record of all complaints or grievances and responses in one central location with easy public access.

SECTION 3 PLAN REQUIRED ELEMENTS

The _____ CITY OF HOBBS _____ is committed to comply with Section 3 of the Housing and Urban Development Act of 1968. This Act encourages the use of small local businesses and the hiring of low income residents of the community.

The _____ CITY OF HOBBS _____ has appointed _____ NICHOLAS GOULET _____ as the Section 3 Coordinator, to advise and assist key personnel and staff on Section 3, to officially serve as focal point for Section 3 complaints, and as the on-site monitor of prime contractors and sub-contractors to insure the implementation and enforcement of their Section 3 plans. The approval or disapproval of the Section 3 plan is the ultimate responsibility of the _____ CITY OF HOBBS _____. Documentation of efforts will be retained on file for monitoring by the state.

Therefore, the _____ CITY OF HOBBS _____ shall:

1. Hiring
 - a. Advertise for all _____ CITY OF HOBBS _____ positions in local newspapers
 - b. List all _____ CITY OF HOBBS _____ job opportunities with the State Employment Service
 - c. Give preference in hiring to lower income persons residing in the _____ CITY OF HOBBS _____. This means that if two equally qualified persons apply and one is a resident of the _____ CITY OF HOBBS _____ and one is not, the resident will be hired
 - d. Maintain records of _____ CITY OF HOBBS _____ hiring as specified in the CDBG Resolution to Adopt CDBG Requirements (Exhibit 1-Y). Note: Chart for Section 3 Plan MUST be filled out in its entirety and updated with a CDBG grant agreement.

2. Contracting

- a. The _____ CITY OF HOBBS _____ will compile a list of businesses, suppliers and contractors located in the _____ CITY OF HOBBS _____.
- b. These vendors will be contacted for bid or quotes whenever the _____ CITY OF HOBBS _____ requires supplies, services or construction.
- c. Preference will be given to small local businesses. This means if identical bids/quotes are received from a small business located within the _____ CITY OF HOBBS _____ and one from outside the _____ CITY OF HOBBS _____, the contract will be awarded to the business located within the community.

3. Training

The CITY OF HOBBS shall maintain a list of all training programs operated by the CITY OF HOBBS and its agencies and will direct them to give preference to CITY OF HOBBS residents. The CITY OF HOBBS will also direct all CDBG sponsored training to provide preference to CITY OF HOBBS residents.

4. CDBG Contracts

All CDBG bid proposals and contracts shall include the following Section 3 language.

- a. The work to be performed under this contract is on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u. Section 3 requires that the greatest extent feasible, opportunities for training and employment be given lower income residents of the project areas, and contracts for work in connection with the project be awarded to business concerns residing in the project area.
- b. The parties to this contract will comply with the provision of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Urban Development set forth in 24 CFR and all applicable rules and orders of the Department issued there-under prior to the execution of this contract. The parties to this contract certify and agree that they are under no contractual or other disability which would prevent them from complying with these requirements.
- c. The contractor will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under the Section 3 clause, and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
- d. The contractor will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for, or recipient of federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR 135. The contractor will not subcontract with any subcontractor where it has notice or knowledge that the latter has been found in violation of regulations under 24 CFR 135, and will not let any subcontract unless the subcontractor has first provided it with the requirements of these regulations.
- e. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR 135, and all applicable rules and orders of the Department, issued thereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant or recipient, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR 135.

The CITY OF HOBBS will maintain all necessary reports and will insure that all contractors and subcontractors submit required reports.

A family who resides in CITY OF HOBBS and whose income does not exceed the income limit for the size of family as per the attached Section 8 Income Limit for CITY OF HOBBS. Information contained in our Section 3 Plan reflects the status of the CITY OF HOBBS employees regarding lower income considerations based on their salary paid by the CITY OF HOBBS.

PASSED AND ADOPTED BY THE _____ CITY COMMISSION _____ of the _____ CITY
of _____ HOBBS on this _____ 21st _____ day of _____ April, 2025 _____.

CITY Attorney

Certified By: _____ Date _____

SAM D. COBB
MAYOR

Rev 11-2020



CITY OF HOBBS

STAFF SUMMARY FORM

MEETING DATE:
April 21, 2025

SUBJECT: Resolution 7607 - Review and Approve the Final Plat for a Subdivision of Land on North Dal Paso Street and the Future Intersection of Millen Drive

DEPT OF ORIGIN: Planning

DATE SUBMITTED: 4/9/2025

SUBMITTED BY: Kristalyn Seepersad, Planning Project Manager

Summary:

The property owner is requesting to subdivide the mentioned property into 5 tracts along north Dal Paso within the ETJ ([Extraterritorial Jurisdiction](#)). The City is requesting an 80' surface/sub-surface public utility easement and to encumber the existing 50' Xcel easement for a possible future utility location. The Planning Board voted to approve a motion 4-0 on 3/18/25.

Fiscal Impact:

No Fiscal Impact to the City of Hobbs. Easement secures the section line corridor for future Millen Dr. extension

Attachments:

Quintero Subdivision Final Plat Approval RESO
1924191_Santana Quintero Subdivision_03-25-25-1
3-18-2025 minutes

Recommendation:

Staff recommends the Commission to consider approval/denial of the attached documents.

Approved By:

Todd Randall, Assistant City Manager	4/14/2025
Toby Spears, Finance Director	4/14/2025
Medjine Desrosiers-Douyon, Deputy City Attorney	4/15/2025
Manny Gomez, City Manager	4/16/2025

CITY OF HOBBS

RESOLUTION NO. 7607

**A RESOLUTION TO APPROVE THE FINAL PLAT FOR
HABITAT FOR HUMANITY SPEARS SUBDIVISION BLOCK 1**

WHEREAS, the Quintero Subdivision has been submitted for Final Plat approval; and

WHEREAS, the subdivision Final Plat was reviewed and approved by the City of Hobbs Planning Board at the Mach 18th, 2025 regular meeting.

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BOARD OF THE CITY OF HOBBS, NEW MEXICO, that

1. The City of Hobbs hereby grants Final Plat Approval for the Quintero Subdivision; and

2. The City officials and staff are directed to do any and all acts necessary to carry out the intent of this Resolution.

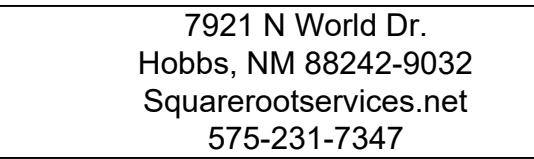
PASSED, ADOPTED AND APPROVED this 21st day of April, 2025.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

A TYPE 3A SUBDIVISION LOCATED IN THE SOUTH HALF OF THE
SOUTH HALF (S/2 S/2) OF SECTION 11, TOWNSHIP 18 SOUTH,
RANGE 38 EAST, N.M.P.M., LEA COUNTY, NEW MEXICO



PROJECT NAME:

CLIENT: Santana Quintero


PROJECT SURVEYOR:
Evan J. Pointer, PS

DRAWN BY:
Kendall Goad

OWNER:
SANTANA QUINTERO
JUAN QUINTERO

LOCATION:
SOUTH HALF (S/2) OF SECTION 11,
TOWNSHIP 18 SOUTH, RANGE 38 EAST,
N.M.P.M., LEA COUNTY, NEW MEXICO

State of New Mexico, County of Lea, I here by
certify that this instrument was filed for record on:



GRAPHIC SCALE

0 200' 400'

SCALE: 1" = 200'
(IN FEET)

N

●	Found 1/2" rebar w/ cap marked "JWSC PS 12641" unless noted otherwise
○	Set 5/8" rebar w/ cap or nail w/ washer marked "POINTER PS 29968" unless noted otherwise
□	Power pole
— — —	Section line
— X — X —	Fence line
— OHE —	Overhead electric line
BSBL	Building Setback Line
XX"XX"XX" XX,XX'	Measured bearing and distance
(XX"XX"XX" XX,XX')	Record bearing and distance

BEARINGS SHOWN HEREON ARE FROM GPS/GNSS OBSERVATIONS AND CONFORM TO THE NEW MEXICO STATE PLANE COORDINATE SYSTEM "NEW MEXICO EAST ZONE" NORTH AMERICAN DATUM OF 1983. TRUE NORTH CAN BE OBTAINED BY APPLYING A CONVERGENCE ANGLE OF 00°39'37.9" AT A 1/2" REBAR W/ CAP MARKED "JWSC PS 12641" FOR THE SOUTHEAST CORNER OF THIS TRACT, LOCATED AT N 640551.62', E 916727.19'. DISTANCES SHOWN HEREON ARE IN GROUND AND WERE OBTAINED BY APPLYING A COMBINED GRID TO GROUND SCALE FACTOR OF 1.0001136300 AT N 0.00, E 0.00.

I, EVAN J. POINTER, NEW MEXICO PROFESSIONAL SURVEYOR NO. 29968, DO HEREBY CERTIFY THAT THIS SURVEY PLAT AND THE ACTUAL SURVEY ON THE GROUND UPON WHICH IT IS BASED WERE PERFORMED BY ME OR UNDER MY DIRECT SUPERVISION; THAT I AM RESPONSIBLE FOR THIS SURVEY; THAT THIS SURVEY MEETS THE MINIMUM STANDARDS FOR SURVEYING IN NEW MEXICO; AND THAT IT IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

EVAN J. POINTER, N.M.P.S. 29968

DATE _____

SHEET:
1 of 1

SU - 101

C:\Users\Kgoad\OneDrive - squarerootservices.net\Project Folder\24191 Santana Quintero N. Dal Paso Subdivision\Survey\DWG\24191 Santana Quintero Subdivision.dwg 3/25/2025 1:58 PM

4) Review and Approve the request to subdivide a property located off of Dal Paso Street. The Property Owner is requesting a type 3A subdivision located in the South half of the South half (S2/S2) of Section 11, Township 18 South, Range 38 East.

Mr. Randall stated this is a request for a subdivision off Dal Paso Street, classified as a type 3 subdivision. He stated this development would extend Millen Drive. Currently, Millen Drive extends for about half a mile, but there is no connection between Fowler Street and what would be Denver City Highway. Mr. Randall stated the subdivision falls along a section line where an Xcel Energy substation is already located.

Mr. Randall explained that the proposed subdivision consists of more than three lots. As part of the approval, the City has planned an 80-foot-wide right-of-way for a future roadway. He noted that the developer has dedicated a portion of Denver City Highway, which is a positive step for public infrastructure. Additionally, an existing Xcel easement runs along the southern boundary of the property. City staff has requested that an 80-foot-wide easement be dedicated for a future collector roadway. This easement will serve as a corridor for both subsurface and surface public infrastructure, accommodating dry utilities, public water, and sewer systems. Given the presence of a designated waterway, Mr. Randall emphasized the importance of maintaining the easement as a public infrastructure corridor. This ensures that if infrastructure relocation becomes necessary in the future, the financial responsibility will be appropriately assigned. He also stated that on the north side of the subdivision, the easement will remain as close to the section line as possible.

In response to Mr. Hicks's question, Mr. Randall stated there are some uncertainties regarding the width of the existing Xcel easement, whether it is 30 feet or 50 feet. Regardless, the proposed infrastructure easement will overlay it, ensuring adequate space for future development.

Mr. Kesner acknowledged that this plan allows for the future extension of Millen Street, which has been a long-standing concern. Mr. Randall stated discussions with the County have also focused on solidifying major corridor connections, particularly along section line roadways. Mr. Randall stated this subdivision could serve as an opportunity to support those efforts.

With no further discussion, Mr. Ramirez made a motion to approve the request for a type 3A subdivision located in the south half of the South half (S2/S2) of Section 11, Township 18 South, Range 38 East, seconded by Mr. Clay. The vote on the motion was 4-0 and the motion carried.

5) Review and Approve the preliminary plat approval for the proposed South 40 Subdivision.

Mr. Randall stated this is the South 40 Subdivision preliminary plat discussion, including an agreement for the lift station. He explained that the goal is to accommodate the developers so they can proceed, pending approval by the County Planning Board. Presenting the overall



CITY OF HOBBS

STAFF SUMMARY FORM

MEETING DATE:
April 21, 2025

SUBJECT: Resolution No. 7608 - Adopting Budget Adjustment #4 for Fiscal Year 2024-2025

DEPT OF ORIGIN: Finance

DATE SUBMITTED: 4/7/2025

SUBMITTED BY: Deb Corral, Assistant Finance Director

Summary:

The fiscal budget of the City of Hobbs is adopted by resolution, and reviewed and approved by the Department of Finance & Administration. The budget is prepared before the beginning of the fiscal year. As such, from time to time, it becomes necessary to adjust the budget for items not contemplated at the time of its preparation or for issues that arise during the fiscal year.

Enclosed is budgetary adjustment #4 for the current year. A summary of the funds adjusted is attached to this resolution. After the Commission approves this adjustment, it must be forwarded to the Department of Finance & Administration for approval.

Fiscal Impact:

- Total Expense increase: \$2,689,839.89
- Total Revenue increase: \$ 598,950.50
- Budgeted ending cash balance: \$99,272,724.02 for all funds.
- This budget adjustment includes inter-fund transfers
- General fund reserve is reduced from 58% to 56%

Attachments:

Budget Adjustment #4 - Resolution
BAR #4 exhibit

Recommendation:

Motion to approve the resolution.

Approved By:

Toby Spears, Finance Director

4/11/2025

Toby Spears, Finance Director

4/11/2025

Medjine Desrosiers-Douyon, Deputy City Attorney	4/11/2025
Manny Gomez, City Manager	4/14/2025

CITY OF HOBBS

RESOLUTION NO. 7608

BUDGETARY ADJUSTMENT #4
FISCAL YEAR 2024-2025

WHEREAS, the fiscal budget for the City of Hobbs is prepared, reviewed, and approved prior to the beginning of the fiscal year; and

WHEREAS, from time to time it becomes necessary to adjust the budget due to items not contemplated at the time it is prepared; and

WHEREAS, included in this budgetary adjustment total revenue has increased by \$598,950.50, total expense has increased by \$2,689,839.89 and interfund transfers are included.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the herein-referenced budget adjustments be approved.

BE IT FURTHER RESOLVED BY THE GOVERNING BODY of the City of Hobbs, New Mexico, that the budgetary adjustments be subject to the approval of the Department of Finance and Administration of the State of New Mexico and that a copy of this Resolution is forwarded to their office in Santa Fe, New Mexico, for approval.

PASSED, ADOPTED, AND APPROVED this 21st day of April, 2025.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

City of Hobbs BAR #4
FY25 Fund Summary
Commission Meeting Date: 04/21/25

		Beginning Cash	Total Revenue	Interfund Transfer	Total Expenditures	Ending Cash	
001	GENERAL	90,245,294.77	74,413,458.83	(8,661,000.62)	100,249,026.87	55,748,726.11	56%
002	LAND ACQUISITION	830,648.61	100,000.00		100,000.00	830,648.61	
General Fund Subtotal		91,075,943.38	74,513,458.83	(8,661,000.62)	100,349,026.87	56,579,374.72	
110	LOCAL GOV CORR	843,654.10	192,500.00		536,000.00	500,154.10	
120	POLICE PROTECTION	25,765.23	210,500.00		236,265.23	-	
130	P D N (parif, drug, narcotics)	1,918.75	-		-	1,918.75	
150	COPS GRANT	-	-		-	-	
160	RECREATION (CORE)	1,000.00	1,804,000.00	4,313,813.98	6,115,087.98	3,726.00	
170	OLDER AMERICAN	1,000.00	305,756.66	1,094,830.05	1,387,736.06	13,850.65	
180	GOLF	1,000.10	1,074,000.00	3,487,352.84	4,561,352.94	1,000.00	
190	CEMETERY	1,000.00	224,425.00	1,063,424.20	1,287,849.20	1,000.00	
200	AIRPORT	911,916.58	226,000.00	-	394,500.00	743,416.58	
210	LEGISLATIVE APPROPRIATIONS	1,000.00	12,329,450.28	-	11,086,233.11	1,244,217.17	
220	INTERGOVERNMENTAL GRANTS	18,766,442.92	3,240,307.50	-	22,002,591.29	4,159.13	
230	LODGERS' TAX	1,701,057.56	1,825,000.00	(849,395.45)	1,278,776.68	1,397,885.43	
240	LG ABATEMENT FUND (OPIOID)	150,746.81	435,294.00	-	435,294.00	150,746.81	
250	CANNABIS EXCISE TAX FUND	1,632,106.50	950,000.00	-	27,000.00	2,555,106.50	
270	PUBLIC TRANSPORTATION	1,000.00	2,765,403.01	400,000.00	1,773,397.34	1,393,005.67	
280	FIRE PROTECTION	1,914,962.81	740,000.00	-	1,400,608.95	1,254,353.86	
290	EMER MEDICAL SERV	3,659.62	14,763.00	-	14,763.00	3,659.62	
300	2022 Retention LER	-	712,500.00	-	712,500.00	0.00	
310	LEDA	3,361,696.47	-	-	3,361,696.47	-	
320	2023 Recruitment LER	75,717.65	375,000.00	-	450,717.65	(0.00)	
330	CORRECTION RECRUITMENT	-	225,000.00	-	225,000.00	-	
340	FIREFIGHTER RECRUITMENT	-	225,000.00	-	225,000.00	-	
Special Revenue Subtotals		29,395,645.10	27,874,899.45	9,510,025.62	57,512,369.89	9,268,200.28	
370	COMM DEVE CONST	1,000.00	750,000.00	283,344.79	1,033,344.79	1,000.00	
460	BEAUTIFICATION IMPROVEMENT	1,538,849.89	1,500,000.00	670,000.00	3,004,408.00	704,441.89	
480	STREET IMPROVEMENTS	5,573,428.38	2,726,250.00		7,005,475.23	1,294,203.15	
490	CITY COMM. IMPROVEMENTS	12,477,719.58	2,800,000.00	(4,338,562.26)	-	10,939,157.32	
Capital Project Subtotals		19,590,997.85	7,776,250.00	(3,385,217.47)	11,043,228.02	12,938,802.36	
510	UTILITY BOND	45.00	-	307,004.32	307,004.32	45.00	
530	WASTEWATER BOND	1,989,842.96	-	2,442,796.31	2,442,796.31	1,989,842.96	
Debt Service Subtotals		1,989,887.96	-	2,749,800.63	2,749,800.63	1,989,887.96	
100	SOLID WASTE	3,011,066.81	8,700,000.00		8,615,108.72	3,095,958.09	
440	JOINT UTILITY EXTENSIONS CAPITAL PROJECT	1,000.00	250,000.00	2,536,192.47	2,786,192.47	1,000.00	
600	JOINT UTILITY	1,000.00	-	8,250,027.29	8,250,027.29	1,000.00	
610	JOINT UTILITY CONST	1,000.00	525,000.00	11,844,050.83	12,369,050.83	1,000.00	
620	WASTE WATER PLANT CONST	6,319,679.26	1,323,158.55	11,602,587.97	19,244,425.78	1,000.00	
630	JOINT UTILITIY - WASTEWATER	1,000.00	-	7,071,337.69	7,071,337.69	1,000.00	
650	JOINT UTILITIY INCOME - WASTEWATER	12,253,708.45	8,970,000.00	(21,116,721.97)	42,000.00	64,986.48	
660	JOINT UTILITY INCOME	10,991,910.71	10,205,000.00	(20,460,966.98)	-	735,943.73	
680	METER DEPOSIT RES	1,629,863.07	300,000.00		300,000.00	1,629,863.07	
690	INTERNAL SUPPLY	71,747.98	225,000.00	59,884.54	284,000.00	72,632.52	
Utility Subtotals		34,281,976.28	30,498,158.55	(213,608.16)	58,962,142.78	5,604,383.89	
640	MEDICAL INSURANCE	1,797,055.78	8,526,923.00	(1,159,000.00)	8,528,859.00	636,119.78	
670	WORKERS COMP TRUST	1,287,796.57	1,104,683.00		1,137,523.00	1,254,956.57	
740	INSURANCE - RISK	5,432,955.01	1,750,188.00		3,218,371.00	3,964,772.01	
Internal Service Subtotal		8,517,807.36	11,381,794.00	(1,159,000.00)	12,884,753.00	5,855,848.36	
700	MOTOR VEHICLE	4,410.83	6,000,000.00		6,000,000.00	4,410.83	
710	MUNI JUDGE BOND FUND	110,414.33	-		-	110,414.33	
720	RETIREE HEALTH INSURANCE TRUST FUND	6,648,685.39	1,092,368.00	1,159,000.00	2,251,368.00	6,648,685.39	
730	CRIME LAB FUND	74,200.55	50,000.00		50,000.00	74,200.55	
750	FORECLOSURE TRUST FUND	71.88	-		-	71.88	
770	LIBRARY TRUST	6,682.38	1,500.00		5,000.00	3,182.38	
780	SENIOR CITIZEN TRUST	5,210.94	1,000.00		1,000.00	5,210.94	
790	PRAIRIE HAVEN MEM	6,395.05	-		6,025.45	369.60	
800	COMMUNITY PARK TRUST	1,710.62	-		1,611.00	99.62	
820	EVIDENCE TRUST FUND	178,212.42	5,000.00		-	183,212.42	
830	HOBBS BEAUTIFUL	8,488.85	19,786.00		23,586.00	4,688.85	
860	RETIREE RECOGNITION	1,679.66	1,500.00		1,500.00	1,679.66	
Trust & Agency Subtotals		7,046,162.90	7,171,154.00	1,159,000.00	8,340,090.45	7,036,226.45	
Grand Total All Funds		191,898,420.83	159,215,714.83	0.00	251,841,411.64	99,272,724.02	
			598,950.50		2,689,839.89		

BAR #4 Detail

Expense									
Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #4 Request	Total Budget	Comment
001	010110	41101		CITY MANAGERS OFFICE	SALARIES	635,232.00	-	635,232.00	Reclass of Communication Admin Assistant to Communications Event Coordinator position
001	010110	41101		CITY MANAGERS OFFICE	SALARIES	635,232.00	13,140.00	648,372.00	Reclass of Marketing Coordinator to general fund
001	010110	41111		CITY MANAGERS OFFICE	FICA	44,814.69	1,005.00	45,819.69	Reclass of Marketing Coordinator to general fund
001	010110	41112		CITY MANAGERS OFFICE	PERA	99,181.87	2,010.00	101,191.87	Reclass of Marketing Coordinator to general fund
001	010130	42206		CLERKS OFFICE	RENTAL-OFFICE EQUIPMENT	6,342.56	1,585.64	7,928.20	to cover budget shortfall for postage meter lease
001	010145	41101		INFORMATION TECHNOLOGY	SALARIES	756,520.45	-	756,520.45	Change from IT Communication Specialist to IT Security Specialist - no salary change
001	010150	42203		LEGAL	DUES AND SUBSCRIPTIONS	18,335.00	13,000.00	31,335.00	transfer for Westlaw subscription
001	010150	42601		LEGAL	PROFESSIONAL SERVICES	132,000.00	(13,000.00)	119,000.00	transfer for Westlaw subscription
001	010160	42202		MUNICIPAL COURT	COMMUNICATIONS	2,400.00	6,000.00	8,400.00	change in billing for phone/internet service
001	010160	42601		MUNICIPAL COURT	PROFESSIONAL SERVICES	79,700.00	2,100.00	81,800.00	to cover off cycle billing
001	010201	41101		POLICE ADMINISTRATION	SALARIES - CERTIFIED	431,690.41	-	431,690.41	Addition of a Deputy Chief (0201) and removal of a Captain position (0204) and a Lieutenant Position (0202)
001	010208	42203		PD ANIMAL ADOPTION	DUES AND SUBSCRIPTIONS	500.00	100.00	600.00	for euthanasia license renewal
001	010208	42232		PD ANIMAL ADOPTION	SERVICE-JANITOR	22,800.00	2,500.00	25,300.00	for increase in contract price
001	010208	42601	00371	PD ANIMAL ADOPTION	HAAC SPAY & NEUTER (LONG)	-	184,410.75	184,410.75	Extension of Lea County grant - Long Spay/Neuter
001	010209	42601		PD CODE ENFORCEMENT	PROFESSIONAL SERVICES	250,000.00	300,000.00	550,000.00	to cover 10 condemnations and title reports
001	010210	42706		PD IT	EQUIPMENT UNDER 5000.00	151,500.00	95,000.00	246,500.00	\$35,000 park cameras; \$35000 intersection cameras; \$25000 camera/card access
001	010210	43006		PD IT	EQUIPMENT OVER 5000	17,576.02	(70,000.00)	(52,423.98)	Transfer to equipment under: \$35,000 for City Park Cameras; \$35,000 for Intersection Cameras
001	010220	41101		FIRE/AMBULANCE	SALARIES	6,044,762.50	(440,000.00)	5,604,762.50	transfer for fire overtime - short 9 staff
001	010220	41102		FIRE/AMBULANCE	OVERTIME	825,000.00	665,000.00	1,490,000.00	transfer of \$440,000 and \$225000 new money for Overtime
001	010220	41103		FIRE/AMBULANCE	OVERTIME - PERA	255,000.00	135,000.00	390,000.00	new money \$135000 to fund PERA overtime
001	010310	42501		LIBRARY	BUILDING AND GROUNDS	16,000.00	6,886.00	22,886.00	library furniture replacement
001	010310	43013		LIBRARY	BUILDING IMPROVEMENTS	8,409.37	3,197.00	11,606.37	gas line repair
001	010310	46326		LIBRARY	STATE GRANTS-IN-AID	10,000.00	999.00	10,999.00	unspent fy25 state grant in aid
001	010320	42204		PARKS	UNIFORMS	21,958.12	4,500.00	26,458.12	budget shortage due to employee turnover - rental uniforms not returned upon termination
001	010321	42204		SPORTS FIELDS	UNIFORMS	6,546.58	1,200.00	7,746.58	budget shortage due to employee turnover - rental uniforms not returned upon termination
001	010321	42501		SPORTS FIELDS	BUILDING AND GROUNDS	33,000.00	5,500.00	38,500.00	additional funding for unexpected events
001	010321	42514		SPORTS FIELDS	FENCE REPAIR AND MAINTEN	15,000.00	10,000.00	25,000.00	to repair fence at VMSC Baker Field damaged by wind
001	010326	42204		HARRY MCADAMS	UNIFORMS	10,480.34	2,000.00	12,480.34	budget shortage due to employee turnover - rental uniforms not returned upon termination
001	010332	41101		TEEN RECREATION	SALARIES	206,668.80	30,000.00	236,668.80	.5fte employees working .75fte created budget shortage
001	010332	41102		TEEN RECREATION	OVERTIME	3,000.00	1,000.00	4,000.00	additional overtime to cover events at the teen center
001	010332	42320		TEEN RECREATION	SPECIAL PROGRAMS PRESENT	15,000.00	(240.00)	14,760.00	transfer from special prog to fund accounts over budget
001	010332	42321		TEEN RECREATION	SPECIAL EVENTS AND PRIZES	6,375.00	40.00	6,415.00	transfer from special prog to fund accounts over budget
001	010332	42324		TEEN RECREATION	MISCELLANEOUS AND EMERG	-	200.00	200.00	transfer from special prog to fund accounts over budget
001	010335	42201		POOLS	UTILITIES	170,000.00	60,000.00	230,000.00	increased utility costs at pools & splash pads
001	010412	41101		TRAFFIC	SALARIES	156,775.90	(7,508.04)	149,267.86	transfer from salary to cover OT due to vacancies
001	010412	41102		TRAFFIC	OVERTIME	12,000.00	7,508.04	19,508.04	transfer from salary to cover OT due to vacancies

BAR #4 Detail

Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #4 Request	Total Budget	Comment
001	010412	42404		TRAFFIC	SIGNALS AND SIGNS	165,000.00	14,280.00	179,280.00	\$14,280 to cover emergency purchase of mast arm for Lovington Hwy & Mullen due to accident with an oversized truck; \$55,000 to cover changes to school area signage due to new standards
001	010412	43003		TRAFFIC	VEHICLE REPLACEMENT	45,000.00	15,000.00	60,000.00	additional fund to upgrade vehicle purchase to utility bed vehicle for traffic division
001	010412	43006		TRAFFIC	EQUIPMENT OVER 5000	147,748.19	49,240.00	196,988.19	for the purchase of new communication equipment for 15 intersections
001	010420	42208		GENERAL SVCS-GARAGE	FUEL	800,000.00	(161,963.51)	638,036.49	Transfers form fuel to other garage accounts
001	010420	42210		GENERAL SVCS-GARAGE	SERVICE/MAINT. CONTRACT	122,441.30	4,000.00	126,441.30	Bucket trucks annual inspection
001	010420	42402		GENERAL SVCS-GARAGE	VEHICLE MAINTENANCE	350,000.00	30,000.00	380,000.00	For remainder of FY25 - engine replacements
001	010420	42403		GENERAL SVCS-GARAGE	MACHINE REPAIR AND MAINT	240,000.00	30,000.00	270,000.00	For remainder of FY25
001	010420	42501		GENERAL SVCS-GARAGE	BUILDING AND GROUNDS	21,976.40	67,963.51	89,939.91	Replace existing gate with electric gate, secure shelving \$17,000; Missed carryover for electrical \$50,963.51
001	010420	43006		GENERAL SVCS-GARAGE	EQUIPMENT OVER 5000	25,000.00	30,000.00	55,000.00	Tire machine and balancer
001	010421	42202		BUILDING MAINTENANCE	COMMUNICATIONS	3,036.00	2,500.00	5,536.00	For remainder of FY25
001	010421	42302		BUILDING MAINTENANCE	TRAVEL MEALS AND SCHOOLS	3,500.00	1,500.00	5,000.00	Travel to TLG 2025 Conference
001	010421	42601		BUILDING MAINTENANCE	PROFESSIONAL SERVICES	274,174.30	(4,000.00)	270,174.30	transfers from prof service to other building mtc lines
001	010422	41101		CODE ENFORCEMENT	SALARIES	355,290.18	(25,000.00)	330,290.18	Budget for third party building inspector due to vacancy
001	010422	42601		CODE ENFORCEMENT	PROFESSIONAL SERVICES	10,000.00	25,000.00	35,000.00	Budget for third party building inspector due to vacancy
001	010423	42246		STREETS/HIGHWAYS	MODIFIED ASPHALT MATERIA	25,000.00	2,000.00	27,000.00	Cold mix material
001	010423	42344		STREETS/HIGHWAYS	SNOW AND ICE REMOVAL	8,500.00	(8,100.00)	400.00	transfer to other street line items
001	010423	42501		STREETS/HIGHWAYS	BUILDING AND GROUNDS	5,000.00	600.00	5,600.00	For remainder of FY25 - hot water heater
001	010423	42706		STREETS/HIGHWAYS	EQUIPMENT UNDER 5000.00	5,000.00	5,500.00	10,500.00	Jumping jack compactor, backpack blowers, handheld blower
001 Total							1,101,653.39		
160	164016	41101		HEALTH WELLNESS LEARN	SALARIES	2,503,489.37	-	2,503,489.37	Reclass of Lifeguard position to Core Custodian position
160	164016	41101		HEALTH WELLNESS LEARN	SALARIES	2,503,489.37	(78,140.00)	2,425,349.37	transfer from salary to fund accounts over budget \$65000; reclass of marketing coordinator to GF \$13,140
160	164016	41102		HEALTH WELLNESS LEARN	OVERTIME	27,000.00	15,000.00	42,000.00	transfer from salary to fund accounts over budget
160	164016	41111		HEALTH WELLNESS LEARN	FICA	212,220.91	(1,005.00)	211,215.91	Reclass of Marketing Coordinator to general fund
160	164016	41112		HEALTH WELLNESS LEARN	PERA	405,631.83	(2,010.00)	403,621.83	Reclass of Marketing Coordinator to general fund
160	164016	41150		HEALTH WELLNESS LEARN	SEASONAL SALARIES	144,581.00	50,000.00	194,581.00	transfer from salary to fund accounts over budget
160	164016	42303		HEALTH WELLNESS LEARN	SUPPLIES-JANITOR	45,000.00	4,000.00	49,000.00	increased need of janitorial supplies for year end
160 Total							(12,155.00)		
170	174017	41101		OLDER AMERICANS FUND	SALARIES	203,153.22	170,000.00	373,153.22	transfer allocated salary to main line item
170	174017	41101	00800	OLDER AMERICANS FUND	SALARIES	150,228.00	(110,000.00)	40,228.00	transfer allocated salary to main line item
170	174017	41101	00801	OLDER AMERICANS FUND	SALARIES	98,005.00	(60,000.00)	38,005.00	transfer allocated salary to main line item
170	174017	41102		OLDER AMERICANS FUND	OVERTIME	3,500.00	2,000.00	5,500.00	overtime for trips/activities at senior center
170	174017	42302		OLDER AMERICANS FUND	TRAVEL MEALS AND SCHOOLS	1,000.00	(41.00)	959.00	transfer to correct negative balance
170	174017	42302		OLDER AMERICANS FUND	TRAVEL MEALS AND SCHOOLS	1,000.00	(100.00)	900.00	transfer form travel to fund accounts over budget
170	174017	42302	00800	OLDER AMERICANS FUND	TRAVEL MEALS AND SCHOOLS	333.00	100.00	433.00	transfer form travel to fund accounts over budget
170	174017	42386		OLDER AMERICANS FUND	FOOD SERVICE SUPPLIES	-	266.00	266.00	transfer from food to fund account over budget
170	174017	42386	00800	OLDER AMERICANS FUND	FOOD SERVICE SUPPLIES	3,000.00	(266.00)	2,734.00	transfer from food to fund account over budget
170	174017	42386	00801	OLDER AMERICANS FUND	FOOD SERVICE SUPPLIES	315.00	(266.00)	49.00	for amazon purchase
170	174017	42601		OLDER AMERICANS FUND	PROFESSIONAL SERVICES	12,000.00	8,000.00	20,000.00	to fund increased cost of meal prep facility contract

BAR #4 Detail

Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #4 Request	Total Budget	Comment
170 Total							9,693.00		
180	184315	42202		GOLF MTC	COMMUNICATIONS	5,000.00	500.00	5,500.00	ongoing Windstream issues
180	184315	42204		GOLF MTC	UNIFORMS	12,443.72	3,000.00	15,443.72	budget shortage due to employee turnover - rental uniforms not returned upon termination
180	184315	42307		GOLF MTC	SMALL HAND TOOLS	2,500.00	200.00	2,700.00	overspent account - to bring into positive
180	184315	42340		GOLF MTC	SUPPLIES-GOLF COURSE	8,000.00	3,000.00	11,000.00	department neglected to request carryover in prior year
180	184315	42341		GOLF MTC	TOP DRESSING SUPPLIES	16,200.00	6,000.00	22,200.00	freight cost for sand well above normal
180	184315	42360		GOLF MTC	REPLACEMENT SAND - BUNKE	14,000.00	4,500.00	18,500.00	budget short due to increased costs
180	184315	42403		GOLF MTC	MACHINE REPAIR & MAINTEN	70,000.00	8,000.00	78,000.00	need for major repairs to several pieces of equipment
180	184316	41101		GOLF CLUBHOUSE	SALARIES	226,762.97	10,000.00	236,762.97	transfer unused seasonal to salary to get to year end
180	184316	41102		GOLF CLUBHOUSE	OVERTIME	8,000.00	17,000.00	25,000.00	overtime for 4th quarter fy25 line item out of budget
180	184316	41150		GOLF CLUBHOUSE	SEASONAL SALARIES	47,320.00	(10,000.00)	37,320.00	transfer unused seasonal to salary to get to year end
180	184316	42320		GOLF CLUBHOUSE	SPECIAL PROGRAMS PRESENT	3,400.00	2,255.00	5,655.00	cost of city championship not budgeted
180	184316	42501		GOLF CLUBHOUSE	BUILDING AND GROUNDS	8,500.00	1,200.00	9,700.00	additional cost of UniFirst service for end of year
180	184316	42801		GOLF CLUBHOUSE	SOFT GOODS	100,000.00	8,000.00	108,000.00	additional budget for 4th quarter fy25
180	184316	42810		GOLF CLUBHOUSE	HARD GOODS	175,000.00	18,000.00	193,000.00	additional budget for 4th quarter fy25
180 Total							71,655.00		
190	194019	42501		CEMETERY FUND	BUILDING AND GROUNDS	35,000.00	5,000.00	40,000.00	cost to repair overhead doors increased
190 Total							5,000.00		
220	224022	41119	00368	INTERGOVERNMENTAL GR	LERF - Proj. Retention Diff Dist	-	37,443.12	37,443.12	Budget for LERF distribution year 3
220	224022	41111	00368	INTERGOVERNMENTAL GR	LERF - FICA	-	2,864.38	2,864.38	Budget for LERF distribution year 3
220 Total							40,307.50		
270	274027	41102		PUBLIC TRANSPORTATION	OVERTIME	40,000.00	5,000.00	45,000.00	additional overtime for remainder of Fiscal Year
270	274027	42401		PUBLIC TRANSPORTATION	RADIO INSTRUMENTS	24,000.02	2,864.00	26,864.02	addition funds for radio replacement - quote over current budget
270 Total							7,864.00		
300	304030	41101		2022 Retention LER	SALARIES	307,777.00	(3,635.00)	304,142.00	transfer budget to workers comp
300 Total							(3,635.00)		
320	324032	41101		2023 Recruitment LER	Salaries	177,897.41	(2,063.00)	175,834.41	transfer budget to workers comp
320 Total							(2,063.00)		
600	604610	42307		WATER DISTRIBUTION	SMALL HAND TOOLS	7,250.00	2,834.00	10,084.00	excess of worn/damaged tools replaced in fy25
600	604610	42506		WATER DISTRIBUTION	WATER DISTRIBUTION	400,000.00	40,000.00	440,000.00	10 additional 3ft or taller fire hydrants \$ parts
600	604630	42336		WATER OFFICE	POSTAGE AND FREIGHT	100,000.00	6,000.00	106,000.00	To cover unanticipated deposit to mailing vendor
600 Total							48,834.00		
610	614061	44901	00094	JOINT UTILITY CONST.	WATERLINE REPLACEMENT	2,234,366.85	1,870,000.00	4,104,366.85	for award of water line bid upcoming Q4; \$1.2M transfer plus \$670K new money (funded with transfer from 660)
610	614061	44901	00095	JOINT UTILITY CONST.	NEW WATER WELL	1,176,850.61	(1,200,000.00)	(23,149.39)	for award of water line bid upcoming Q4
610 Total							670,000.00		
630	634375	42215		BIOSOLIDS	RECONDITIONING OF PUMPS	60,000.00	27,000.00	87,000.00	repair of catastrophic bearing failure on Sludge Dryer
630	634375	42371		BIOSOLIDS	BIOSOLIDS	30,000.00	25,000.00	55,000.00	Sludge disposal for extended period while waiting for parts for WWRF Sludge Dryer
630	634375	42403		BIOSOLIDS	MACHINE REPAIR AND MAINT	55,000.00	17,000.00	72,000.00	repair of catastrophic bearing failure on Sludge Dryer
630 Total							69,000.00		
Grand Total							2,006,153.89		

BAR #4 Detail

Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #4 Request	Total Budget	Comment
Expense - Workers Comp									
Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #4 Request	Total Budget	Comment
001	010100	41110		CITY COMMISSION	WORKERS COMPENSATION	267.00	134.00	401.00	Workers Comp Expense to Departments
001	010110	41110		CITY MANAGERS OFFICE	WORKERS COMPENSATION	4,980.10	2,490.00	7,470.10	Workers Comp Expense to Departments for Allocation
001	010125	41110		PLANNING	WORKERS COMPENSATION	570.00	285.00	855.00	Workers Comp Expense to Departments for Allocation
001	010130	41110		CLERKS OFFICE	WORKERS COMPENSATION	1,044.00	522.00	1,566.00	Workers Comp Expense to Departments for Allocation
001	010140	41110		FINANCE/PURCHASING	WORKERS COMPENSATION	1,756.00	878.00	2,634.00	Workers Comp Expense to Departments for Allocation
001	010145	41110		INFORMATION TECHNOLOGY	WORKERS COMPENSATION	1,909.00	955.00	2,864.00	Workers Comp Expense to Departments for Allocation
001	010150	41110		LEGAL	WORKERS COMPENSATION	617.00	309.00	926.00	Workers Comp Expense to Departments for Allocation
001	010160	41110		MUNICIPAL COURT	WORKERS COMPENSATION	773.00	387.00	1,160.00	Workers Comp Expense to Departments for Allocation
001	010161	41110		JUDGES	WORKERS COMPENSATION	303.00	152.00	455.00	Workers Comp Expense to Departments for Allocation
001	010170	41110		PERSONNEL	WORKERS COMPENSATION	1,511.00	756.00	2,267.00	Workers Comp Expense to Departments for Allocation
001	010190	41110		MOTOR VEHICLE	WORKERS COMPENSATION	901.00	451.00	1,352.00	Workers Comp Expense to Departments for Allocation
001	010201	41110		POLICE ADMINISTRATION	WORKERS COMPENSATION	7,484.00	3,742.00	11,226.00	Workers Comp Expense to Departments for Allocation
001	010202	41110		POLICE PATROL	WORKERS COMPENSATION	80,631.00	40,316.00	120,947.00	Workers Comp Expense to Departments for Allocation
001	010203	41110		POLICE CRIMINAL INVESTIGATION	WORKERS COMPENSATION	38,388.00	19,194.00	57,582.00	Workers Comp Expense to Departments for Allocation
001	010204	41110		POLICE SUPPORT	WORKERS COMPENSATION	26,878.00	13,439.00	40,317.00	Workers Comp Expense to Departments for Allocation
001	010206	41110		POLICE DETENTION-JAIL	WORKERS COMPENSATION	8,535.00	4,268.00	12,803.00	Workers Comp Expense to Departments for Allocation
001	010207	41110		POLICE SURVEILLANCE - EAS	WORKERS COMPENSATION	8,914.00	4,457.00	13,371.00	Workers Comp Expense to Departments for Allocation
001	010208	41110		PD ANIMAL ADOPTION	WORKERS COMPENSATION	5,875.00	2,938.00	8,813.00	Workers Comp Expense to Departments for Allocation
001	010209	41110		PD CODE ENFORCEMENT	WORKERS COMPENSATION	7,943.00	3,972.00	11,915.00	Workers Comp Expense to Departments for Allocation
001	010220	41110		FIRE/AMBULANCE	WORKERS COMPENSATION	181,642.00	90,821.00	272,463.00	Workers Comp Expense to Departments for Allocation
001	010310	41110		LIBRARY	WORKERS COMPENSATION	1,810.00	905.00	2,715.00	Workers Comp Expense to Departments for Allocation
001	010320	41110		PARKS	WORKERS COMPENSATION	24,585.00	12,293.00	36,878.00	Workers Comp Expense to Departments for Allocation
001	010321	41110		SPORTS FIELDS	WORKERS COMPENSATION	5,341.00	2,671.00	8,012.00	Workers Comp Expense to Departments for Allocation
001	010326	41110		HARRY MCADAMS	WORKERS COMPENSATION	10,552.00	5,276.00	15,828.00	Workers Comp Expense to Departments for Allocation
001	010330	41110		RECREATION	WORKERS COMPENSATION	6,983.00	3,492.00	10,475.00	Workers Comp Expense to Departments for Allocation
001	010332	41110		TEEN RECREATION	WORKERS COMPENSATION	1,439.00	720.00	2,159.00	Workers Comp Expense to Departments for Allocation
001	010335	41110		POOLS	WORKERS COMPENSATION	4,442.00	2,221.00	6,663.00	Workers Comp Expense to Departments for Allocation
001	010410	41110		ENGINEERING	WORKERS COMPENSATION	10,144.00	5,072.00	15,216.00	Workers Comp Expense to Departments for Allocation
001	010412	41110		TRAFFIC	WORKERS COMPENSATION	5,800.00	2,900.00	8,700.00	Workers Comp Expense to Departments for Allocation
001	010413	41110		WAREHOUSE	WORKERS COMPENSATION	313.00	157.00	470.00	Workers Comp Expense to Departments for Allocation
001	010415	41110		MAPPING	WORKERS COMPENSATION	3,495.00	1,748.00	5,243.00	Workers Comp Expense to Departments for Allocation
001	010420	41110		GENERAL SVCS-GARAGE	WORKERS COMPENSATION	8,191.00	4,096.00	12,287.00	Workers Comp Expense to Departments for Allocation
001	010421	41110		BUILDING MAINTENANCE	WORKERS COMPENSATION	9,611.00	4,806.00	14,417.00	Workers Comp Expense to Departments for Allocation
001	010422	41110		CODE ENFORCEMENT	WORKERS COMPENSATION	7,007.00	3,504.00	10,511.00	Workers Comp Expense to Departments for Allocation
001	010423	41110		STREETS/HIGHWAYS	WORKERS COMPENSATION	52,065.00	26,033.00	78,098.00	Workers Comp Expense to Departments for Allocation
001 Total							266,360.00		
160	164016	41110		HEALTH WELLNESS LEARNING	WORKERS COMPENSATION	18,858.00	9,429.00	28,287.00	Workers Comp Expense to Departments for Allocation
160 Total							9,429.00		
170	174017	41110		OLDER AMERICANS FUND	WORKERS COMPENSATION	2,023.00	1,012.00	3,035.00	Workers Comp Expense to Departments for Allocation
170	174017	41110	00800	OLDER AMERICANS FUND	WORKERS COMPENSATION	1,596.00	798.00	2,394.00	Workers Comp Expense to Departments for Allocation
170	174017	41110	00801	OLDER AMERICANS FUND	WORKERS COMPENSATION	1,041.00	521.00	1,562.00	Workers Comp Expense to Departments for Allocation
170	174017	41110	00802	OLDER AMERICANS FUND	WORKERS COMPENSATION	60.00	30.00	90.00	Workers Comp Expense to Departments for Allocation

BAR #4 Detail

Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #4 Request	Total Budget	Comment
170 Total							2,361.00		
180	184315	41110		GOLF MTC	WORKERS COMPENSATION	9,693.00	4,847.00	14,540.00	Workers Comp Expense to Departments for Allocation
180	184316	41110		GOLF CLUBHOUSE	WORKERS COMPENSATION	4,026.00	2,013.00	6,039.00	Workers Comp Expense to Departments for Allocation
180 Total							6,860.00		
190	194019	41110		CEMETERY FUND	WORKERS COMPENSATION	10,331.00	5,166.00	15,497.00	Workers Comp Expense to Departments for Allocation
190 Total							5,166.00		
270	274027	41110		PUBLIC TRANSPORTATION	WORKERS COMPENSATION	15,764.00	7,882.00	23,646.00	Workers Comp Expense to Departments for Allocation
270 Total							7,882.00		
300	304030	41110		2022 Retention LER	WORKERS COMPENSATION	7,270.00	3,635.00	10,905.00	Workers Comp Expense to Departments for Allocation
300 Total							3,635.00		
320	324032	41110		2023 Recruitment LER	WORKERS COMPENSATION	4,125.56	2,063.00	6,188.56	Workers Comp Expense to Departments for Allocation
320 Total							2,063.00		
600	604600	41110		ADMINISTRATIVE	WORKERS COMPENSATION	3,650.00	1,825.00	5,475.00	Workers Comp Expense to Departments for Allocation
600	604610	41110		WATER DISTRIBUTION	WORKERS COMPENSATION	24,265.00	12,133.00	36,398.00	Workers Comp Expense to Departments for Allocation
600	604620	41110		PRODUCTION	WORKERS COMPENSATION	7,754.00	3,877.00	11,631.00	Workers Comp Expense to Departments for Allocation
600	604630	41110		WATER OFFICE	WORKERS COMPENSATION	9,665.00	4,833.00	14,498.00	Workers Comp Expense to Departments for Allocation
600	604640	41110		METERS & SERVICE	WORKERS COMPENSATION	4,657.00	2,329.00	6,986.00	Workers Comp Expense to Departments for Allocation
600	604650	41110		LABORATORY	WORKERS COMPENSATION	5,064.00	2,532.00	7,596.00	Workers Comp Expense to Departments for Allocation
600	604685	41110		SCADA/COMPUTER OPERA	WORKERS COMPENSATION	4,218.00	2,109.00	6,327.00	Workers Comp Expense to Departments for Allocation
600 Total							29,638.00		
630	634370	41110		WASTEWATER (WWTP)	WORKERS COMPENSATION	16,898.00	8,449.00	25,347.00	Workers Comp Expense to Departments for Allocation
630 Total							8,449.00		
Grand Total - Expense Allocation							341,843.00		
670	674067	42242		WORKERS COMPENSATION	CLAIMS PAID	322,680.00	341,843.00	664,523.00	Additional budget to pay Workers Comp Claims
670	679999	30604		WORKERS COMP REVENUE	PREMIUM TRANSFERS	-	(341,843.00)	(341,843.00)	Allocation expense back to W/C fund as revenue from depts
Grand Total - Workers Comp Fund							-		
Revenue									
Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #4 Request	Total Budget	Comment
001	019999	30438		GENERAL FUND REVENUE	LEASE PAYMENTS - CITY HALL	53,400.00	(106,800.00)	(53,400.00)	original budget booked backwards
220	229999	30701	00368	INTERGOVERNMENTAL GR	LERF - PROJ. RETENTION DIFF	-	(40,307.50)	(40,307.50)	Budget for LERF distribution year 3
650	659999	30452		JOINT UTILITY WWTP INC	SEWER SALES	(7,000,000.00)	(100,000.00)	(7,100,000.00)	current receipts exceed budget
650	659999	30457		JOINT UTILITY WWTP INC	TRUNK LINE EXT. - SEWER	(50,000.00)	(10,000.00)	(60,000.00)	current receipts exceed budget
Grant Total Revenue							(257,107.50)		
Transfers									
Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #4 Request	Total Budget	Comment
001	019999	30804		GENERAL FUND REVENUE	TRANSFER TO - 18	-	74,379.12	74,379.12	
180	189999	30802		GOLF FUND REVENUE	TRANSFER FROM - 1	-	(74,379.12)	(74,379.12)	
001	019999	30805		GENERAL FUND REVENUE	TRANSFER TO - 19	-	10,166.00	10,166.00	
190	199999	30832		CEMETERY FUND REVENUE	TRANSFER FROM - 1	-	(10,166.00)	(10,166.00)	

BAR #4 Detail

Fund	Org	Obj	Proj	Dept Description	Description	Current Budget	BAR #4 Request	Total Budget	Comment
001	019999	30808		GENERAL FUND REVENUE	TRANSFER TO - 27	-	400,000.00	400,000.00	
270	279999	30834		PUBLIC TRANS REVENUE	TRANSFER FROM - 1	-	(400,000.00)	(400,000.00)	
660	669999	30824		JOINT UTILITY WATER INC	TRANSFER TO - 60	-	76,080.08	76,080.08	
600	609999	30845		WATER REVENUE	TRANSFER FROM - 66	-	(76,080.08)	(76,080.08)	
660	669999	30825		JOINT UTILITY WATER INC	TRANSFER TO - 61	-	670,000.00	670,000.00	to fund waterline bid award
610	619999	30846		JOINT UTILITY CONST REV	TRANSFER FROM - 66	-	(670,000.00)	(670,000.00)	
650	659999	30822		JOINT UTILITY WWTP INC	TRANSFER TO - 63	-	73,533.99	73,533.99	
630	639999	30844		WWTP REVENUE	TRANSFER FROM - 65	-	(73,533.99)	(73,533.99)	
Transfer Total							-		



CITY OF HOBBS

STAFF SUMMARY FORM

MEETING DATE:
April 21, 2025

SUBJECT: Resolution No. 7609 - Authorizing an Allocation of Lodgers' Tax to Fund Various Events for FY 2025

DEPT OF ORIGIN: Finance

DATE SUBMITTED: 4/10/2025

SUBMITTED BY: Toby Spears, Finance Director

Summary:

On April 9, 2025, the Lodgers' Tax Board met and recommended Lodgers' Tax Funding for the following events:

	Request Description	Amount Requested	LT Board Recommended
1	United Way of Lea County		
	*TURFS - Flag Football Bowl - June 14, 2025	\$12,000.00	\$12,000.00
2	Lea County Fair & Rodeo		
	*2025 Hispanic Heritage Celebration Night - August 1, 2025	\$104,315.00	\$104,315.00
	*2025 American Hero's Night - August 8, 2025	<u>\$104,365.00</u>	<u>\$104,365.00</u>
	TOTAL	\$208,680.00	\$208,680.00
3	Hobbs Chamber of Commerce		
	*Hobbs August Nites - August 19-30, 2025	\$23,179.77	\$23,179.77
4	Hobbs Hispano Chamber Foundation		
	*Fiestas de Septiembre - September 6, 2025	\$25,000.00	0.00 (2-1 abstain failed lack of quorum vote)
5	Hobbs Airfield Speedway		
	*Summer Melt Down No Prep #4 - July 5, 2025	\$2,500.00	\$2,500.00
		<u>\$2,500.00</u>	<u>\$2,500.00</u>
	*Flashlight Cash Days No Prep - August 2, 2025	\$5,000.00	\$5,000.00
	TOTAL		
6	Hobbs USSSA		
	*Jewelz on the Turf NIT - May 23-25, 2025	\$9,000.00	\$9,000.00
	*NM/WTX All State - August 9-10, 2025	\$9,000.00	\$9,000.00
	*Playing with the Stars Draft Tournament - August 1-3, 2025	<u>\$5,000.00</u>	<u>\$5,000.00</u>
	TOTAL	\$23,000.00	\$23,000.00
7	Permian Basin USSSA		
	*Baseball Moms are the Best - May 10-11,	\$24,988.00	\$24,988.00

	2025	\$24,988.00	\$24,988.00
	*Last Chance for Rings - July 26-27, 2025	\$49,976.00	\$49,976.00
	TOTAL		
8	Economic Development Corporation of Lea County		
	*FlyHobbs Marketing Campaign - July 1, 2025 - June 30, 2026	\$200,000.00	\$200,000.00
9	Hobbs Juneteenth Committee		
	*Hobbs Juneteenth Freedom Festival - June 20-22, 2025	\$57,287.50	\$25,000.00
10	Tru Roping Productions		
	*King of All Truck Ropings - May 3-4, 2025	\$25,000.00	\$16,600.00
	The Works Combat Academy	\$9,779.05	\$9,779.05
11	*Beatdown on Broadway - May 3, 2025		(passed by lodgers tax board < 10K)
	TOTAL	\$638,902.32	\$573,214.82

Fiscal Impact:

March 31, 2025 Estimated Unencumbered Cash Balance for the Lodgers' Tax Fund is as follows:

Security and Sanitation (15%)	\$ 0.00
Non-Profit/For Profit/Public Entity (20%)	\$ 377,900.88
City and County (40%)	\$ 1,136,258.13
Airline (25%)	\$ 414,019.55

The 2025 budgeted lodgers' tax revenues are projected to be **\$1,750,000.00**

Attachments:

Resolution -Lodgers Tax Allocation for 4-21-25 Comm Mtg
April 9, 2025 Lodgers' Tax Full Packet

Recommendation:

City staff recommends the following allocations:

- United Way of Lea County - 1 event - \$12,000.00
- Lea County Fair & Rodeo - 2 events - \$208,680.00
- Hobbs Chamber of Commerce - 1 event - \$23,179.77
- Hobbs Hispano Chamber Foundation - 1 event - \$25,000.00
- Hobbs Airfield Speedway - 2 events - \$5,000.00
- Hobbs USSSA - 3 events - \$23,000.00
- Permian Basin USSSA - 2 events - \$49,976.00
- EDC of Lea County - \$200,000.00
- Hobbs Juneteenth Committee - 1 event - \$25,000.00
- Tru Roping Productions - 1 event - \$9,800.00
- The Works Combat Academy - 1 event - \$9,779.05 (passed by Lodgers Tax Board <10K)

TOTAL RECOMMENDED FUNDING: \$591,414.82

Approved By:

Toby Spears, Finance Director	4/10/2025
Medjine Desrosiers-Douyon, Deputy City Attorney	4/10/2025
Manny Gomez, City Manager	4/11/2025

CITY OF HOBBS

RESOLUTION NO. 7609A RESOLUTION AUTHORIZING AN ALLOCATION OF
LODGERS' TAX FUNDS

WHEREAS, the Lodgers' Tax Advisory Board met on April 9, 2025, and recommended the following funding for events:

	Request Description	Amount Requested	LT Board Recommend	Commission Award
1	United Way of Lea County *TURFS - Flag Football Bowl - June 14, 2025	\$12,000.00	\$12,000.00	
2	Lea County Fair & Rodeo *2025 Hispanic Heritage Celebration Night – August 1, 2025 *2025 American Hero's Night - August 8, 2025 TOTAL	\$104,315.00 <u>\$104,365.00</u> \$208,680.00	\$104,315.00 <u>\$104,365.00</u> \$208,680.00	
3	Hobbs Chamber of Commerce *Hobbs August Nites - August 19-30, 2025	\$23,179.77	\$23,179.77	
4	Hobbs Hispano Chamber Foundation *Fiestas de Septiembre - September 6, 2025	\$25,000.00	\$0.00 Motion failed 2-1 due to abstention	
5	Hobbs Airfield Speedway *Summer Melt Down No Prep #4 - July 5, 2025 *Flashlight Cash Days No Prep - August 2, 2025 TOTAL	\$2,500.00 <u>\$2,500.00</u> \$5,000.00	\$2,500.00 <u>\$2,500.00</u> \$5,000.00	
6	Hobbs USSSA *Jewelz on the Turf NIT - May 23-25, 2025 *NM/WTX All State - August 9-10, 2025 *Playing with the Stars Draft Tournament – August 1-3, 2025 TOTAL	\$9,000.00 \$9,000.00 <u>\$5,000.00</u> \$23,000.00	\$9,000.00 \$9,000.00 <u>\$5,000.00</u> \$23,000.00	
7	Permian Basin USSSA *Baseball Moms are the Best - May 10-11, 2025 *Last Chance for Rings - July 26-27, 2025 TOTAL	\$24,988.00 <u>\$24,988.00</u> \$49,976.00	\$24,988.00 <u>\$24,988.00</u> \$49,976.00	
8	Economic Development Corporation of Lea County *FlyHobbs Marketing Campaign – July 1, 2025 - June 30, 2026	\$200,000.00	\$200,000.00	

9	Hobbs Juneteenth Committee *Hobbs Juneteenth Freedom Festival – June 20-22, 2025	\$57,287.50	\$25,000.00	
10	Tru Roping Productions *King of All Truck Ropings - May 3-4, 2025	\$25,000.00	\$16,600.00	
11	The Works Combat Academy *Beatdown on Broadway - May 3, 2025	\$9,779.05	\$9,779.05 Passed by LTB < \$10k	N/A
	TOTAL	\$638,902.32	\$573,214.82	

BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized to allocate Lodgers' Tax Funds in the total amounts as specified herein.

PASSED, ADOPTED AND APPROVED this 21st day of April, 2025.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Lodgers' Tax Agenda



Chairperson

Jack Robertson

Members

Oscar Gonzalez
Thomas K. Wilson II
Lahcen Tigui
Terry Sowell

April 9, 2025



LODGERS' TAX BOARD AGENDA

Regular Meeting Agenda

Date: Wednesday, April 9, 2025

Place: 200 E. Broadway, 1st Floor City Hall Annex, Hobbs, New Mexico

Time: 3:00 p.m.

*Jack Robertson, Chairperson
Tourist Industry Related*

*Lahcen Tigui
Lodging Industry Related*

*Thomas K. Wilson II
Lodging Industry Related*

*Oscar Gonzalez
Member-At-Large*

*Terry Sowell
Tourist Industry Related*

-
- 1. Call to Order**
 - 2. Roll Call**
 - 3. Pledge of Allegiance**
 - 4. Approval of Minutes:** January 8, 2025
 - 5. Communications from Citizens** (3-minute limit per citizen)
 - 6. Discussion/Updates:**
 - a. Financial Report (*Toby Spears, Finance Director*)
 - 7. Action Items**

T.S.

- a. United Way of Lea County
TURFS – Flag Football Bowl (\$12,000.00)
June 14, 2025
- b. Lea County Fair & Rodeo
2025 Hispanic Heritage Celebration Night (\$104,315.00)
August 1, 2025
2025 American Hero's Night (\$104,365.00)
August 8, 2025
- c. Hobbs Chamber of Commerce, Inc.
Hobbs August Nites (\$23,179.77)
August 29 and 30, 2025
- d. Hobbs Hispano Chamber Foundation
Fiestas de Septiembre (\$25,000.00)
September 6, 2025
- e. Hobbs Airfield Speedway
Summer Melt Down No Prep #4 (\$2,500.00)
July 5, 2025
Flashlight Cash Days No Prep (\$2,500.00)
August 2, 2025
- f. Hobbs USSSA
Jewelz on the Turf NIT (\$9,000.00)
May 23 through 25, 2025
NM/WTX All State (\$9,000.00)
August 9 and 10, 2025
Playing with the Stars Draft Tournament (\$5,000.00)
August 1 through 3, 2025
- g. Permian Basin USSSA
Baseball Moms are the Best (\$24,988.80)
May 10 and 11, 2025
Last Chance for Rings (\$24,988.80)
July 26 and 27, 2025
- h. Economic Development Corporation of Lea County
FlyHobbs Marketing Campaign (\$200,000.00)
July 1, 2025 through June 30, 2026
- i. Hobbs Juneteenth Committee
Hobbs Juneteenth Freedom Festival (\$57,287.50)
June 20 through 22, 2025

j. *Tru Roping Productions*
King of All Truck Ropings (\$25,000.00)
May 3 and 4, 2025

k. *The Works Combat Academy*
Beatdown on Broadway (\$9,779.05)
May 3, 2025

8. Event Summaries

9. Adjournment

The City will make every effort to provide reasonable accommodations for people with disabilities who wish to attend a public meeting. Please notify the City at least 24 hours before the meeting by calling 575-397-9208.

Notice is hereby given that a quorum of the Hobbs City Commission may be in attendance at City Advisory Board meetings.

Next Meeting Date:
Wednesday, July 9, 2025, at 3:00 p.m.

Minutes of the regular meeting of the Lodgers' Tax Board held on Wednesday, January 8th, 2025, at 3:00 p.m. in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Chairperson Jack Robertson called the meeting to order. The following members were present:

Jack Robertson – Via Telephone
Oscar Gonzalez, Chairperson Pro-Tem
Lahcen Tigui

Absent: Terry Sowell
Thomas K. Wilson II

Also Present: Toby Spears, Finance Director
Jan Fletcher, City Clerk
Rose Galavez, Assistant Deputy City Clerk
5 Citizens

Pledge of Allegiance

Chairperson Pro-Tem Oscar Gonzalez led the Pledge of Allegiance.

Approval of Minutes

Mr. Lahcen Tigui moved that the minutes of the meeting held October 9, 2024, be approved as presented. Chairperson Jack Robertson, seconded the motion and the vote was recorded as follows: Robertson yes, Gonzalez yes, Tigui yes. The motion carried.

Financial Report

Mr. Toby Spears, Finance Director, presented the revenue report and explained the funding cycle and the annual/monthly collection for the Lodgers' Tax fund. He stated the ending balances as of December 31, 2024, are as follows:

Ending Cash Balance	\$ 2,009,340.25
Year to Date Revenue	\$ 925,827.70
Year to Date Expenditures	\$ 617,545.01
Available for Profit, Non-Profit & Public Entities	\$ 312,401.39
Available for Local Government (City and County)	\$ 938,034.37
Available for Airline Subsidy	\$ 274,998.40

New Mexico Open Meeting Act

Ms. Medjine Desrosiers-Douyon, City of Hobbs Deputy City Attorney, presented the New Mexico Open Meetings Act Notice stating the reasonable notice procedures for the City of Hobbs Lodgers' Tax Board, which also encompassed

the Hobbs Municipal Code Ordinance. Ms. Desrosiers-Douyon stated the Lodgers' Tax Board will abide by all of the Open Meetings Act regulations. She explained the notice will need to be signed and attested by the chairperson and City Clerk. A copy of the notice is attached and made a part of these minutes.

Chairperson Robertson moved that the Open Meetings Act Notice be approved. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes. The motion carried.

Request for Funding

Presentations were made by the following organizations and recommendations were made by the Board as follows:

Cycle City Promotions

Kicker Monster Truck Show

February 8, 2025

Original Request: \$74,370.00

Board Recommendation to Commission: \$25,000.00

Mr. Tod Hammock, representative for Cycle City Promotions, presented the request for funding for the Kicker Monster Truck Show in the amount of \$74,370.00. He stated this is an annual event typically held the first or second week of February.

Mr. Hammock presented a map showing the locations of out-of-area attendees, explaining the data was gathered from billing zip codes at the time of ticket purchase. He noted that approximately 40% of the attendees come from outside the area.

He also mentioned a majority of the requested funds will be allocated to marketing in the regional area, with around 60% of the funds dedicated to advertising.

Chairperson Robertson moved that funding in the amount of \$25,000.00 be forwarded to the Hobbs City Commission for consideration. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes. The motion carried.

Sheri's House of Hope

Knock out Domestic Violence 2

February 1, 2025

Original Request: \$26,716.04

Original Request: \$25,000.00

Ms. Blanca Perez and Lilliana Alvarez, representatives for Sheri's House of Hope, presented the request for the Knock Out Domestic Violence 2 in the amount of \$26,716.04.

Ms. Perez explained the request is aimed at promoting awareness of Domestic Violence in the community. She shared they have partnered with School of Hard Knocks Promotions to organize around 25 amateur fights. Additionally, the funds raised will be used to bring in special guest Christy Martin, a Hall of Fame boxer who is also a survivor of domestic violence.

Ms. Perez stated the funds would also be used to purchase belts for the winners of each fight and for advertising. She added all proceeds would be donated to Sheri's House of Hope, a transitional housing facility. The program helps women rebuild their lives and become productive members of society, free from the effects of abuse.

Chairperson Robertson inquired if there is an event summary for last year's event. He suggested that having records or estimates of overnight stays would be helpful for future requests, as it appears to be a semi-annual event. This information could assist the board in its decision-making process.

Chairperson Robertson moved that funding in the amount of \$25,000.00 for Knock Out Domestic Violence be forwarded to the Hobbs City Commission for consideration. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes. The motion carried.

Hobbs USSSA

Blind as a Bat Umpire Tournament

March 29 and 30, 2025

Angels for Autism Arena Play Tournament

April 12 and 13, 2025

Hobbs SuperSlam NIT

April 25 through 27, 2025

Original Request: \$5,000.00

Original Request: \$5,000.00

Original Request: \$10,500.00

Board Recommendation to Commission: \$5,000.00

Board Recommendation to Commission: \$5,000.00

Board Recommendation to Commission: \$10,500.00

Ms. Julie Rodriguez, representative for Hobbs USSSA, presented the requests for funding for the adult slow pitch, Blind as a Bat Umpire Tournament, in the amount of \$5,000.00, Angels for Autism Arena Play Tournament, in the amount of \$5,000.00 and Hobbs SuperSlam NIT, in the amount of \$10,500.00.

Ms. Rodriguez stated the Blind as a Bat Umpire Tournament and the Angels for Autism Arena Play Tournament are both two-day events, but the Hobbs SuperSlam NIT is a three day, 24-hour event and should have about 80 to 100 teams.

Chairperson Robertson moved that funding in the amount of \$5,000.00 for the Blind as a Bat Umpire Tournament be forwarded to the Hobbs City Commission for consideration. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes. The motion carried.

Chairperson Robertson moved that funding in the amount of \$5,000.00 for the Angels for Autism Arena Play Tournament be forwarded to the Hobbs City Commission for consideration. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes. The motion carried.

Chairperson Robertson moved that funding in the amount of \$10,500.00 for the Hobbs SuperSlam NIT be forwarded to the Hobbs City Commission for consideration. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes. The motion carried.

Hobbs Airfield Speedway

Flashlight Cash Days with Limpy

March 1, 2025

Flashlight Cash Days No Prep with Robert Smith (**POSTPONED**)

April 26, 2025

Original Request: \$3,143.00

Board Recommendation to Commission: \$3,143.00

Mr. Jamal R. Awwad, representative for Hobbs Airfield Speedway, presented the request for funding for the Flashlight Cash Days with Limpy, in the amount of \$3,143.00. He explained the funding requested will be used for radio advertising and for professional performance fees of Chris Collin (Limpy).

Mr. Awwad, stated he originally had submitted requests for two events but he has decided to postpone the Flashlight Cash Days No Prep with Robert Smith. He said the Amarillo Drag Way will be having a race that week and it would affect the car count.

Chairperson Robertson moved that funding in the amount of \$3,143.00 for Flashlight Cash Days with Limpy be forwarded to the Hobbs City Commission for consideration. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes. The motion carried.

City of Hobbs - Center of Recreational Excellence (CORE)

Hobbs Downtown Slam and Jam – Gus Macker

April 26 and 27, 2025

Original Request: \$12,340.00

Board Recommendation to Commission: \$12,340.00

Ms. Paula Drake, representative for City of Hobbs, presented the request for funding for the Hobbs Downtown Slam and Jam in the amount of \$12,340.00.

Ms Drake stated this event has been taking place for 18 years. She stated last year they surpassed all numbers from the past with 248 teams and 992 players, of which 57% of the players and families came from outside the Lea County area.

Ms. Drake stated they are looking forward to maintaining the same numbers and the request is to fund advertisement and promotional items.

Chairperson Robertson moved that funding in the total amount of \$12,340.00 be forwarded to the Hobbs City Commission for consideration. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes. The motion carried.

Permian Basin USSSA

See What You Got

February 1st and 2nd, 2025

King of the Turf

March 8th and 9th, 2025

Original Request: \$24,400.00

Board Recommendation to Commission: \$24,400.00

Original Request: \$24,400.00

Board Recommendation to Commission: \$24,400.00

Mr. Tommy E. Hawkins, representative for Permian Basin USSSA, presented the request for funding for the See What You Got Tournament in the amount of \$24,440.00, and the King of the Turf Tournament in the amount of \$24,400.00.

Mr. Hawkins stated these two events brought in about 78 teams last year and approximately 650 room nights. The age group of the teams are 8 to 14 for each team.

He explained the funding requested will be used for radio advertising, promotional items and awards for the teams.

Chairperson Robertson moved that funding in the amount of \$24,400.00 for the See What You Got Tournament be forwarded to the Hobbs City Commission for consideration. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes. The motion carried.

Chairperson Robertson moved that funding in the amount of \$24,400.00 for the King of the Turf Tournament be forwarded to the Hobbs City Commission for consideration. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes. The motion carried.

Event Summary

Ms. Patty Collins, a representative for the Hobbs Chamber of Commerce, Inc., reported on the Hobbs August Nights event. She mentioned they were able to confirm attendees from various cities, including Las Cruces, El Paso, Clovis, Alamogordo, Odessa, Andrews, and several other towns.

Ms. Collins further stated the Chamber had spent \$13,674.44 on the event, with the majority of the expenses going toward advertising in areas such as Lubbock, Farmington, Rio Rancho, Abilene, and other towns through newspapers and radio.

Although she did not have the final numbers for room nights related to the Hobbs Holiday Tournament, Ms. Collins noted, according to the coaches, there was an estimated 150 room nights for the teams and 48 room nights for the families.

Ms. Collins brought in some programs from the Hobbs Holiday Tournament so she could show the Lodgers' Tax Board Members the advertisement with Lodgers' Tax information on it. She thanked the Board and gave each of them a t-shirt.

Adjournment

There being no further business or comments, Chairperson Robertson moved that the meeting adjourn. Mr. Tigui seconded the motion and the vote was recorded as follows: Gonzalez yes, Tigui yes, Robertson yes. The motion carried and the meeting adjourned at 3:55 p.m.

Chairperson

United Way
of
Lea County



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

The City of Hobbs and the Hobbs City Commission wish to ensure that your events have the greatest chance of success. The following guidelines have been adopted by the City Commission to outline procedures for the annual expenditures of Lodgers' Tax funds.

1. The City of Hobbs is accountable to the City Commission for Lodgers' Tax Funds and is responsible for the placement of any orders involving expenditures of Lodgers' Tax funds. The table below details eligible & non-eligible expenses per Ordinance # 1052

Eligible	Non-Eligible
Professional Performance Fees Sound and Lighting as Related to Performance Advertising/Promotion Items Sanitation Sanction Fees	Administrative Office Overhead Website Costs Real Property Tangible Property

For internal control purposes of lodgers' tax funds, the organization must provide valid proof of expenditures and contracts. Cash transactions by the organization (eg: cash currency payments to individuals) will not be considered valid. All invoices and contracts must be legible. The Finance Department may ask the organization to provide a W-9 for a vendor, cleared check, bank statement or other documentation to determine whether or not the transaction is valid for lodgers' tax. **Note: If cancellation of an event results in a refund of any deposit, this refund must be returned to the City of Hobbs Lodgers' Tax Fund.**

2. The organization requesting Lodgers' Tax funding shall designate a representative to serve in the capacity of spokesperson for that organization. The representative or designee must make all attempts to attend the Lodgers' Tax meeting or City Commission meeting as appropriate when requesting funding to answer questions.
3. All Requests for Proposal's (RFP's) for Lodgers' Tax **annual** funding must be received by **March 18th, 2022**. (This is to include all events to occur during the period indicated above for which your organization is requesting funding.)
4. A proposed budget must be submitted with the RFP for annual Lodgers' Tax funding explaining how fees and other revenues are to be used and include a detailed list of estimated expenses for any and all events on an annual basis.
5. Event Summaries from prior year funding will be required during the annual presentation process. Event summaries should include the number in attendance, the number of overnight stays and the actual revenue and expenditures. **Any unspent funding at the end of the funding cycle (05/01/2022-06/30/2023) will revert back to the City of Hobbs Lodgers' Tax Fund. Expenses will NOT be reimbursed after August 31, 2023.**
6. In addition to the above listed criteria, organizations requesting funding may be asked to provide the following information:

- Proof of non-profit status and copy of last years IRS form 990
- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

Advertising not included in the initial request for funding is the RESPONSIBILITY AND OBLIGATION OF THE ORGANIZATION PLACING SUCH ORDER.

I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Representative

Name of Organization

date

Request for Lodgers' Tax Assistance

Contact Information

Organization	TURFS-Flag Football Bowl - June 14th, 2025
Name of Contact	Brittany Embry
Address	320 N. Shipp Ste. B
City, State Zip	Hobbs, NM 88240
Phone#/Fax#	575-397-2203
email	Campaign@uwolc.org

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships						-
	Sales						-
	Donations	5000					-
	Prior Year Carryover						-
	Other (please explain)						-
	Total Income	-	-	-	-	-	-

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
EXPENSE (NON- LODGERS' TAX	Cost of Sales Items						-
	Cost of Awards						-
	Building/Booth Rent						-
	Advertising						-
	Printing & Mailing						-
	Print Media						-
	Electronic Media						-
	Misc. _____ (Please explain) _____						-
							-
	Total NON- LODGERS' Exp.	-	-	-	-	-	-

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	1,000.00	-	-	-	-	1,000.00
Print Media	500.00	-	-	-	-	500.00
Electronic Media	3,500.00	-	-	-	-	3,500.00
Other	7,000.00	-	-	-	-	7,000.00
TOTAL LODGERS' TAX REQ. SUMMARY	12,000.00	-	-	-	-	12,000.00

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	TURFS - Flag Football Tournament		
Date	June 14th, 2025		
Location	Watson Stadium- Hobbs High School		
Description	This is a flag football tournament raising money for the Hobbs School Crisis Fund. These Funds help support families struggling with food, housing, and utility insecurities. Last year we raised over \$8,000 with 23 teams participating and over 2,000 spectators. This was modeled to Roswell's Hike It/Spike It event.		

Expected Attendance	5,000	# of Overnigheters	400
Is this an annual event?	Yes	Is this a new event?	No

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
Posters (save-the-date)	7.50	50	375.00	Flyers	1.25	500	625.00
Programs			-	Tickets			-
	SUBTOTAL		375.00		SUBTOTAL		625.00
	Cost	Quantity	Total				
Mailings			-		TOTAL PRINTING COSTS		
					1,000.00		

PRINT MEDIA

Newspaper	Name	# of ads	Cost	Total
	TURFS - Flag Football Tournament (1 DA	1	500.00	500.00
				-
	SUBTOTAL			500.00
Magazine/Other	Name	# of ads	Cost	Total
				-
				-
		SUBTOTAL		-
		TOTAL PRINT MEDIA		500.00

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio	Hobbs, Roswell, Carlsbad, Midland,	200	8.00	1,600.00
	Odessa & Lubbock (50 spots each statio	100	14.00	1,400.00
Television				-
				-
Social Media	FB/IG Sponsored Ads (Monthly)	5	100.00	500.00
				-
TOTAL ELECTR. MEDIA				3,500.00

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)	Simply - Shirts	500	12.00	6,000.00
				-
Other: (please list)	towels	100	10.00	1,000.00
				-
				-
				-
				-
TOTAL OTHER EXPENSE				7,000.00

TOTAL REQUEST FOR EVENT 1	12,000.00
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Instructions: Please complete all areas of PINK that apply.

Lea County Fair
and
PRCA Rodeo



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

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Eligible	Non-Eligible
Professional Performance Fees Sound and Lighting as Related to Performance Advertising/Promotion Items Sanitation Sanction Fees	Administrative Office Overhead Website Costs Real Property Tangible Property

For internal control purposes of lodgers' tax funds, the organization must provide valid proof of expenditures and contracts. Cash transactions by the organization (eg: cash currency payments to individuals) will not be considered valid. All invoices and contracts must be legible. The Finance Department may ask the organization to provide a W-9 for a vendor, cleared check, bank statement or other documentation to determine whether or not the transaction is valid for lodgers' tax. **Note: If cancellation of an event results in a refund of any deposit, this refund must be returned to the City of Hobbs Lodgers' Tax Fund.**

2. The organization requesting Lodgers' Tax funding shall designate a representative to serve in the capacity of spokesperson for that organization. The representative or designee must make all attempts to attend the Lodgers' Tax meeting or City Commission meeting as appropriate when requesting funding to answer questions.
3. All Requests for Proposal's (RFP's) for Lodgers' Tax **annual** funding must be received by **March 18th, 2022**. (This is to include all events to occur during the period indicated above for which your organization is requesting funding.)
4. A proposed budget must be submitted with the RFP for annual Lodgers' Tax funding explaining how fees and other revenues are to be used and include a detailed list of estimated expenses for any and all events on an annual basis.
5. Event Summaries from prior year funding will be required during the annual presentation process. Event summaries should include the number in attendance, the number of overnight stays and the actual revenue and expenditures. **Any unspent funding at the end of the funding cycle (05/01/2022-06/30/2023) will revert back to the City of Hobbs Lodgers' Tax Fund. Expenses will NOT be reimbursed after August 31, 2023.**
6. In addition to the above listed criteria, organizations requesting funding may be asked to provide the following information:

- Proof of non-profit status and copy of last years IRS form 990
- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

Advertising not included in the initial request for funding is the RESPONSIBILITY AND OBLIGATION OF THE ORGANIZATION PLACING SUCH ORDER.

I have read and fully understand the above guidelines for the Lodgers' Tax Funding.



Representative

Lea County Fairgrounds

Name of Organization

3/5/2025

date

Request for Lodgers' Tax Assistance							
Contact Information							
Organization	LEA COUNTY FAIR & RODEO						
Name of Contact	WYATT DUNCAN						
Address	101 SOUTH COMMERCIAL AVENUE						
City, State Zip	LOVINGTON, NM 88260						
Phone#/Fax#	575-396-8686 / 575-396-4554						
email	wduncan@leacounty.net						
Event Budget							
Income		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Sponsorships	\$15,000	\$15,000				30,000.00
	Sales	\$20,000	\$15,000				35,000.00
	Donations						-
	Prior Year Carryover						-
	Other (please explain)						-
	Total Income	35,000.00	30,000.00	-	-	-	65,000.00
EXPENSE (NON- LODGERS' TAX		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Cost of Sales Items	\$3,000	\$1,500				4,500.00
	Cost of Awards						-
	Building/Booth Rent						-
	Advertising	\$3,000	\$1,500				4,500.00
	Printing & Mailing	\$1,500	\$1,500				3,000.00
	Print Media	\$1,500	\$1,500				3,000.00
	Electronic Media	\$1,500	\$1,500				3,000.00
	Misc. Security	\$1,500	\$1,500				3,000.00
	(Please explain) Catering	\$1,000	\$1,000				2,000.00
	Staffing	\$750.00	\$750.00				1,500.00
	Total NON- LODGERS' Exp.	13,750.00	10,750.00	-	-	-	24,500.00
Lodgers' Tax Budget Summary							
	Event 1	Event 2	Event 3	Event 4	Event 5	Total	
Printing	1,600.00	1,650.00	-	-	-	3,250.00	
Print Media	2,300.00	2,300.00	-	-	-	4,600.00	
Electronic Media	65.00	65.00	-	-	-	130.00	
Other	100,350.00	100,350.00	-	-	-	200,700.00	
TOTAL LODGERS' TAX REQ. SUMMARY	104,315.00	104,365.00	-	-	-	208,680.00	

NON -
LODGERS'
TAX

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	2025 "Hispanic Heritage Celebration Night"
Date	Friday, August 1, 2025
Location	Lea County Fairgrounds Concert Area
Description	Hispanic Heritage Celebration

Expected Attendance	10,000	# of Overnights	60
Is this an annual event?	YES	Is this a new event?	

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
Posters (save-the-date)	2.00	50	100.00	Flyers			0.00
Programs			-	Tickets	\$0.15	10,000	1,500.00
	SUBTOTAL		100.00		SUBTOTAL		1,500.00
	Cost	Quantity	Total				
Mailings			-	TOTAL PRINTING COSTS	1,600.00		

PRINT MEDIA

Newspaper	Name	# of ads	Cost	Total
	Hobbs News-Sun	5	200.00	1,000.00
	Lovington Leader	3	100.00	300.00
	SUBTOTAL			1,300.00
Magazine/Other	Name	# of ads	Cost	Total
	Pro Rodeo Sports	1	1,000.00	1,000.00
				-
		SUBTOTAL		1,000.00
		TOTAL PRINT MEDIA		2,300.00

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio	Noalmark Broadcasting	50	1.00	50.00
	KLMA	15	1.00	15.00
Television				-
Social Media				-
			TOTAL ELECTR. MEDIA	65.00

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees	Hispanic Heritage Celebration Artist fee	1	70,000.00	70,000.00
Sound and Lighting Costs	Epicenter Sound & Production	1	30,350.00	30,350.00
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)				-
	Sound & Production 15%			-
				-
				-
			TOTAL OTHER EXPENSE	100,350.00

TOTAL REQUEST FOR EVENT 1	104,315.00
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Instructions: Please complete all areas of PINK that apply.

Lodgers' Tax Budget - Event Number 2

Event Information

Name of Event	2025 " American Hero's Night"
Date	Friday, August 8, 2025
Location	Lea County Fairgrounds Concert Area
Description	Friday's Theme During the 2025 Lea County Fair & PRCA Rodeo

Expected Attendance	10,000	# of Overnights	100
Is this an annual event?	YES	Is this a new event?	

PRINTING

Posters (save-the-date) Programs	Cost	Quantity	Total	Flyers Tickets	Cost	Quantity	Total
	2.00	50	100.00				0.00
	\$0.50	100	50.00				1,500.00
	SUBTOTAL		150.00		SUBTOTAL		1,500.00
	Cost	Quantity	Total				
Mailings			-	TOTAL PRINTING COSTS			1,650.00

PRINT MEDIA

Newspaper	Name	# of ads	Cost	Total
	Hobbs News-Sun	5	200.00	1,000.00
	Lovington Leader	3	100.00	300.00
	SUBTOTAL			1,300.00
Magazine/Other	Name	# of ads	Cost	Total
	Pro Rodeo Sports	1	1,000.00	1,000.00
				-
		SUBTOTAL		1,000.00
			TOTAL PRINT MEDIA	2,300.00

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio	Noalmark Broadcasting	50	1.00	50.00
	KLMA	15	1.00	15.00
Television				-
				-
Social Media				-
				-
TOTAL ELECTR. MEDIA				65.00

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees	American Hero's Night Artist Fee	1	\$70,000	70,000.00
Sound and Lighting Costs	EPICENTER Sound & Production	1	\$30,350	30,350.00
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)				-
				-
	Sound & Production 15%			-
				-
				-
				-
TOTAL OTHER EXPENSE				100,350.00

TOTAL REQUEST FOR EVENT 2

104,365.00

Instructions: Please complete all areas of PINK that apply.

Hobbs Chamber of Commerce



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

The City of Hobbs and the Hobbs City Commission wish to ensure that your events have the greatest chance of success. The following guidelines have been adopted by the City Commission to outline procedures for the annual expenditures of Lodgers' Tax funds.

1. The City of Hobbs is accountable to the City Commission for Lodgers' Tax Funds and is responsible for the placement of any orders involving expenditures of Lodgers' Tax funds. The table below details eligible & non-eligible expenses per Ordinance # 1052

Eligible	Non-Eligible
Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

For internal control purposes of lodgers' tax funds, the organization must provide valid proof of expenditures and contracts. Cash transactions by the organization (eg: cash currency payments to individuals) will not be considered valid. All invoices and contracts must be legible. The Finance Department may ask the organization to provide a W-9 for a vendor, cleared check, bank statement or other documentation to determine whether or not the transaction is valid for lodgers' tax. **Note: If cancellation of an event results in a refund of any deposit, this refund must be returned to the City of Hobbs Lodgers' Tax Fund.**

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3. All Requests for Proposal's (RFP's) for Lodgers' Tax **annual** funding must be received by **March 18th, 2022**. (This is to include all events to occur during the period indicated above for which your organization is requesting funding.)
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6. In addition to the above listed criteria, organizations requesting funding may be asked to provide the following information:

- Proof of non-profit status and copy of last years IRS form 990
- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Patricia A. Collins
Representative

Hobbs Chamber of Commerce, Inc.
Name of Organization

7-Mar-25
date

Received at City Hall:

(date and time)

Request for Lodgers' Tax Assistance
Contact Information

Organization	Hobbs August Nites (Hobbs Chamber of Commerce, Inc. fiscal agent for LT funding only)
Name of Contact	Patty Collins
Address	400 N. Marland Blvd.
City, State Zip	Hobbs, NM 88240
Phone#/Fax#	575-397-3202
email	executive@hobbschamber.org

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships -	7,500.00					7,500.00
	Sales						-
	Donations	2,500.00					2,500.00
	Prior Year Carryover						-
	Other (please explain) JF Ma	150,000.00					150,000.00
	Total Income	160,000.00	-	-	-	-	160,000.00
EXPENSE (NON- LODGERS' TAX		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Cost of Sales Items						-
	Cost of Awards	563.09					563.09
	Building/Booth Rent						-
	Advertising						-
	Printing & Mailing						-
	Print Media	2,500.00					2,500.00
	Electronic Media	2,500.00					2,500.00
	Misc. Bands	140,000.00					140,000.00
	(Please explain) Stage, sound, and related	10,000.00					10,000.00
	Car show	4,436.91					4,436.91
	Total NON- LODGERS' Exp.	160,000.00	-	-	-	-	160,000.00

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	320.00	-	-	-	-	320.00
Print Media	6,677.52	-	-	-	-	6,677.52
Electronic Media	9,990.25	-	-	-	-	9,990.25
Other	6,192.00	-	-	-	-	6,192.00
TOTAL LODGERS' TAX REQ. SUMMARY	23,179.77	-	-	-	-	23,179.77

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	Hobbs August Nites
Date	August 29 and 30, 2025
Location	Downtown Hobbs
Description	A local event to attract tourism "Eat, Shop, Play, & Stay" and to encourage residents to "Eat, Shop, Play" Hobbs. New Mexico Junior College is a major partner, serving as the fiscal agent for the entertainment grant. The City of Hobbs is also a major sponsor, as is United Way of Lea County.

Expected Attendance	2500	# of Overnights	250
Is this an annual event?	Yes	Is this a new event?	No

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
Posters (save-the-date)	2.35	100	235.00	Flyers	0.85	100	85.00
Programs			-	Tickets			-
	SUBTOTAL		235.00		SUBTOTAL		85.00
	Cost	Quantity	Total				
Mailings			-		TOTAL PRINTING COSTS		
					320.00		

PRINT MEDIA

Newspaper	Name	# of ads	Cost	Total
	Local	12	216.41	2,596.92
	Out of (90 mile) area	15	272.04	4,080.60
	SUBTOTAL			6,677.52
Magazine/Other	Name	# of ads	Cost	Total
				-
				-
		SUBTOTAL		-
			TOTAL PRINT MEDIA	6,677.52

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio	Local	195	18.27	3,562.65
	Out of (90 mile) area	232	25.55	5,927.60
Television				-
				-
Social Media	Facebook	10	25.00	250.00
	Instagram	10	25.00	250.00
TOTAL ELECTR. MEDIA				9,990.25

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees	Promotional "give away" t-shirt w/CHLT	450	13.76	6,192.00
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)				-
				-
				-
				-
				-
TOTAL OTHER EXPENSE				6,192.00

TOTAL REQUEST FOR EVENT 1	23,179.77
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Instructions: Please complete all areas of PINK that apply.

Hobbs Hispano Chamber Foundation



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

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Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Saul Villarreal
Representative

Hobbs Hispano Chamber Foundation
Name of Organization

RECEIVED

date MAR 10 REC'D

OFFICE OF THE CITY CLERK
HOBBS, NEW MEXICO

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	Fiestas de Septiembre
Date	September 6, 2025
Location	Shipp Street Plaza
Description	Cultural event-latino music and entertainment for the whole family. Mobile food trucks will also be available during the event.

Expected Attendance	5000-7500	# of Overnights	250-500
Is this an annual event?	Yes	Is this a new event?	No

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
Posters (save-the-date)	5.00	50	250.00	Flyers	0.75	1,000	750.00
Programs			-	Tickets			-
	SUBTOTAL		250.00		SUBTOTAL		750.00
	Cost	Quantity	Total				
Mailings			-		TOTAL PRINTING COSTS		
					1,000.00		

PRINT MEDIA

Newspaper	Name	# of ads	Cost	Total
	Local	2	1,000.00	2,000.00
				-
	SUBTOTAL			2,000.00
Magazine/Other	Name	# of ads	Cost	Total
	Billboards	10	250.00	2,500.00
				-
		SUBTOTAL		2,500.00
			TOTAL PRINT MEDIA	4,500.00

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio	Local	3	1,000.00	3,000.00
	Non-Local	4	2,000.00	8,000.00
Television	Non-Local	1	4,500.00	4,500.00
				-
Social Media	Facebook (English & Spanish Ads)	1	2,000.00	2,000.00
	Youtube (English & Spanish Ads)	1	2,000.00	2,000.00
TOTAL ELECTR. MEDIA				19,500.00

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)				-
				-
				-
				-
				-
				-
TOTAL OTHER EXPENSE				-

TOTAL REQUEST FOR EVENT 1	25,000.00
----------------------------------	------------------

Instructions: Please complete all areas of PINK that apply.

Request for Lodgers' Tax Assistance
Contact Information

Organization	Hobbs Hispano Chamber of Commerce
Name of Contact	Saul Villarreal
Address	113 N. Shipp St
City, State Zip	Hobbs, NM 88240
Phone#/Fax#	575-390-2070
email	saul.villarreal@lcsb.com

Event Budget

Income		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Sponsorships	110,000.00					110,000.00
	Sales						-
	Donations						-
	Prior Year Carryover	-					-
	Other (please explain)						-
	Total Income	110,000.00	-	-	-	-	110,000.00
EXPENSE (NON- LODGERS' TAX		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Cost of Sales Items	85,000.00					85,000.00
	Cost of Awards						-
	Building/Booth Rent	-					-
	Advertising						-
	Printing & Mailing						-
	Print Media						-
	Electronic Media						-
	Misc. _____ (Please explain) _____						-
							-
	Total NON- LODGERS' Exp.	85,000.00	-	-	-	-	85,000.00

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	1,000.00	-	-	-	-	1,000.00
Print Media	4,500.00	-	-	-	-	4,500.00
Electronic Media	19,500.00	-	-	-	-	19,500.00
Other	-	-	-	-	-	-
TOTAL LODGERS' TAX REQ. SUMMARY	25,000.00	-	-	-	-	25,000.00

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Hobbs Airfield Speedway



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

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Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Jamal Awwad
Representative

Hobbs Airfield Speedway
Name of Organization

3/21/2025
date

Request for Lodgers' Tax Assistance
Contact Information

Organization	Hobbs Airfield Speedway
Name of Contact	Jamal Awwad
Address	529 W. Gold Ave.
City, State Zip	Hobbs , NM 88240
Phone#/Fax#	575-631-5099
email	hobbairspeedway@gmail.com

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships						-
	Sales	8,500.00	9,000.00				17,500.00
	Donations						-
	Prior Year Carryover						-
	Other (please explain)						-
	Total Income	8,500.00	9,000.00	-	-	-	17,500.00

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
EXPENSE (NON- LODGERS' TAX	Cost of Sales Items	2,580.00	2,380.00				4,960.00
	Cost of Awards	5,000.00	6,000.00				11,000.00
	Building/Booth Rent						-
	Advertising						-
	Printing & Mailing						-
	Print Media						-
	Electronic Media						-
	Misc. _____ (Please explain) _____						-
							-
	Total NON- LODGERS' Exp.	7,580.00	8,380.00	-	-	-	15,960.00

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	-	-	-	-	-	-
Print Media	-	-	-	-	-	-
Electronic Media	-	-	-	-	-	-
Other	2,500.00	2,500.00	-	-	-	5,000.00
TOTAL LODGERS' TAX REQ. SUMMARY	2,500.00	2,500.00	-	-	-	5,000.00

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

<p align="center">Lodgers' Tax Budget - Event Number 1</p> <p align="center">Event Information</p>	
--	--

Name of Event	Summer Melt Down No Prep #4
Date	July 5, 2025
Location	5333 N. A street Hobbs NM 88240
Description	No prep race from the starting line of the tree. Daily Driver, True street, Smal Tire, RWYB, Tailgate and Jr. Dragsters class.

Expected Attendance	400	# of Overnigheters	100	
Is this an annual event?	yers	Is this a new event?		

PRINTING

Posters (save-the-date) Programs	Cost	Quantity	Total	Flyers Tickets	Cost	Quantity	Total
			-				0.00
			-				-
	SUBTOTAL				-		
	Cost	Quantity	Total				
Mailings			-	TOTAL PRINTING COSTS			-

PRINT MEDIA	
-------------	--

Newspaper	Name	# of ads	Cost	Total
				-
				-
	SUBTOTAL			-
Magazine/Other	Name	# of ads	Cost	Total
				-
				-
	SUBTOTAL			-
			TOTAL PRINT MEDIA	-

<p>1. NAME OF THE PARTY</p>	<p>2. ADDRESS</p>
	<p>3. TELEPHONE</p>
<p>4. DATE</p>	<p>5. SIGNATURE</p>
<p>6. STAMP</p>	<p>7. REMARKS</p>

	Name	# of spots	Cost	Total
Radio				-
				-
Television				-
				-
Social Media				-
				-
			TOTAL ELECTR. MEDIA	-

OTHER EXPENSE	
---------------	--

	Name	# of item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)	Talent Cory Escobedo	1	2,500.00	2,500.00
				-
				-
				-
				-
				-
			TOTAL OTHER EXPENSE	2,500.00

TOTAL REQUEST FOR EVENT 1	2,500.00
----------------------------------	-----------------

Instructions: Please complete all areas of PINK that apply.

Lodgers' Tax Budget - Event Number 2

Event Information

Name of Event	Flashlight Cash Days No Prep
Date	August, 2nd 2025
Location	5333 N. A Street Hobbs NM 88240
Description	Flashlight No Prep race from the starting line. Daily Driver, True Street, Small Tire, RWYB, tailgate and Jr. Dragsters (RWYB)

Expected Attendance	500	# of Overnights	150
Is this an annual event?	yes	Is this a new event?	yes

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
Posters (save-the-date) Programs			-	Flyers Tickets			0.00
			-				-
	SUBTOTAL						-
Mailings			-		TOTAL PRINTING COSTS		
			-		-		

PRINT MEDIA

	Name	# of ads	Cost	Total
Newspaper				-
				-
	SUBTOTAL			-
Magazine/Other				-
				-
	SUBTOTAL			-
TOTAL PRINT MEDIA				-

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio				-
Television				-
Social Media				-
				-
TOTAL ELECTR. MEDIA				-

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)				-
Other: (please list)	Talent Robert Smith	1	2,500.00	2,500.00
				-
				-
				-
				-
TOTAL OTHER EXPENSE				2,500.00

TOTAL REQUEST FOR EVENT 2

2,500.00

Instructions: Please complete all areas of PINK that apply.

Hobbs USSSA



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

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Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Julie Rodriguez
Representative

Hobbs USSSA
Name of Organization

3/26/2025
date

Request for Lodgers' Tax Assistance
Contact Information

Organization	Hobbs USSSA	
Name of Contact	Julie Rodriguez	
Address	P.O. Box 5425	
City, State Zip	Hobbs , NM 88240	
Phone#/Fax#	5756021717	
email	julie.rodriguez@ussa.com	nmwtxfp@gmail.com

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships	30,000.00	30,000.00				60,000.00
	Sales						-
	Donations						-
	Prior Year Carryover						-
	Other (please explain)						-
	Total Income	30,000.00	30,000.00	-	-	-	60,000.00
EXPENSE (NON- LODGERS' TAX		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Cost of Sales Items						-
	Cost of Awards	4,000.00	4,000.00	1,000.00			9,000.00
	Building/Booth Rent						-
	Advertising						-
	Printing & Mailing						-
	Print Media						-
	Electronic Media						-
	Misc. Umpires, UIC, and Staff	10,000.00	10,000.00	6,390.00			26,390.00
	Misc. Umpires and staffing						
	(Please explain) Lodging and food	6,500.00	6,500.00	3,000.00			16,000.00
	Sanction Fees	9,000.00	9,000.00	2,500.00			20,500.00
	Total NON- LODGERS' Exp.	29,500.00	29,500.00	12,890.00	-	-	71,890.00

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	-	-	-	-	-	-
Print Media	-	-	-	-	-	-
Electronic Media	-	-	-	-	-	-
Other	9,000.00	9,000.00	5,000.00	-	-	23,000.00
TOTAL LODGERS' TAX REQ. SUMMARY	9,000.00	9,000.00	5,000.00	-	-	23,000.00

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1	
Event Information	

Name of Event	Jewelz on the Turf NIT
Date	May 23-25
Location	Veterans Memorial Complex Ziaplex
Description	Girls Fastpitch Event ages 8u-18u . This is also a National Invitational Tournament which awards triple points to all teams entered.

Expected Attendance	2000	# of Overnigheters	1500	
Is this an annual event?	yes	Is this a new event?	no	

PRINTING

Posters (save-the-date) Programs	Cost	Quantity	Total	Flyers Tickets	Cost	Quantity	Total
			-				0.00
			-				-
	SUBTOTAL				SUBTOTAL		
			-				-
Mailings	Cost	Quantity	Total		TOTAL PRINTING COSTS		
			-		-		

PRINT MEDIA

Newspaper	Name	# of ads	Cost	Total
				-
				-
	SUBTOTAL			-
Magazine/Other	Name	# of ads	Cost	Total
				-
				-
		SUBTOTAL		-

	TOTAL PRINT MEDIA	-
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ELECTRONIC MEDIA	
------------------	--

	Name	# of spots	Cost	Total
Radio				-
				-
Television				-
				-
Social Media				-
				-
			TOTAL ELECTR. MEDIA	-

OTHER EXPENSE	
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[illegible]

TOTAL REQUEST FOR EVENT 1	9,000.00
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9,000.00

Instructions: Please complete all areas of PINK that apply.

Lodgers' Tax Budget - Event Number 2

Event Information

Name of Event	NM/WTX ALL STATE			
Date	August 9-10			
Location	Veterans Memorial Complex Ziaplex			
Description	This is a girls fastpitch event built from all the MVP events held throughout NM/WTX . It's a FUN event with face painting, Live DJ, and girls get to play with girls from all over NM/WTX .			
Expected Attendance	2000	# of Overnights	1500	
Is this an annual event?	yes	Is this a new event?	no	
PRINTING				
Posters (save-the-date) Programs Mailings	Cost	Quantity	Total	
			-	
			-	
	SUBTOTAL		-	
	Cost	Quantity	Total	
		-		
			0.00	
			-	
SUBTOTAL			-	
			-	
TOTAL PRINTING COSTS			-	
PRINT MEDIA				
Newspaper	Name	# of ads	Cost	Total
				-
				-
SUBTOTAL			-	
Magazine/Other	Name	# of ads	Cost	Total
				-
				-
SUBTOTAL			-	
TOTAL PRINT MEDIA			-	
ELECTRONIC MEDIA				
Radio Television Social Media	Name	# of spots	Cost	Total
				-
				-
				-
				-
TOTAL ELECTR. MEDIA			-	
OTHER EXPENSE				
	Name	# of item	Cost	Total
Professional Performance Fees	test			-
Sound and Lighting Costs				-
Sanction Fees	USSSA Sanction Fee	1	9,000.00	9,000.00
Promotional Items (eg: tshirts, rings, etc.)	USSSA Rings			-
	USSSA Bags			-
Other: (please list)	Player Cards			-
				-
				-
				-
TOTAL OTHER EXPENSE				9,000.00
TOTAL REQUEST FOR EVENT 2				9,000.00

Instructions: Please complete all areas of PINK that apply.

Lodgers' Tax Budget - Event Number 3

Event Information

Name of Event	Playing with the Stars Draft Tournament
Date	August 1-3
Location	Ziaplex
Description	This is a new event for slowpitch where individual players will sign up to play and be coached by USSSA Conference players .

Expected Attendance	1500	# of Overnights	500
Is this an annual event?	yes	Is this a new event?	yes

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
Posters (save-the-date)			-	Flyers			0.00
Programs			-	Tickets			-
	SUBTOTAL				SUBTOTAL		
			-				-
	Cost	Quantity	Total				
Mailings			-		TOTAL PRINTING COSTS		
			-				-

PRINT MEDIA

	Name	# of ads	Cost	Total
Newspaper				-
				-
	SUBTOTAL			-
Magazine/Other				-
				-
				-
	SUBTOTAL			-
				-
	TOTAL PRINT MEDIA			-

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio				-
				-
Television				-
				-
Social Media				-
				-
	TOTAL ELECTR. MEDIA			-

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees	test			-
Sound and Lighting Costs				-
Sanction Fees	USSSA Sanction Fees	1	5,000.00	5,000.00
Promotional Items (eg: tshirts, rings, etc.)	USSSA Rings			-
Other: (please list)				-
				-
				-
				-
				-
				-
				-
	TOTAL OTHER EXPENSE			5,000.00

TOTAL REQUEST FOR EVENT 3	5,000.00
----------------------------------	-----------------

Instructions: Please complete all areas of PINK that apply.

Permian Basin USSSA



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

The City of Hobbs and the Hobbs City Commission wish to ensure that your events have the greatest chance of success. The following guidelines have been adopted by the City Commission to outline procedures for the annual expenditures of Lodgers' Tax funds.

1. The City of Hobbs is accountable to the City Commission for Lodgers' Tax Funds and is responsible for the placement of any orders involving expenditures of Lodgers' Tax funds. The table below details eligible & non-eligible expenses per Ordinance # 1052

Eligible	Non-Eligible
Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

For internal control purposes of lodgers' tax funds, the organization must provide valid proof of expenditures and contracts. Cash transactions by the organization (eg: cash currency payments to individuals) will not be considered valid. All invoices and contracts must be legible. The Finance Department may ask the organization to provide a W-9 for a vendor, cleared check, bank statement or other documentation to determine whether or not the transaction is valid for lodgers' tax. **Note: If cancellation of an event results in a refund of any deposit, this refund must be returned to the City of Hobbs Lodgers' Tax Fund.**

2. The organization requesting Lodgers' Tax funding shall designate a representative to serve in the capacity of spokesperson for that organization. The representative or designee must make all attempts to attend the Lodgers' Tax meeting or City Commission meeting as appropriate when requesting funding to answer questions.
3. All Requests for Proposal's (RFP's) for Lodgers' Tax **annual** funding must be received by **March 18th, 2022**. (This is to include all events to occur during the period indicated above for which your organization is requesting funding.)
4. A proposed budget must be submitted with the RFP for annual Lodgers' Tax funding explaining how fees and other revenues are to be used and include a detailed list of estimated expenses for any and all events on an annual basis.
5. Event Summaries from prior year funding will be required during the annual presentation process. Event summaries should include the number in attendance, the number of overnight stays and the actual revenue and expenditures. **Any unspent funding at the end of the funding cycle (05/01/2022-06/30/2023) will revert back to the City of Hobbs Lodgers' Tax Fund. Expenses will NOT be reimbursed after August 31, 2023.**

6. In addition to the above listed criteria, organizations requesting funding may be asked to provide the following information:

- Proof of non-profit status and copy of last years IRS form 990
- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

Advertising not included in the initial request for funding is the RESPONSIBILITY AND OBLIGATION OF THE ORGANIZATION PLACING SUCH ORDER.

I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Tommy E HAWKINS
Representative

Permian Basin USSSA
Name of Organization

27-Mar-25
date

Request for Lodgers' Tax Assistance
Contact Information

Organization	PERMIAN BASIN USSSA
Name of Contact	TOMMY E HAWKINS
Address	4487 HACKBERRY CT
City, State Zip	MIDLAND, TX 79707
Phone#/Fax#	432-520-9100
email	tommy.hawkins@wtusssa.com

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships						-
	Sales						-
	Donations						-
	Prior Year Carryover						-
	Other (please explain)						-
	Total Income	-	-	-	-	-	-
EXPENSE (NON- LODGERS' TAX		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Cost of Sales Items						-
	Cost of Awards						-
	Building/Booth Rent						-
	Advertising						-
	Printing & Mailing						-
	Print Media						-
	Electronic Media						-
	Misc. _____ (Please explain) _____						-
							-
	Total NON- LODGERS' Exp.	-	-	-	-	-	-

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	-	-	-	-	-	-
Print Media	-	-	-	-	-	-
Electronic Media	-	-	-	-	-	-
Other	24,988.80	24,988.80	-	-	-	49,977.60
TOTAL LODGERS' TAX REQ. SUMMARY	24,988.80	24,988.80	-	-	-	49,977.60

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	BASEBALL MOMS ARE THE BEST			
Date	MAY 10/11, 2025			
Location	VERTRANS MEMORIAL PARK ZIA SPORTS PARK JEFFERSON Park			
Description	USSSA SELECT TRAVEL BASEBALL TEAMS AGES 7U THRU 14U			
Expected Attendance		# of Overnights		
Is this an annual event?	YES	Is this a new event?	NO	
PRINTING				
Posters (save-the-date) Programs Mailings	Cost	Quantity	Total	
			-	
			-	
	SUBTOTAL		-	
	Cost	Quantity	Total	
		-		
			0.00	
	SUBTOTAL		-	
TOTAL PRINTING COSTS			-	
PRINT MEDIA				
Newspaper	Name	# of ads	Cost	Total
				-
				-
SUBTOTAL			-	
Magazine/Other	Name	# of ads	Cost	Total
				-
				-
SUBTOTAL			-	
TOTAL PRINT MEDIA			-	
ELECTRONIC MEDIA				
Radio	Name	# of spots	Cost	Total
				-
				-
Television				-
				-
				-
Social Media				-
				-
				-
TOTAL ELECTR. MEDIA			-	
OTHER EXPENSE				
	Name	# of item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs				-
Sanction Fees	NATIONAL AND STATE SANCTION FEES	1	7,500.00	7,500.00
Promotional Items (eg: tshirts, rings, etc.)	HOBBS CVB RINGS	384	15.95	6,124.80
Other: (please list)	HOBBS CVB BASEBALLS	1080	4.75	5,130.00
	BANNERS AWARDS	56	30.00	1,680.00
	MVP METALS	900	3.50	3,150.00
	COACHES HOBBS CVB GIFTS	156	9.00	1,404.00
				-
				-
				-
TOTAL OTHER EXPENSE				24,988.80
TOTAL REQUEST FOR EVENT 1				24,988.80

Instructions: Please complete all areas of PINK that apply.

Lodgers' Tax Budget - Event Number 2

Event Information

Name of Event	LAST CHANCE FOR RINGS
Date	JULY 26/27 2025
Location	VETERANS MEMORIAL PARK ZIA PARK JEFFERSON PARK
Description	USSSA SELECT TRAVEL TEAMS 7U THRU 14U

Expected Attendance		# of Overnigheters		
Is this an annual event?	YES	Is this a new event?	NO	

PRINTING						
Posters (save-the-date) Programs Mailings	Cost	Quantity	Total	Flyers Tickets	Cost	Quantity
			-			0.00
			-			-
	SUBTOTAL		-		SUBTOTAL	
	Cost	Quantity	Total		TOTAL PRINTING COSTS	
			-		-	

PRINT MEDIA				
Newspaper	Name	# of ads	Cost	Total
				-
				-
	SUBTOTAL			-
Magazine/Other	Name	# of ads	Cost	Total
				-
				-
	SUBTOTAL			-
			TOTAL PRINT MEDIA	-

ELECTRONIC MEDIA				
Radio	Name	# of spots	Cost	Total
				-
				-
Television	Name	# of spots	Cost	Total
				-
				-
Social Media	Name	# of spots	Cost	Total
				-
				-
TOTAL ELECTR. MEDIA				-

OTHER EXPENSE				
	Name	# of item	Cost	Total
Professional Performance Fees	test			-
Sound and Lighting Costs				-
Sanction Fees	NATIONAL AND STATE SANCTION FEES	1	7,500.00	7,500.00
Promotional Items (eg: tshirts, rings, etc.)	HOBBS CVB RINGS	384	15.95	6,124.80
	HOBBS CVB BASEBALLS	1080	4.75	5,130.00
Other: (please list)	BANNERS AWARDS	56	30.00	1,680.00
	MVP GAME MEDALS	900	3.50	3,150.00
	COACHES HOBBS CVB GIFTS	156	9.00	1,404.00
				-
				-
				-
TOTAL OTHER EXPENSE				24,988.80

TOTAL REQUEST FOR EVENT 2

24,988.80

Instructions: Please complete all areas of PINK that apply.

EDC of Lea County



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

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Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Representative 

EDC of Lea County/FlyHobbs
Name of Organization

3/25/2025
date

Request for Lodgers' Tax Assistance
Contact Information

Organization	Economic Development Corporation of Lea County
Name of Contact	Jennifer Grassham, President & CEO
Address	200 E. Broadway St. Suite A-201
City, State Zip	Hobbs, NM 88240
Phone#/Fax#	575-397-2039
email	jennifer@edclc.org

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships						-
	Sales						-
	Donations						-
	Prior Year Carryover						-
	Other (please explain)						-
	Total Income	-	-	-	-	-	-
EXPENSE (NON- LODGERS' TAX		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Cost of Sales Items						-
	Cost of Awards						-
	Building/Booth Rent						-
	Advertising	Please see attached budget					-
	Printing & Mailing						-
	Print Media						-
	Electronic Media						-
	Misc. _____ (Please explain) _____						-
							-
	Total NON- LODGERS' Exp.	-	-	-	-	-	-

**NON -
LODGERS'
TAX**

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	-	-	-	-	-	-
Print Media	39,000.00	-	-	-	-	39,000.00
Electronic Media	155,200.00	-	-	-	-	155,200.00
Other	5,800.00	-	-	-	-	5,800.00
TOTAL LODGERS' TAX REQ. SUMMARY	200,000.00	-	-	-	-	200,000.00

**LODGERS'
TAX**

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

<p align="center">Lodgers' Tax Budget - Event Number 1</p> <p align="center">Event Information</p>	
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Name of Event	FlyHobbs Marketing Campaign
Date	July 1, 2025 - June 30, 2026 with a 12-month cost of \$16,667.00 per month
Location	SENM and West TX Counties withing a 160-minel radius; IAH and DEN markets
Description	This request is for marketing/advertising funds for the 25-26 FlyHobbs Annual Campaign for service to/from Houstin and Denver markets. FlyHobbs seeks to promote the air service, increase ridership and decrease leakage to other regional

Expected Attendance		# of Overnights		
Is this an annual event?	Yes	Is this a new event?	No	

PRINTING

Posters (save-the-date) Programs	Cost	Quantity	Total	Flyers Tickets	Cost	Quantity	Total
			-				0.00
			-				-
	SUBTOTAL				-		
	Cost	Quantity	Total				
Mailings			-	TOTAL PRINTING COSTS -			

PRINT MEDIA	
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Newspaper	Name	# of ads	Cost	Total
	Various regional print Media within	375	104.00	39,000.00
	Cachment area 160 Miles			-
	SUBTOTAL			39,000.00
Magazine/Other	Name	# of ads	Cost	Total
				-
				-
	SUBTOTAL			-
		TOTAL PRINT MEDIA		39,000.00

ELECTRONIC MEDIA	
------------------	--

	Name	# of spots	Cost	Total
Radio	Regional radio coming SENM	4400	8.00	35,200.00
	West TX catchment area			-
Television				-
	Paid advertising on social media, as	12	1,000.00	12,000.00
Social Media	well as general internet advertising	12	9,000.00	108,000.00
	HOB/Den/IAH and feeder markets			-
			TOTAL ELECTR. MEDIA	155,200.00

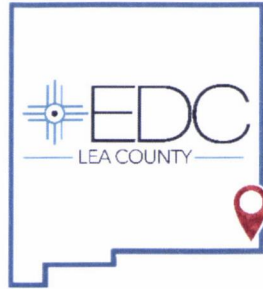
OTHER EXPENSE		
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[illegible]

TOTAL REQUEST FOR EVENT 1	200,000.00
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Instructions: Please complete all areas of PINK that apply.

[illegible]



2025-2026 Lodgers Tax Marketing Funding for FlyHobbs



*With easy connections
through Houston and
Denver, and great fares
to just about anywhere,
it's time to visit
flyhobbs.com.*



SUMMARY OF BENEFITS

Scheduled airline service through Lea County Regional Airport (HOB) remains critical to the growth and viability of Hobbs' hospitality industry and our overall economy. A large percentage of guests in local hotels use the air service to travel to Hobbs. Marketing of the FlyHobbs service helps sustain flights and can significantly elevate ridership, which directly manifests into increased demand for lodging and other locally-provided goods and services. **The Economic Development Corporation of Lea County (EDCLC) is requesting \$200,000, at an average of \$16,667.00/month, in Lodgers Tax funding to support both the flight service to Houston and Denver on United Airlines.** Last year, Lea County was fortunate to once again receive a 24-month matching grant from the New Mexico Department of Transportation (NMDOT). Together with

the City of Hobbs Lodgers Tax funds, these NMDOT funds will be used to help increase awareness and ridership, while reinforcing the convenience for both business and leisure travel to support quality of life/quality of place initiatives within Lea County.

Background Information

The current United Airlines service began in July of 2011 as the result of a collaborative initiative that began in early 2008 between the EDCLC, City of Hobbs (COH), Lea County and other community organizations to bring air service to Lea County Regional Airport.

Because of the strong linkage of air service to the visitor industry (business and leisure), Lodgers Tax funding has been used for marketing the air service and to assist with the airline subsidy, which continues to bring business travelers for energy-related and other industries in the region. FlyHobbs marketing and ridership are critical to the growth and vitality of Hobbs' hospitality industry and local GRT that is generated from this service. Lodgers Tax support is required in order to effectively carry out that marketing. We believe that the investment in advertising the convenience of having the service for business and leisure travel in the region has had a great impact on the branding of FlyHobbs in our target markets.



In 2014, the New Mexico Department of Transportation Aviation Division (DOT-AD) partnered with the University of Arizona conducted a study to analyze FlyHobbs' economic impact to the region. At that time with 17,000 enplanements, it was estimated that FlyHobbs was bringing \$19 million to the region. The FAA has completed a more recent economic impact study for New Mexico (2020 Report attached), which shows the total economic impact on the state for the combined six commercial aviation airports to be approximately \$2.7 billion in direct and catalytic activity (visitor expenditures).

Marketing and Promotion Plan

The EDCLC will continue to aggressively market United Airlines flights' ridership through a multi-faceted marketing campaign directed at potential ridership through the Denver and Houston hub markets, southeast New Mexico (SENM) counties, as well as the adjacent West Texas (WTX) counties that use these service hubs to come to Hobbs and SENM for work and as a gateway to NM tourism.

The FY2025-2026 marketing plan includes:

- Focus on alerting travelers to daily Denver and Houston service
- For the business traveler, convenience of FlyHobbs air service to get to the region faster

- For the leisure traveler, quality of place benefits for our residents provided by expanded travel
- Outreach to various energy corporate travel and HR contacts on the convenience of the FlyHobbs flights to the Permian/Delaware Basin for business as compared to other regional carriers

EDCLC's staff has strong experience in marketing, graphics design, social media, research and other subject areas important to planning and implementation of an effective campaign to expand ridership to/from Houston and Denver.

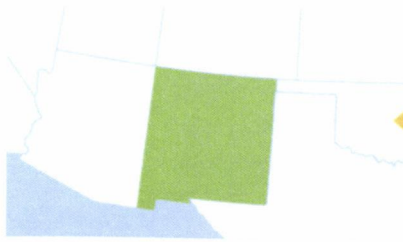


In September 2021, the EDCLC retained a professional advertising agency, The Aviation Agency, to 1) help us develop and sharpen traditional, social media, and streaming advertising, 2) identify the most productive target sectors, and 3) to help us measure results. Utilizing the EDCLC research, as well as passenger origination data provided by Airplanners, LLC we have identified key initial target sectors for marketing

travel between both Houston and Denver and the SENM/WTX market: energy (including renewable energy), medical travel, and leisure travel.

The online marketing component has been significantly expanded since 2020, with geofencing target areas from origination and destination flights in the region. Measurement tools are employed to gauge results and direct any needed changes in marketing focus to travel trends. This ongoing campaign also involves traditional media such as radio, print and electronic billboards. In addition, the EDCLC staff has traditionally carried out a comprehensive campaign of educating the public about FlyHobbs service through regional community outreach. In the coming year, staff will conduct visits with government agencies, site selectors for prospective new business opportunities, energy sector corporate executives, travel agencies, and corporate travel centers within the scope of our work as an organization to further the FlyHobbs brand.





Economic Impact of Civil Aviation by State (2016)

New Mexico

Largest Commercial Airport:¹
Albuquerque International Sunport

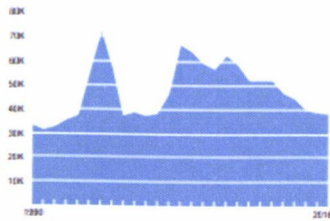
Population (Census Estimate):²
2,092,789

Gross Domestic Product (\$Millions):³
\$91,004

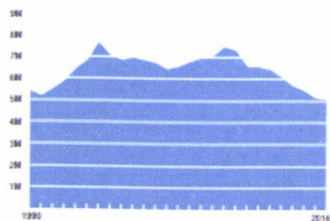
Contribution to Gross Domestic Product: **2.3%**

Percent of International Visitors:⁴
0.1%

Number of Commercial Departures⁵



Number of Passengers⁶



ACTIVITY	AVIATION STATISTICS			
	Number of Airports ¹	Aircraft Operations ²	Commercial ³	
			Freight (Tons)	Passengers
Commercial Aviation	6	117,209	96,481	5,102,916
General Aviation	43	544,425	—	—
Reliever Airports	1	—	—	—
Total Aviation	50	661,634	96,481	5,102,916

AVIATION ACTIVITY	TOTAL ECONOMIC IMPACT ⁷		
	Economic Activity	Earnings (Payroll)	Jobs
Direct			
▶ Airlines	\$999,716,778	\$225,838,954	5,216
▶ Airport Operations	\$137,603,259	\$45,594,830	1,185
▶ General Aviation	\$313,697,083	\$70,865,092	1,637
▶ Aircraft, Aircraft Engine, and Parts Manufacturing	\$49,198,204	\$11,209,790	212
▶ Avionics Manufacturing	\$64,203,482	\$14,628,737	277
▶ Research & Development	\$12,017,531	\$3,987,417	74
▶ Air Courier	\$409,212,151	\$125,244,740	3,601

Catalytic			
▶ Visitor Expenditures — Airlines	\$1,691,052,918	\$493,781,503	18,424
▶ Visitor Expenditures — General Aviation	\$62,521,703	\$18,256,117	681
▶ Travel Arrangements	\$11,193,654	\$3,224,097	91
Total Aviation	\$3,750,416,764	\$1,012,631,275	31,398

TOTAL FAA SPENDING (FISCAL YEAR)	TOTAL ECONOMIC IMPACT ⁷		
	Economic Activity	Earnings (Payroll)	Jobs
Total FAA Spending	\$193,660,748	\$63,434,067	1,701

ENABLING EFFECTS	TRADE FLOWS ⁸	
	Value (\$)	Weight (Tons)
Within State	\$0	0
State-to-State	\$307,773,200	2,686
Exports	\$1,496,996,100	5,184
Total Enabling Effects	\$1,804,769,300	7,870

Hobbs Juneteenth Committee



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

The City of Hobbs and the Hobbs City Commission wish to ensure that your events have the greatest chance of success. The following guidelines have been adopted by the City Commission to outline procedures for the annual expenditures of Lodgers' Tax funds.

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Eligible	Non-Eligible
Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

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- Proof of agency good standing with the NM Corporation Commission
- Proof of Workers-Comp or Liability Insurance Coverage

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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Byron Marshall

Hobbs Juneteenth

3/30/2025

Request for Lodgers' Tax Assistance
Contact Information

Organization	HOBBS JUNETEENTH
Name of Contact	BYRON MARSHALL
Address	6301 N LILY POND ROAD
City, State Zip	HOBBS, NEW MEXICO 88242
Phone#/Fax#	575-805-0020
email	HOBBSJUNETEENTH@GMAIL.COM

Event Budget

Income		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Sponsorships	3,000.00					3,000.00
	Sales	-					-
	Donations	500.00					500.00
	Prior Year Carryover	-					-
	Other (please explain)						-
	Total Income	3,500.00	-	-	-	-	3,500.00
		Event 1	Event 2	Event 3	Event 4	Event 5	Total
EXPENSE (NON-LO DGERS' TAX	Cost of Sales Items						-
	Cost of Awards						-
	Building/Booth Rent						-
	Advertising						-
	Printing & Mailing						-
	Print Media						-
	Electronic Media						-
	Misc. _____ (Please explain) _____						-
							-
	Total NON- LODGERS' Exp.	-	-	-	-	-	-

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	987.50	-	-	-	-	987.50
Print Media	1,700.00	-	-	-	-	1,700.00
Electronic Media	3,000.00	-	-	-	-	3,000.00
Other	51,600.00	-	-	-	-	51,600.00
TOTAL LODGERS' TAX REQ. SUMMARY	57,287.50	-	-	-	-	57,287.50

LODGERS'
TAX

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	JUNETEENTH FREEDOM FESTIVAL
Date	JUNE 21ST 2025
Location	1200 EAST HUMBLE STREET HOBBS NM 88240
Description	30TH ANNUAL CELEBRATION OF FEDERAL JUNETEENTH HOLIDAY

Expected Attendance	3000	# of Overnighers	250
Is this an annual event?	YES	Is this a new event?	NO

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
Posters (save-the-date)	1.95	250	487.50	Flyers	0.50	1,000	500.00
Programs	-	-	-	Tickets	-	-	-
	SUBTOTAL		487.50		SUBTOTAL		500.00
	Cost	Quantity	Total				
Mailings	-	-	-		TOTAL PRINTING COSTS		987.50

PRINT MEDIA

Newspaper	Name	# of ads	Cost	Total
	HOBBS NEWS SUN	4	300.00	1,200.00
				-
	SUBTOTAL			1,200.00
Magazine/Other	Name	# of ads	Cost	Total
	LAS CRUCES CULTURE	1	500.00	500.00
				-
		SUBTOTAL		500.00
			TOTAL PRINT MEDIA	1,700.00

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio	KZOR	20	50.00	1,000.00
				-
Television	0	0		-
				-
Social Media	FACEBOOK	20	100.00	2,000.00
				-
TOTAL ELECTR. MEDIA				3,000.00

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees	KING GEORGE/14K/COMEDY	1	46,000.00	46,000.00
Sound and Lighting Costs	Q-SOUND SYSTEMS	1	3,000.00	3,000.00
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)	TSHIRTS/FLYERS/POSTERS	1	2,600.00	2,600.00
Other: (please list)				-
				-
				-
				-
				-
				-
TOTAL OTHER EXPENSE				51,600.00

TOTAL REQUEST FOR EVENT 1

57,287.50

Instructions: Please complete all areas of PINK that apply.

Tru Roping Productions



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
from 05/01/2022 - 06/30/2023

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Professional Performance Fees	Administrative Office Overhead
Sound and Lighting as Related to Performance	Website Costs
Advertising/Promotion Items	Real Property
Sanitation	Tangible Property
Sanction Fees	

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I have read and fully understand the above guidelines for the Lodgers' Tax Funding.

Kimberly Trujillo
Representative

Tru Roping Productions
Name of Organization

3/32/25
date

Request for Lodgers' Tax Assistance
Contact Information

Organization	Tru Roping Productions, King of ALL Truck Roping
Name of Contact	Jerry Trujillo (producer), Kimberly Trujillo (promotions)
Address	1966 South Roosevelt Road 8
City, State Zip	Portales, NM 88130
Phone#/Fax#	575-218-5043
email	ktrujillo12@gmail.com

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships	n/a					-
	Sales	200,000.00					200,000.00
	Donations	n/a					-
	Prior Year Carryover	-					-
	Other (please explain)	-					-
	Total Income	200,000.00	-	-	-	-	200,000.00
EXPENSE (NON- LODGERS' TAX		Event 1	Event 2	Event 3	Event 4	Event 5	Total
	Cost of Sales Items	500.00					500.00
	Cost of Awards	108,000.00					108,000.00
	Building/Booth Rent	3,500.00					3,500.00
	Advertising	12,000.00					12,000.00
	Printing & Mailing	6,000.00					6,000.00
	Print Media	""					-
	Electronic Media	""					-
	Misc. _____ (Please explain) _____						-
							-
	Total NON- LODGERS' Exp.	130,000.00	-	-	-	-	130,000.00

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	1,700.00	-	-	-	-	1,700.00
Print Media	6,000.00	-	-	-	-	6,000.00
Electronic Media	1,300.00	-	-	-	-	1,300.00
Other	16,000.00	-	-	-	-	16,000.00
TOTAL LODGERS' TAX REQ. SUMMARY	25,000.00	-	-	-	-	25,000.00

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	Tru Roping Productions, King of ALL Truck Ropings
Date	May 3rd, 4th
Location	Corral Arena
Description	Cinco de Mayo King Ranch Truck Roping

Expected Attendance	2500 teams	# of Overnigheters	200+
Is this an annual event?	yes	Is this a new event?	no

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
Posters (save-the-date)	1.00	100	100.00	Flyers	0.50	1,000	500.00
Programs	1.00	100	100.00	Tickets			-
	SUBTOTAL		200.00		SUBTOTAL		500.00
	Cost	Quantity	Total				
Mailings	1,000.00	1	1,000.00		TOTAL PRINTING COSTS		1,700.00

PRINT MEDIA

Newspaper	Name	# of ads	Cost	Total
				-
				-
	SUBTOTAL			-
Magazine/Other	Name	# of ads	Cost	Total
	Team Roping Journal	2	1,500.00	3,000.00
	Super Looper Magazine	2	1,500.00	3,000.00
		SUBTOTAL		6,000.00
			TOTAL PRINT MEDIA	6,000.00

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio	5-60 ad, 4 weeks	1	1,200.00	1,200.00
				-
Television	n/a			-
				-
Social Media	Facebook	200	0.50	100.00
				-
TOTAL ELECTR. MEDIA				1,300.00

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees				-
Sound and Lighting Costs				-
Sanction Fees				-
Promotional Items (eg: tshirts, rings, etc.)	giveaways, shirts, hats, koozies	200	10.00	2,000.00
				-
Other: (please list)	saddles	10	500.00	5,000.00
	trophy truck	1	8,400.00	8,400.00
	buckles	4	150.00	600.00
				-
				-
				-

TOTAL OTHER EXPENSE 16,000.00

TOTAL REQUEST FOR EVENT 1	25,000.00
----------------------------------	------------------

The Works Combat Academy



City of Hobbs
Annual Funding Guidelines
Lodgers' Tax Requests for Proposal (RFP)
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Marcus Sparenberg
Representative

The Works Combat Academy
Name of Organization

3/27/2025
date

Request for Lodgers' Tax Assistance
Contact Information

Organization	The Works Combat Academy
Name of Contact	Marcus Sparenberg
Address	200 W Broadway
City, State Zip	Hobbs, NM 88240
Phone#/Fax#	575-263-5933
email	theworksmma@gmail.com

Event Budget

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
Income	Sponsorships	15,000.00					15,000.00
	Sales	5,000.00					5,000.00
	Donations	5,000.00					5,000.00
	Prior Year Carryover						-
	Other (please explain)						-
	Total Income	25,000.00	-	-	-	-	25,000.00

		Event 1	Event 2	Event 3	Event 4	Event 5	Total
EXPENSE (NON- LODGERS' TAX	Cost of Sales Items	1,000.00					1,000.00
	Cost of Awards						-
	Building/Booth Rent	350.00					350.00
	Advertising						-
	Printing & Mailing						-
	Print Media						-
	Electronic Media						-
	Misc. _____ (Please explain) _____						-
							-
	Total NON- LODGERS' Exp.	1,350.00	-	-	-	-	1,350.00

NON -
LODGERS'
TAX

Lodgers' Tax Budget Summary

	Event 1	Event 2	Event 3	Event 4	Event 5	Total
Printing	716.25	-	-	-	-	716.25
Print Media	1,500.00	-	-	-	-	1,500.00
Electronic Media	2,425.30	-	-	-	-	2,425.30
Other	5,137.50	-	-	-	-	5,137.50
TOTAL LODGERS' TAX REQ. SUMMARY	9,779.05	-	-	-	-	9,779.05

LODGERS'
TAX

Instructions: Please complete all areas of PINK that apply. Lodgers' Tax Budget Summary must reconcile to Event Details

Lodgers' Tax Budget - Event Number 1

Event Information

Name of Event	Beatdown on Broadway
Date	5/3/2025
Location	Shipp St Plaza
Description	The Works presents the Second Annual Beat Down on Broadway! Celebrate Cinco De Mayo downtown with an action-packed boxing tournament featuring local fighters from all across the permian basin. This cultural event raises funds to support low-income students with class fees, travel, and tournament expenses.

Expected Attendance	1200	# of Overnights	230
Is this an annual event?	Yes	Is this a new event?	No

PRINTING

	Cost	Quantity	Total		Cost	Quantity	Total
Posters (save-the-date)			-	Flyers	0.87	500	435.00
Programs	3.75	75	281.25	Tickets			-
	SUBTOTAL		281.25		SUBTOTAL		435.00
	Cost	Quantity	Total		TOTAL PRINTING COSTS		
Mailings			-		716.25		

PRINT MEDIA

Newspaper	Name	# of ads	Cost	Total
	Hobbs News Sun	1	1,000.00	1,000.00
				-
	SUBTOTAL			1,000.00
Magazine/Other	Name	# of ads	Cost	Total
	Promotional Video	1	500.00	500.00
				-
		SUBTOTAL		500.00
			TOTAL PRINT MEDIA	1,500.00

ELECTRONIC MEDIA

	Name	# of spots	Cost	Total
Radio	MTD Radio	30	22.00	660.00
	KLMA	20	32.50	650.00
Television	Noalmark	35	18.58	650.30
				-
Social Media	Facebook Sponsored Ads	31	15.00	465.00
				-
TOTAL ELECTR. MEDIA				2,425.30

OTHER EXPENSE

	Name	# of item	Cost	Total
Professional Performance Fees	Lighting Rental	1	800.00	800.00
Sound and Lighting Costs	Sound System - Rental	1	500.00	500.00
Sanction Fees	Belts	5	140.00	700.00
Promotional Items (eg: tshirts, rings, etc.)	Trophys	30	50.00	1,500.00
	T-Shirts	100	15.00	1,500.00
Other: (please list)	Lanyards	50	2.75	137.50
				-
				-
				-
				-
TOTAL OTHER EXPENSE				5,137.50

TOTAL REQUEST FOR EVENT 1

9,779.05

Instructions: Please complete all areas of PINK that apply.



CITY OF HOBBS

STAFF SUMMARY FORM

MEETING DATE:
April 21, 2025

SUBJECT: Consideration of Approval of Replacement of the Eagle Intelligence Center Video Wall System with Activu Corporation in the Amount of \$474,851.69

DEPT OF ORIGIN: Police

DATE SUBMITTED: 4/10/2025

SUBMITTED BY: Steven Blandin, PD IT Administrator

Summary:

The Police Department's Information Technology Division is requesting to replace the Eagle IC video wall system located in the PD Annex at 301 N. Dalmont St. The current video wall system is original build equipment since the intelligence center's inception in 2014. The equipment is well beyond end of life and end of support with multiple displays no longer functional. The current video wall will be replaced with all-new system control hardware and wiring, expanded to ten 55" displays with a custom monitor mounting bracket bolted to the floor to support the overall larger video wall display and new supervisor and observation deck stations with heavy-duty monitor mounts to support dual ultra-wide PC monitors.

The vendor quoted using on HGAC procurement engine.

Fiscal Impact:

\$475,000 is allocated in the FY24 budget for these upgrades. The projected cost of this project is within budget at \$474,851.69.

Costs of this project:

- \$117,220.53 – Display Devices
- \$21,076.58 – Processors and System Control Hardware
- \$6,632.42 – Audio System
- \$1,194.84 – Cable, Wire, Racks
- \$99,003.34 – Furniture
- \$62,605.00 – Software
- \$152,840.48 – Labor, Travel, Shipping and Logistics
- \$16,331.28 – Support
- (-\$16,200.00) – One-time Discount
- \$14,147.22 – Applicable Tax

Attachments:

Activu_Proposal_Hobbs_NM_RTCC-4.8.2025

Recommendation:

Motion to approve the resolution.

Approved By:

August Fons, Police Chief	4/10/2025
Toby Spears, Finance Director	4/10/2025
Medjine Desrosiers-Douyon, Deputy City Attorney	4/10/2025
Manny Gomez, City Manager	4/10/2025



Proposal to: City of Hobbs, New Mexico

Project: RTCC Video Wall and Furniture

Activu contacts

Matt Troedson	Erik Walker	Mark Roy
Matt.Troedson@activu.com	Erik.Walker@activu.com	Mark.Roy@activu.com
858.232.0512	973.343.4908	973.343.4928
<i>Western Regional Sales Manager</i>	<i>Sales Administrator</i>	<i>Senior Sales and Systems Engineer</i>

Activu reference #: AE-000032

Activu HGAC Contract Number: RA05-21 Radio Communication/Emergency Response Equipment

Proposal Date: April 8, 2025

Proposal valid for 45 days from proposal date unless extended in writing by Activu.

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Welcome to the community:

1000+ global Activu-enabled critical facilities,
Tens-of-thousands of the most experienced,
collaborative critical operations professionals,
Impacting the daily safety, movement,
commerce, and comfort for billions of people
around the world.

Executive Summary

The Hobbs Police Department has been discussing their need to create a state-of-the-art Real Time Crime Center of the future so they can properly and reliably respond to Public Safety incidents. The RTCC will monitor different assets and sources into a common operating picture so that they can respond to incidents quicker. The main video wall will be a five (5) wide x two (2) high array of LCD video wall displays. The space will also include new consoles for the operators.

Activu **vis|ability** empowers your team with a highly flexible collaborative visualization suite, carefully tailored to the needs of Hobbs Police Department

Activu's commitment to exceptional products and services reaches back 42 years. We have provided in this document our unbiased professional insight and opinion on what is necessary to dramatically enhance your critical operation's efficiency and collaboration and exceed the stated goals for this project.

**Activu is trusted to provide operational
vis|ability for mission-critical visual
intelligence**

Activu software &
solutions make critical
information visible &
collaborative, improving
incident response,
decision-making, &
management.

Transportation

Traffic Management Centers, &
Departments of Transportation

Rail & Mass Transit Operators

Airports & Federal Air Travel
Agencies

Shipping & Ports

**1 Trillion
Miles** of road
travel per day

1 Billion
Transit Passengers
Annually

Utilities & Industry

Electricity Generation & Transmission

Oil & Gas

Water & Sewage

**300
Million**
U.S. Energy
Customers

Monitoring
200,000
Kilometers of
power lines

Government Agencies

Department of Defense

Department of Homeland Security

Many Other Federal Agencies

Helping Protect
330 Million U.S. Citizens

Public Safety & Smart Cities

Emergency Operations Centers

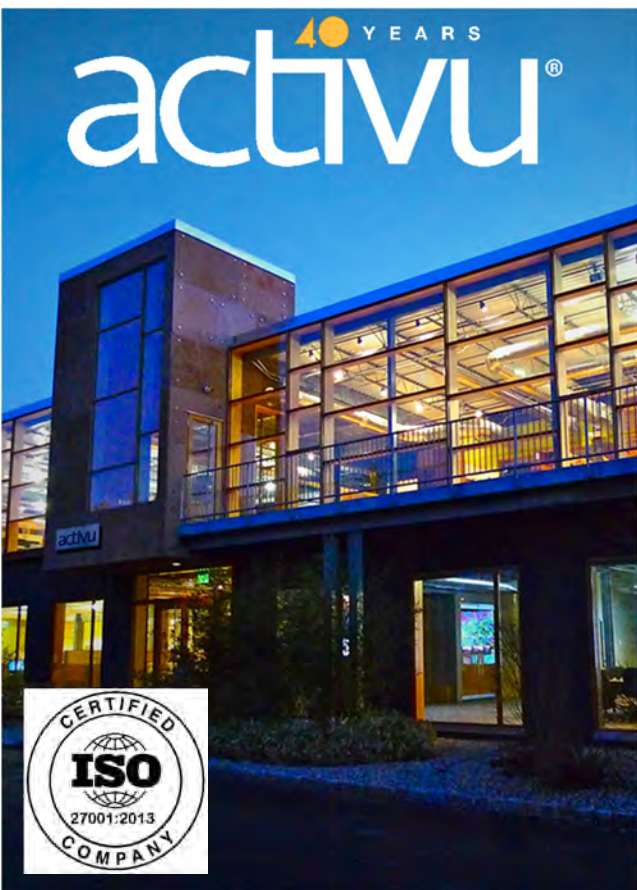
Fire, Police, & Disaster Response

Fusion Centers

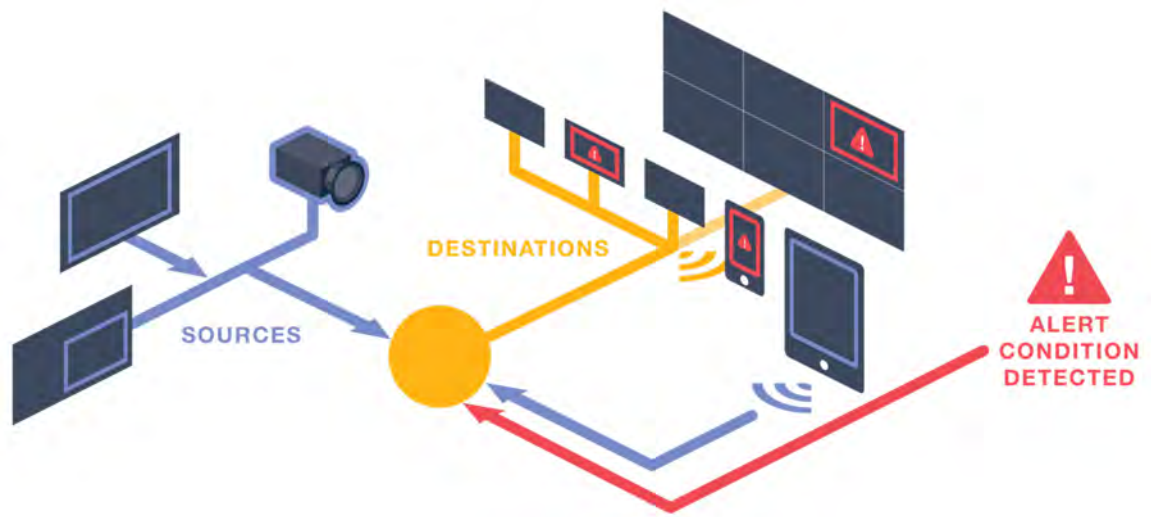
100+ Million
Metropolitan Area Citizens

Corporate & Government IT

91 Billion
Cyber Attacks Prevented Every Year



Activu **vis|ability** is the only Event-Driven Intelligent Visualization platform available, anywhere.



See

Easily introduce & manipulate content Sources in the control room, to assemble a common operating picture for display on video walls, desktops, conference room displays, mobile devices, and more.

Any type and number of Sources are available over the network: enterprise applications, video, actual or virtual computer screens, web sources, mobile devices, or local applications.

Share

Effortlessly share the content of the common operating pictures entire screen, or just a portion of the visualization.

Whether the actual content is on a display, or virtually arranged in Spaces, it can be shared anywhere: from the video wall to other rooms, to other offices, or subject matter experts, and bidirectionally to and from authenticated mobile devices.

Respond

Systems which are common in control operations—video management, access control, IT service management, process historians, SCADA—are interconnected through the Activu platform.

Vis|ability users can easily setup threshold conditions that instantly trigger the display of sources and messages on the video wall or any screen automatically, separating signal from noise, improving incident response, and focusing your team on what matters.

Separate signal from noise.

Focus your team on what's important.

Customer Requirements

The City of Hobbs, New Mexico is building a new Real Time Crime Center (RTCC) and requires a video wall and collaboration system plus console furniture for the Police Department staff working in this space.

Video Wall System

The video wall system must include a five (5) wide x two (2) high array of narrow bezel 55-inch LCD video wall displays, plus one (1) auxiliary 85-inch LCD display that is Owner Furnished Equipment (OFE). The new video wall array must be installed on a floor or ceiling structure that the video wall array can be mounted on.

A video wall visualization and collaboration system must provide graphic output to the video wall array and the auxiliary LCD, and enable authorized users to select and place visual content from City supplied sources including:

- One (1) cable TV tuner
- One (1) guest PC
- Network connected PCs
- Web content
- IP Video cameras

The solution must accommodate ten (10) users, who can control the video wall system from their local PC desktops.

A centrally located touch panel controller must also be provided to enable system control within the RTCC, including providing selection of simplified preset wall views.

Prior to installation of the new video wall array, the existing displays must be uninstalled and provided to the City, who will dispose of this equipment as it sees fit.

Furniture

The City also requires new console furniture solution to be designed, provided and installed.

- Workspaces for two (2) operators, at a U-shaped desk
- Two (2) office desks with peninsula
- All desks must enable operators to work in either seated or standing position.

The Activu Solution

An intelligent Video Display System deployment is an endeavor our clients typically undertake once or twice in a career. Activu brings the experience and the know-how that comes from tackling these projects every day, from managing a thousand of them over four decades, and adding fifty more every year.

Every Activu solution consists of the professional services we provide as experts dedicated to the control room visualization domain, the **vis|ability** software solution, and the specific design proposed for the physical and functional needs of Hobbs Police Department.

Product: vis|ability Software

Activu **vis|ability** enables highly flexible and immersive team collaboration around visual information, through a clean and efficient software interface.

Vis|ability is an open platform that utilizes Commercial-off-the-Shelf (COTS) hardware to provide a powerful, flexible solution that enables the operator to take control of any connected display area from a Windows-based device. They can easily introduce and manipulate content, or “sources” in the control room, and share the common operating picture beyond the control room to conference rooms, supervisor offices, mobile devices and more.

Take a tour of the platform and interface below:

Sources

All your critical content in one place: Applications, web pages, live streaming video, network desktop kvm, & documents.

Spaces

Collect related information to create a common operating picture on virtual video walls, and share anywhere in your organization.

People

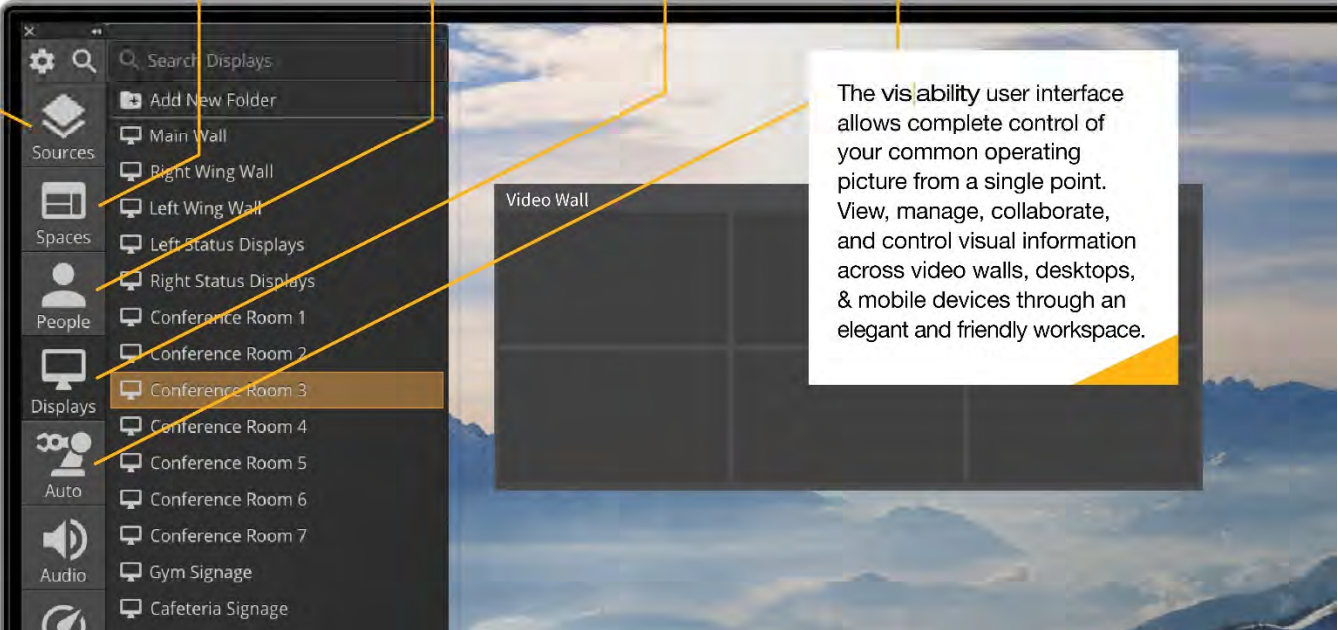
Collaborate fluidly using any content in your organization: Desktop to desktop, video wall or mobile. Integrated chat and whiteboard.

Displays

Manage content and control its display from anywhere to anywhere—video walls to conference room displays to desktops to mobile devices.

Automated Alerting

Tools that connect to your information environment and enable automated visualization, ensuring no critical event is missed.



The vis|ability user interface allows complete control of your common operating picture from a single point. View, manage, collaborate, and control visual information across video walls, desktops, & mobile devices through an elegant and friendly workspace.

Vis|ability Desktop Client: Control software, with you in control

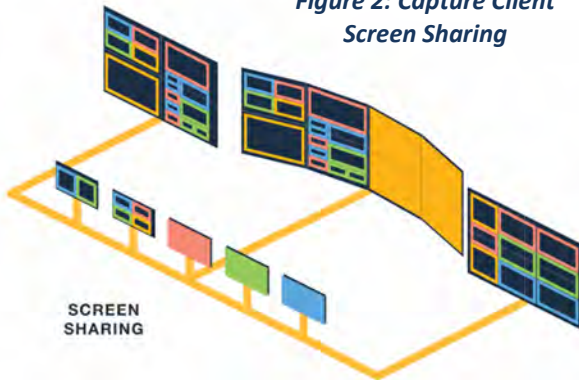
Activu's software is flexible and powerful. With it, Hobbs Police Department can use **vis|ability** software to create a simple, Windows-based preset interface for operators to select layouts they need to see, and it can run on their computer, or tablet, or mobile device.

Additionally, users have a robust interface to freely move sources, change them, access all the displays (the video wall and others), plus save new layouts.

Figure 1: Vis|Ability Simple Button Panel



Figure 2: Capture Client Screen Sharing



Capture Client screen sharing

Activu's approach to control room visualization and collaboration is unique. It is software based securely leveraging your existing IP network(s) to assimilate information sources into your common operating picture, the ones you know you need today and other desktop applications that you will adopt in the future.

A component of the **vis|ability** Desktop Client is the **Capture Client** which is an innovative method of sharing information sources of varying type, (e.g., application windows, images from single or multi-headed displays) of any resolution over your

network to any Activu-powered display (e.g., video walls, single panels, desktops, including mobile devices). These sources can come from any computer on your network, even virtual machines. *Please see Appendix 5: Vis|ability Information for additional details.*

Vis|ability Display Node

The design of your Activu solution includes the Activu Display Node software running on the video wall processor. This same software can be run on any standard Windows-based computer attached to any display, so your future plans to extend your operating picture beyond the control room to your conference rooms and other rooms can easily be made a reality. In fact, the operating picture can be extended anywhere in Hobbs Police Department, accessible and controlled by authenticated users as a "destination" for the system, able to display any sources in the **vis|ability** system. Many of our Clients expand the system in this way, in preparation for the future and the inevitable change of operational needs.

Vis|ability Collaboration

The **vis|ability** platform provides integrated collaboration capabilities, including simplified and powerful desktop sharing (including application, individual screen, or full desktop), as well as introduces a powerful tool called **Spaces**, which are user-managed virtual video walls that can be used to share multiple sources with other **vis|ability** users, displayed on a video wall, or directed to a user's mobile device, or all three. With integrated chat and markup, spontaneous situational collaboration, in context and in real time, is simple, powerful and intuitive.

Activu Integration with Applications

Vis|ability offers a comprehensive interface that enables integration of external software and systems to the platform.

An SDK is offered to allow third party application developers (and control systems) programmatic access to the **vis|ability** platform. The SDK definition is available freely from Activu and is implemented in System Manager component. Support for developers that might require assistance in building and integrated solutions is also available at modest cost. The SDK is delivered as a Rest API.

Vis|ability offers an integrated scripting interface within its Desktop Client, with programmatic access to **vis|ability** capabilities, and the ability to interface with external applications and systems. This is a standard part of the **vis|ability** software platform.

Monitoring Services

Activu provides self-monitoring and reporting of **vis|ability** system components and their hosting machine state, with detailed live configuration information and configurable live logs.

- Ability to monitor multiple **vis|ability** components simultaneously, determining connection and active status, and review configuration.
- Full web interface allows monitoring without installation of a client application.
 - Secure access and proper authentication required to access.
- Provides robust information regarding the state of each computer connected to, or using, **vis|ability** software, including:
 - Component(s) installed, versions, and their current running state.
 - Computer information including OS versions and patch levels, CPU, memory and disk usage.
- Specialized information presentation for core components, including Nexus, MUXrouter, and Display Nodes.

Security

To date, Activu software is successfully operating on classified networks across the Department of Defense and the Intelligence Community. These standards provide a level of security the Hobbs Police Department can have absolute confidence in.

Our software was the first "video wall controller" software to meet NERC CIP requirements for auditing. It also meets the Federal Information Protection Standards (FIPS) for encryption.

Activu uses 256-AES encryption for our network transport, 192-bit triple DES encryption for all communication between all Activu server components, and 160 SHA-1 hashing for all password protection and can be integrated with Active Directory. No other "video wall controller" software provides this level of security.



Activu Corporation undertakes significant efforts to continually improve our cybersecurity posture. In keeping with these efforts, we hold an **ISO 27001 certification** which represents a critical step in meeting international security standards and is an indicator for our clients that Activu will continue to monitor emerging security requirements at the Federal and international level and align software upgrades to maintain compliance.

An internationally accepted third-party accreditation, The ISO 27001 certification underscores Activu's commitment to the highest information security standards and practices. It affirms that Activu holds its systems, people, and facilities to the rigorous requirements outlined in the ISO 27001 specification. Activu's compliance with this standard satisfies the requirements of a wide range of customers using Activu's software to support critical operations at all levels of government and within a number of regulated industries and private organizations.

QSC Q-SYS Integration

Q-SYS is an audio, video, and control platform built around a modern, standards-based IT architecture. Activu has developed a Certified Q-SYS plug-in integration that enables the user to quickly and easily control the **vis|ability** software platform with a fixed, seamless touch panel interface. Benefits include:



Dynamic Pick and Place Video Wall Control – Simplified video wall control that enables users to quickly change display templates and dynamically place sources on the video wall in a pre-configured template. This allows a user to quickly and easily load any source to a **vis|ability** Display Node with one press of a button, and to just as easily remove it.

- **User Configurable** – Activu can configure the Q-SYS touch panel system to meet your needs. Should your needs change over time (as they often do), the system can be modified without the delay or expense of having to use specialized programmers. The Q-SYS customizable user control interface is designed to be easily deployed and updated by users without any programming experience. These modifications include layout presets, scripting recalls, and source placement.



Optional vis|ability Components (future capability)

*In addition to the above core **vis|ability** capabilities, our clients routinely expand the use of Activu beyond their initial requirements. For comparatively small and incremental investments, they expand the value of Activu with some of the following add-on components. Detailed descriptions of these optional functionalities listed below are provided in Appendix 5: **vis|ability** Information.*

Link

Operators are challenged with separating signal from noise among the myriad of systems, data sources, and alarms in the control room. To help with this challenge, we developed Link, a component of our software that enables alerts from key applications to spawn changes to the common operating picture being displayed by Activu – on a section of the video wall, other shared displays, operator desktops, or all of these.

Web Portal

Web Portal provides simple and effective tools to securely manage the publication and management of live web shares of **vis|ability** Spaces to any device or user with a web browser. It enables users to share critical information with executives and managers, share live company metrics to a corporate web site, share information with external SMEs to help solve an internal problem, remotely, or simply share information needed to keep other organizations in the loop of your operations. Information can be edited and changes are delivered live to the Web Portal, even annotation. Web Portal streams are secured through randomly generated URLs and passcodes and is transmitted using https.

Web Client

Web Client is an optional **vis|ability** component that provides standard web-based access to the **vis|ability** platform, allowing users to view Sources, Spaces, load layouts and interact with Action Panels – from any web browser. Web users can browse Sources – viewing live content defined within the platform – images, media, network sources, streaming media (limited to browser compatible IP streams, VMS-hosted camera streams are generally not compatible), and web content. Additionally, if the user is accessing network sources from a computer with keyboard and mouse – soft KVM is possible. **vis|ability** Spaces are viewable live within the use of optional App Servers.

Vis|ability Web Client users can browse and load layouts onto video walls, with full graphical preview, with a simple click.

Web client is compatible with browsers on desktops, tablets and mobile devices supporting modern browsers: Chrome, Safari, and Edge.

CameraSync

CameraSync is an optional module that provides automated synchronization of camera definitions between a host Video Management System (VMS) platform and the **vis|ability** system – replicating the VMS camera tree inside the vis|ability Source Hub. It synchronizes on a user configurable schedule.

- Provides scheduled, automatic synchronization of camera definitions from a VMS platform to **vis|ability**.
- Employing more than one CameraSync module can allow syncing of more than one VMS platform into a single **vis|ability** system.
- Saves the time and effort of manually supporting two separate camera databases.

Redundancy, with Auto Failover

When the highest availability is required, Activu can provide its unique, fully redundant, auto failover solution to Hobbs Police Department. This capability has been employed by many of our customers, who are operating in the most critical environments, from power utility applications, to transit and traffic management, to defense and public safety.

Virtualization

Were Hobbs Police Department to want to virtualize the Activu system in keeping with IT standards that may emerge, you are investing in a solution already compatible in VM infrastructures. Other than the computer running the Activu Display Node, which is necessarily connected via video cables to the video wall, the rest of the Activu system components and modules can be installed and supported in a VM architecture. This would reduce the computer hardware footprint of the Activu system and streamline Hobbs Police Department's local IT support requirements.

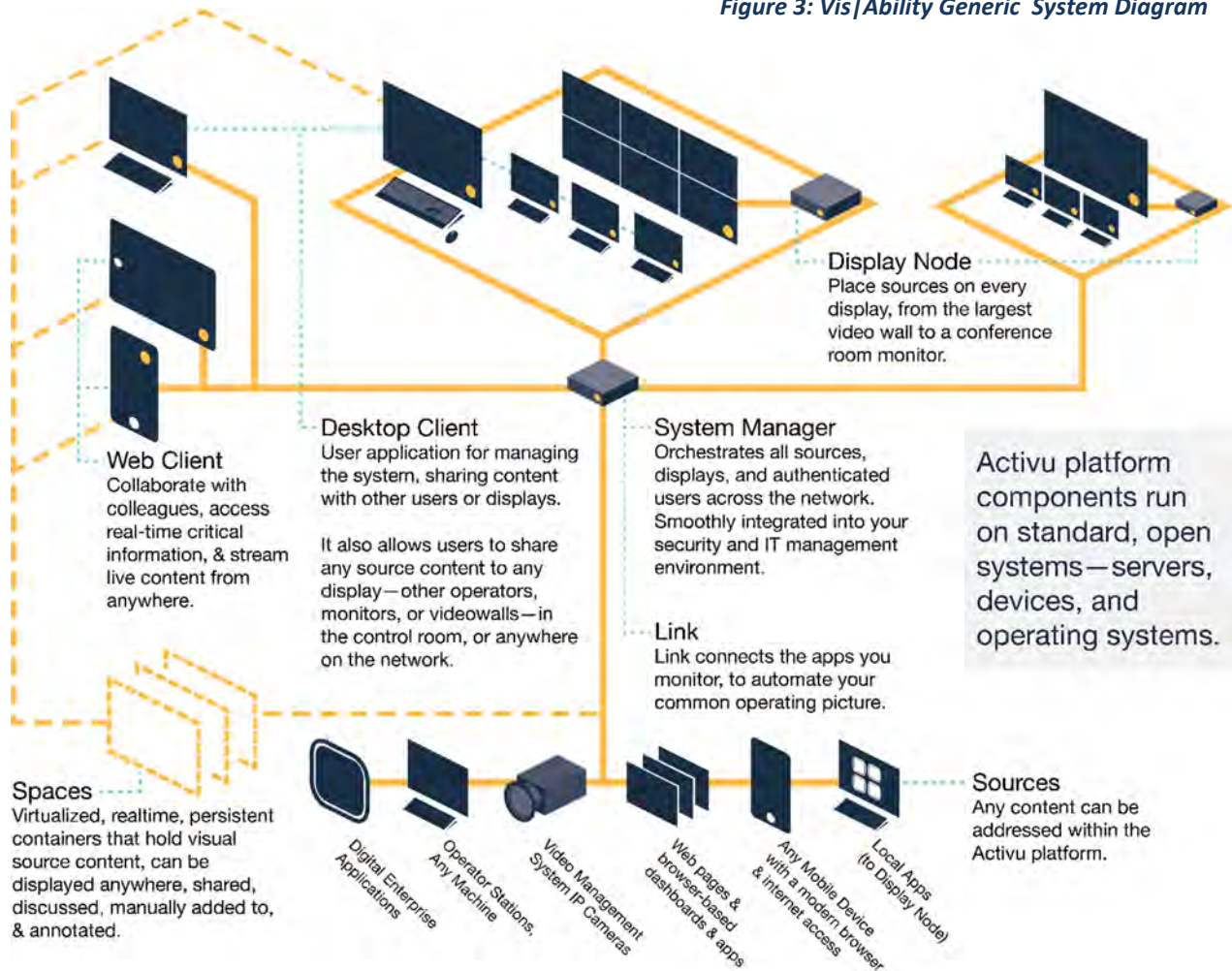
Hardware Reliability

Activu has full control over the software suite that we have developed, but there are other parts of the solution where we don't have as much control. With hundreds of installations in the U.S. and around the world, hardware reliability is of critical importance to Activu. We made two critical business decisions in bringing the most reliable solutions to market:

1. **Commercial-off-the-Shelf (COTS) hardware:** Activu pioneered the move away from specialized, proprietary AV "processors" to using standard IT servers to drive video walls. This allows us to leverage the billions of dollars in R&D of firms like Dell, the computers proposed for Hobbs Police Department. These have the reliability, redundancy, hot-swappable hard drives and power supplies, plus manufacturer's support service to provide the performance expected from any mission critical IT hardware.
2. **Planar Clarity Matrix LCD Displays:** Unique LCD display technology for demanding mission critical environments. Three things to highlight for you:
 - Designed for the commercial marketplace
 - Off-Board electronics and power modules remove heat and power requirements from the LCD displays and the control room space.
 - 3 Year Warranty



Figure 3: Vis|Ability Generic System Diagram



Proposed Activu Solution Design

Based on our review of the Hobbs Police Department requirements and our many years of experience, we are proposing a system designed to best meet your operational needs and technical requirements.

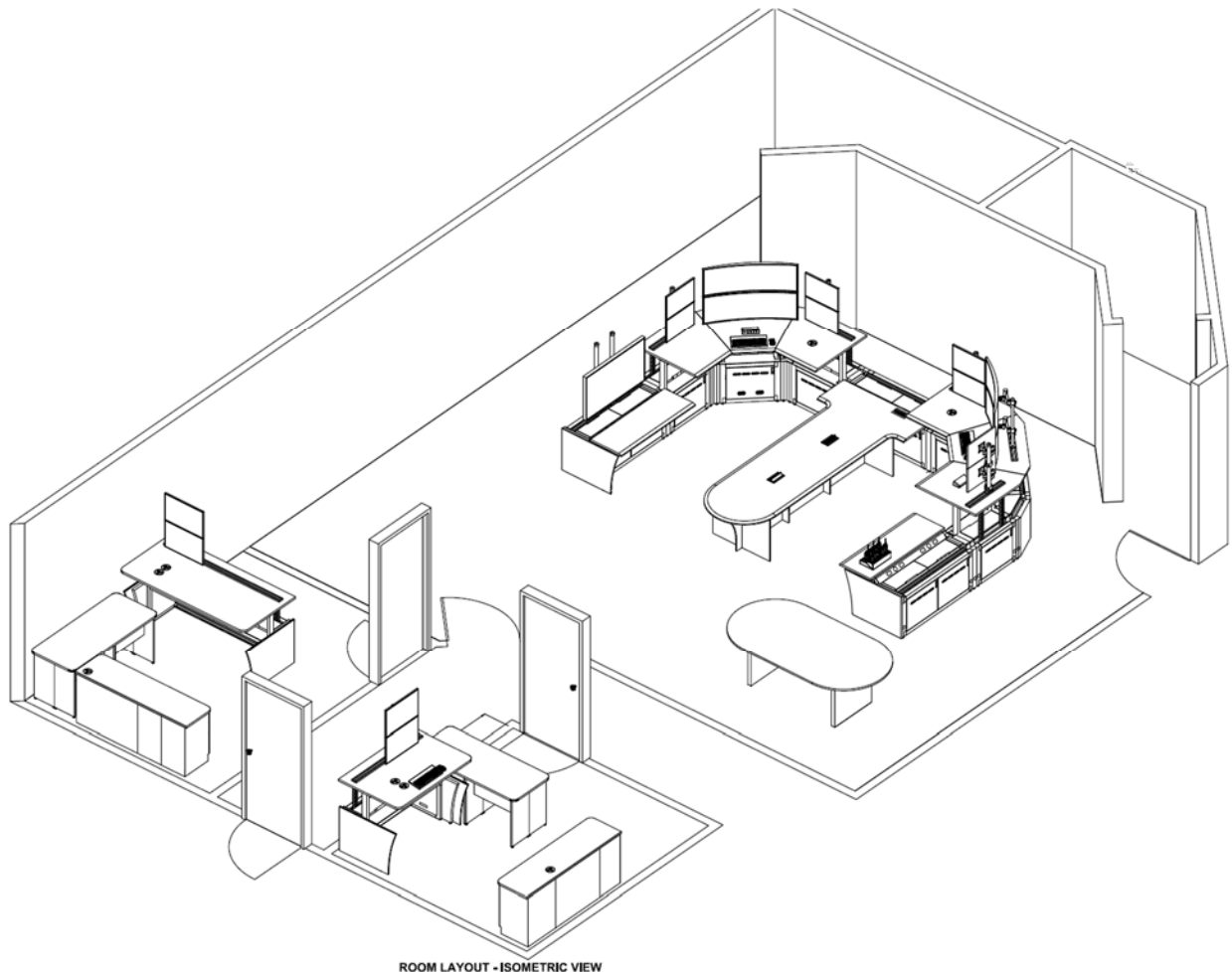
Our solution includes a video wall in the Hobbs Police Department Control Room. The Activu system will provide graphic output these System Displays and an OFE LCD, plus enhanced situational awareness and dynamic display of content to the operators during normal times, and in the event of an incident.

Activu will de-install the existing video wall array and provide that equipment to the city for disposal or re-use as it sees fit. Activu will design, provide, install, integrate and test the proposed new solution. Operator training and manuals will be provided for Hobbs Police Department personnel. Technical Support will be provided for one (1) year.

The Activu team will provide all of the hardware, software and services to provide a complete video wall visualization system and furniture for the Hobbs Police Department as described in this proposal.

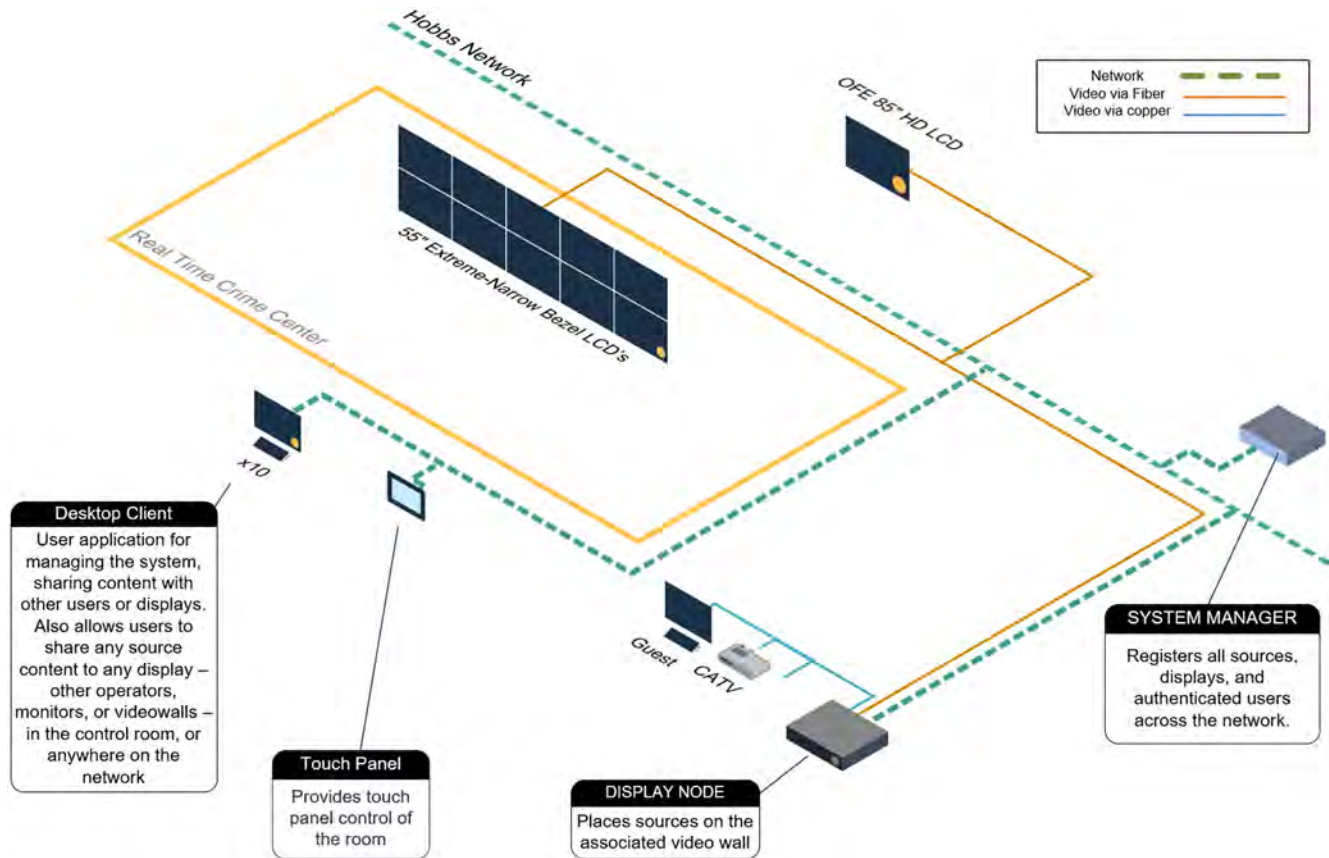
A new console furniture solution to be designed, provided and installed. The proposed Winsted sit-stand consoles provide a U-shaped work area for two (2) operators in the RTCC and two (2) sit-stand desks for offices. Working with Activu, Winsted will design, install and support the proposed furniture solution.





Figure 4: Room Layout Illustration with Displays and Console Furniture



Activu Visualization and Collaboration System

Figure 5: Proposed Activu System Diagram



	vis ability Display Node provides graphic output to the system's displays, including LCD panels, DV LED and remote mirroring for collaborating positions through feeding source information from IP and video capture inputs.
	vis ability Desktop Client provides operators the tools to control Activu system displays as well as Source content, and to collaborate with other vis ability users.
	vis ability Capture Client provides a means of capturing the contents of a workstation – individual applications or whole screens – and distributing it across the network to any display, be it a video wall, other workstations, or mobile clients.
	vis ability System Manager manages the system configuration database, including definitions for all sources, displays & devices, user rights & permissions, and provides authentication and roaming profiles.

System Displays

Display Area	Display Type	Display Array	Manufacturer / Model	Additional Information
RTCC	LCD	5 wide by 2 high	Planar Clarity Matrix G3 LX55M	55-inch display HD 1920 x 1080 resolution 2 Spare LCD panels are provided
RTCC	LCD	Single display	OFE	85-inch touch panel display 4k 3840 x 2160 resolution <i>The Activu system will provide graphic input to the display's second input for video only to function as a display monitor only (with no interactive touch functionality)</i>

Distributed power and electronics modules of the Planar Clarity Matrix G3 are remotely mounted in an equipment rack, removing heat and potential points of failure from the LCD itself. These rack mounted remote modules will be centrally located, simplifying installation, supporting infrastructure (power), and servicing.

Base / Mounting structure

The display array will be installed on Peerless floor to ceiling base structure that will be installed against the back wall and anchored to the concrete subfloor (below the raised floor).

Cladding will be provided to cover the space from the floor to the bottom row of the video wall displays.

If required, finishing of the structure surrounding the video wall and any floor tile modification will be provided by the Customer or others.

The display wall will be installed with a flat middle 3x2 section and the outer left and right panels canted in.

The Customer or prime contractor must provide and install plywood reinforced backing for the video wall installations.

The display wall and bases are designed to create a self-supporting structure without the need for extra support. Additional structural supports are provided only when appropriate or specifically required by the Customer (seismic rating, local building codes, etc.). No additional supports are included as part of this proposal but can be quoted upon request.

Manufacturer's Specifications are attached in Appendix 8 of the Proposal.

Display Wall Controller



The proposed Activu Display Wall Controller will enable Hobbs Police Department to display all the requested sources on the Control Room wall, and provide the ability to easily control and flexibly change that information using our software running on operator computers.

Activu allows system sources to be displayed anywhere on the video wall, and sized to suit the operator's viewing requirements. Many Activu customers also create multiple wall view presets, so that certain sources can easily and quickly be displayed at desired positions to suit operational needs based on scheduled activity or emergency situations, and the position of each operator and the information needed for their particular responsibility.

As a truly network based solution, Activu enables content sharing from network connected sources, collaboration with authorized network connected users and display of system content on network connected displays. Our project staff has vast experience deploying Activu systems in similar control centers and will consult with Hobbs Police Department's IT personnel to connect the system in a manner that provides maximum flexibility and adheres to your network policies

Activu pioneered the move away from specialized, proprietary AV "processors" to using standard IT servers to drive video walls. This allows us to leverage the billions of dollars in R&D of firms like Dell, the computers proposed for Hobbs Police Department.






Activu Computer Description

Purpose	Qty.	Hardware	Additional Information
System Manager	1	Dell PowerEdge R360 Server 	Manages the system configuration database, including definitions for all sources, displays and devices, user rights & permissions, and provides authentication and roaming profiles.
Display Node	1	Dell Precision R7960 Workstation 	Provides graphic output to the video wall displays and 1 OFE LCD.

Please note that due to rapid product evolution in the major brand server market, models and specifications are subject to change, based on availability at the time of purchase.

Source and Display Content Description

The sources to be displayed are as follows

Type	Description	Qty	Residing Network	Additional Information
 Users & Other Network-Connected Computers	Operator Desktops	10	PD Network	Capture Client (Desktop Client) licenses to support 10 network-connected computers. (In streaming mode, each source is converted to an H.264 IP stream*, to be decoded by the Display Node)
 Digital Applications	TBD	TBD	PD Network	Windows applications can run natively on the machine running the Activu Display Node software and be viewed and controlled as a native application.
 Video Capture	Cable TV Tuner	1	n/a	Video signal (up to 4K resolution) will be captured by the Display Node for display on the System Displays that it outputs to. (2 additional inputs are available for future use.)
	Guest PC	1	n/a	
 Web Pages	TBD	TBD	PD Network	Web sources can be viewed and controlled directly on the Activu Display Node. Alternatively, they may be run on dedicated PCs that connect to the Activu system over a network via the Capture Client or video capture.
 IP Cameras	IP Camera	TBD	PD Network	The proposed solution can support display of H.264 IP Video streams*.

**Note: Sources that connect to the Activu system as IP streams include Network Sources (via Capture Client in streaming mode only), and h.264 IP video cameras.. These source streams will all be decoded directly in the Activu Display Nodes.*

Up to a total of twenty-four (24) of any combination of these IP streams, at 1920 x 1080 resolution @ 30 frames per second, can be decoded on each Display Node and displayed on the displays that it outputs to.

(Actual quantities displayed may vary depending on actual resolution and frame rate of each source. Performance assumes a 'multi-cast' network and is dependent on network conditions.)

As is the case with many of our customers who are modernizing their control room display systems, new applications and systems are being brought on-line and new operational methods developed at the same time. The flexibility and capabilities of the Activu system offers Hobbs Police Department options that will support initial implementation of critical practices both on day one and in the weeks, months and years ahead as your information needs change.

System Control – vis|ability Desktop Client software

Authorized Users control the Activu system through **vis|ability** Desktop Client control software running on their local PC.

Vis|ability Desktop Client is a client application for Windows-based systems, which is typically installed on (OFE) operator workstations. Its primary function is to allow Authorized Users to add and dynamically manage content across **vis|ability**-empowered display wall and/or LCD panels and collaborate directly with other **vis|ability** users. The **vis|ability** hub enables Authorized Users to control assignment of a selected input source(s) and associated sizing and location for viewing.

In operating environments where multiple users will control and use the Display System, the **vis|ability** Desktop Client provides the customer with the ability to customize the way in which individual users or user groups use the system, per their operator login. Access to system interfaces, sources and Display Nodes, is entirely defined by profile. User profiles are created and centrally managed by administrators. Depending on user needs and requirements, custom interfaces can be designed and distributed on-the-fly to multiple users on the network.

The system has the capability of storing and recalling individual presets, as well as responding to certain external alerts, the scripting of routines and sequences, and creating scheduled events with the Activu application.

Licenses Provided	Users and Administrators	Qty	Residing Network	Additional Information
vis ability Desktop Client	TBD	10	Corporate	Provides the ability to manage information on a video wall, share information directly from a user's desktop and to share content and collaborate with any user logged into the vis ability platform. Client licenses are connected to named users

- Additionally, for administrative or maintenance purposes, a hardwired Master User Station consisting of a monitor, keyboard and mouse, and a rack mounted 17" LCD display with integrated keyboard and mouse on a KVM Extender will be provided for the operation of the system at the equipment rack location.

System Control – Touch Panel Simplified Control

Activu will provide, install and program one (1) **Q-SYS TSC-70-G3** touch panel control systems in the RTCC. The 7-inch touch panel enables users to select video wall system presets, pick-and-place sources on pre-determined "templates" and control the audio system. It utilizes the TCP/IP capabilities of the QSC processor to control the **vis|ability** software. Activu installation includes programming of up to six (6) video wall presets.

The **Q-SYS Core110f** processor (See Audio section below) is an audio, video and control processing system which provides all central audio processing and for control processing for the provided QSC touch panel controller.



Figure 6: Q-SYS Sample Activu Preset Page on Touch-Panel




Cabling

Activu will provide and install video signal cables from Activu Display Node to the System Displays (video wall displays and OFE display) as well as other signal and communication cables between Activu provided components.

Audio

The Audio Playback System proposed provides amplification and distribution to two (2) ceiling mounted speakers in the RTCC.

Sources for the Audio system include one (1) OFE CATV tuner.

Purpose	Qty.	Hardware	Additional Information
Processor	1	Q-SYS Core 110f 	Audio, video and control processing system. 24 local in/out , 128 x 128 network in/out channels
Audio Amplifier	1	Q-SYS MP-A20V 	400-Watt, 2-channel amplifier
Speakers	2	Q-SYS AC-C6T 	6.5" two-way ceiling mount speakers

Equipment Racks

The Activu supplied computers, display components, and all additional system equipment, except for display components and OFE workstations, will be mounted in one (1) **OFE** standard 19" electronic equipment rack.

Activu understands that a Customer provided (building wide) UPS will provide power backup for the equipment mounted in the Activu Equipment Rack.

Winsted Console Furniture

Activu is pleased to partner with Winsted, who will provide and install new furniture for the RTCC.

The Global Leader In Operator Workspaces

For over 60 years, Winsted has designed control room solutions and built consoles for the most critical operations across the country and the globe. Winsted is proud to have earned its reputation for building the most durable consoles on the market. They understand that Control Room Consoles and Technical Furniture are an investment in the peak performance and comfort of your operators as well as maximizing the operation and efficiency of the control room.

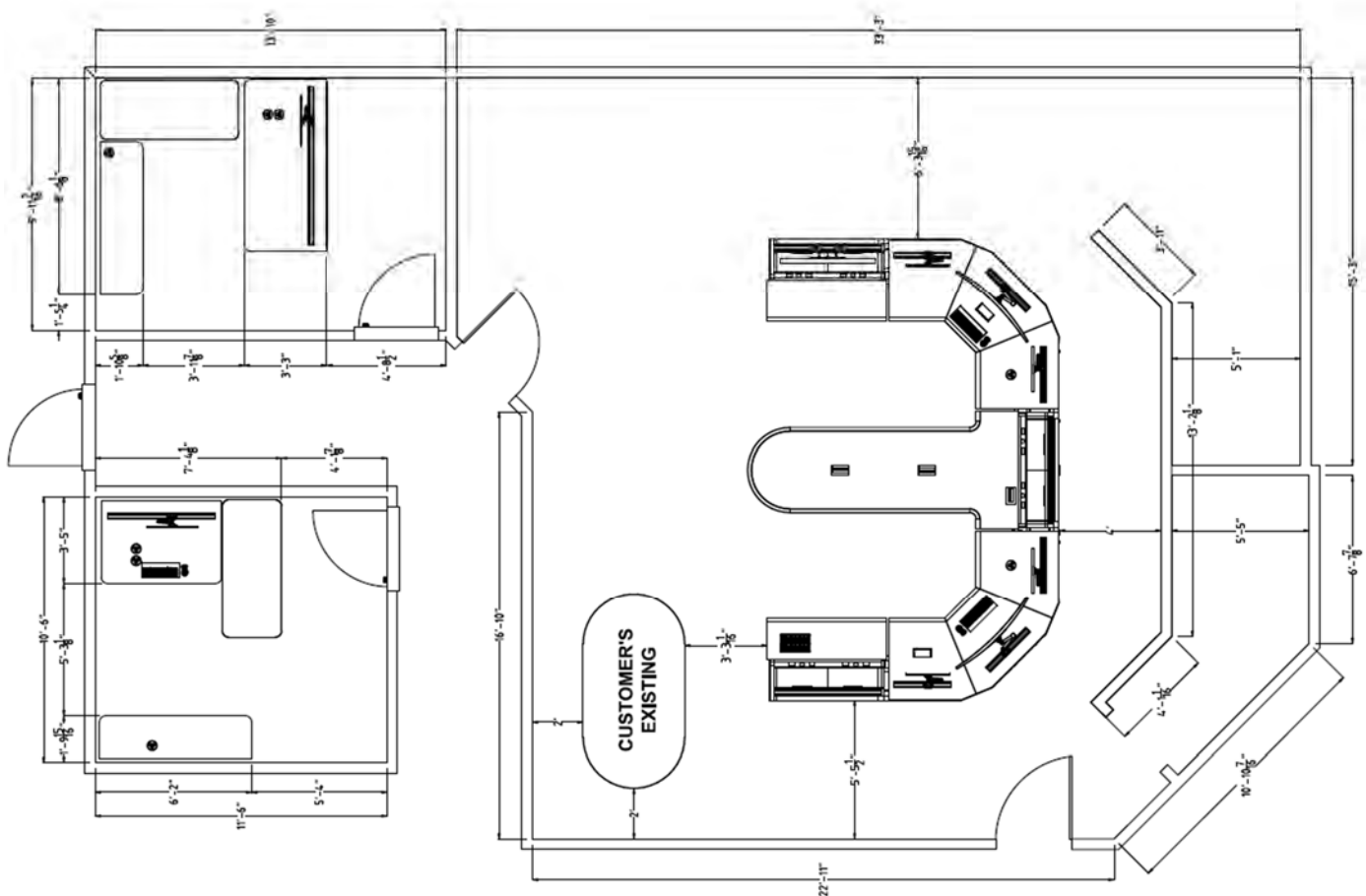
Proposed Console Furniture

Drawings for the proposed furniture and flooring are included on the following pages.

Illustrations

Plan View –Room Layout and Offices

Figure 7: Hobbs PD RTCC –Proposed Layout – Plan View



Additional illustrations and Winsted product information is included in *Appendix 8 Winsted Furniture Illustrations and Literature*.

Figure 8: Hobbs PD RTCC U-Shaped Console Isometric View

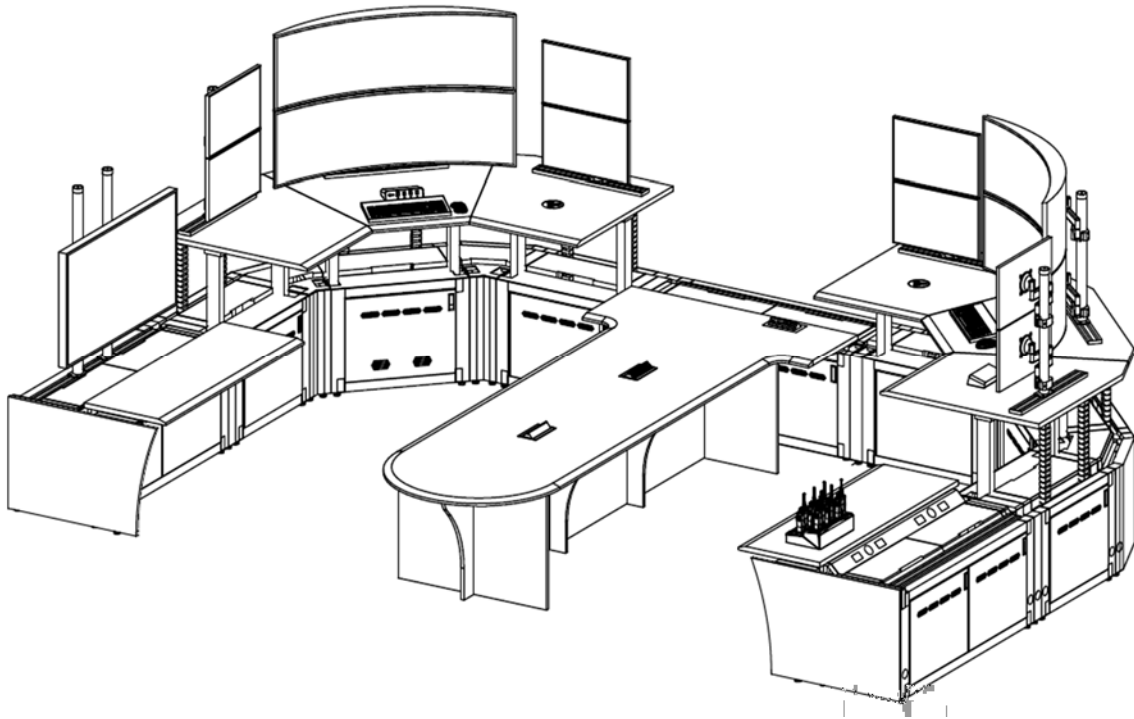


Figure 9: Hobbs PD RTCC Front Elevation

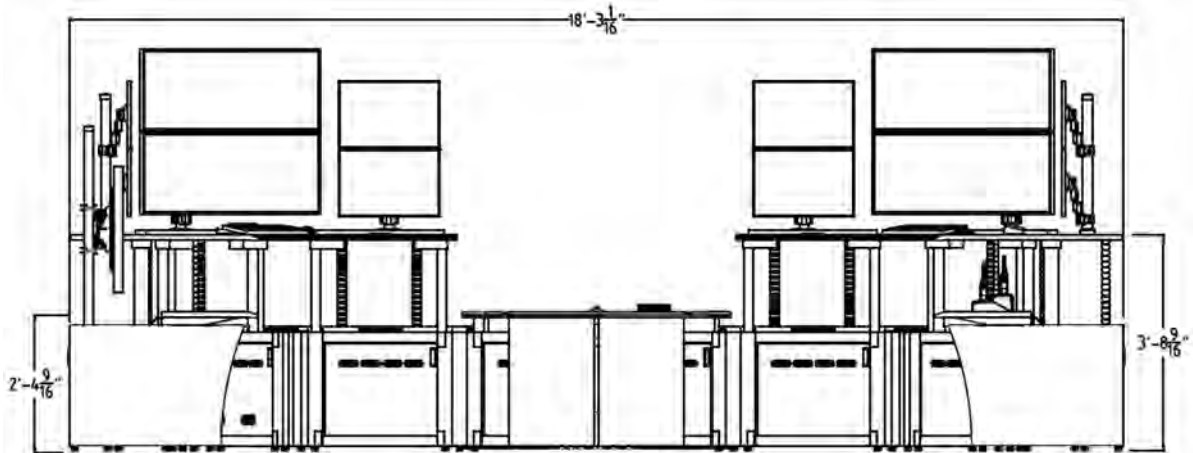


Figure 10: Hobbs PD Office Sightline Sit Stand Desk Isometric View

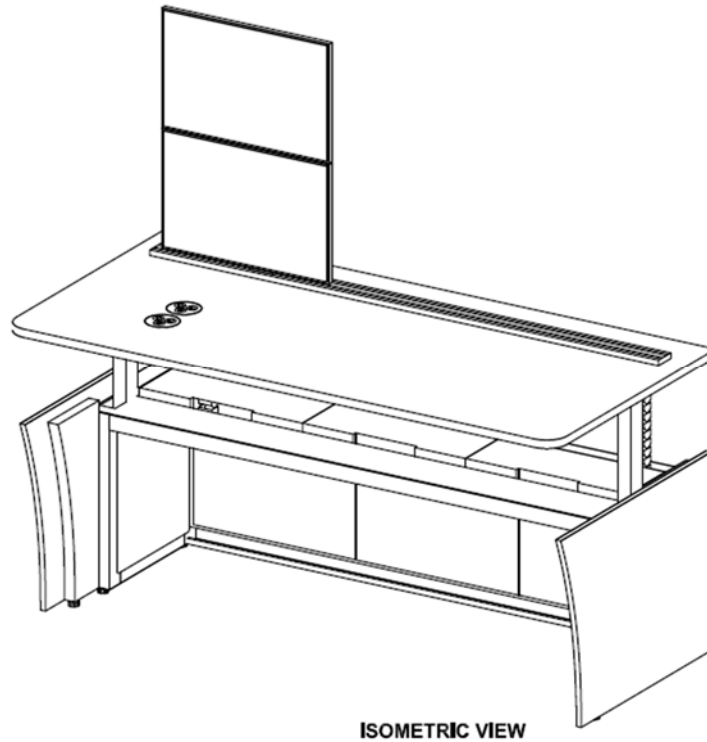
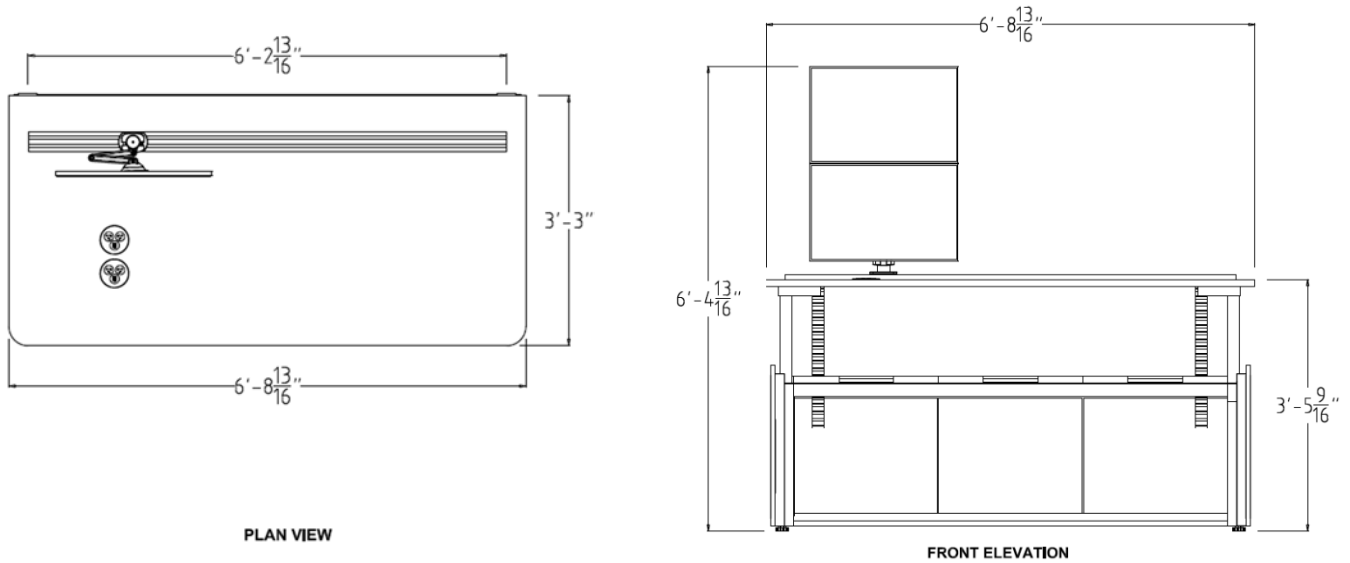


Figure 11: Hobbs PD Office Sightline Sit Stand Desk Plan View and Front Elevation



Appendices

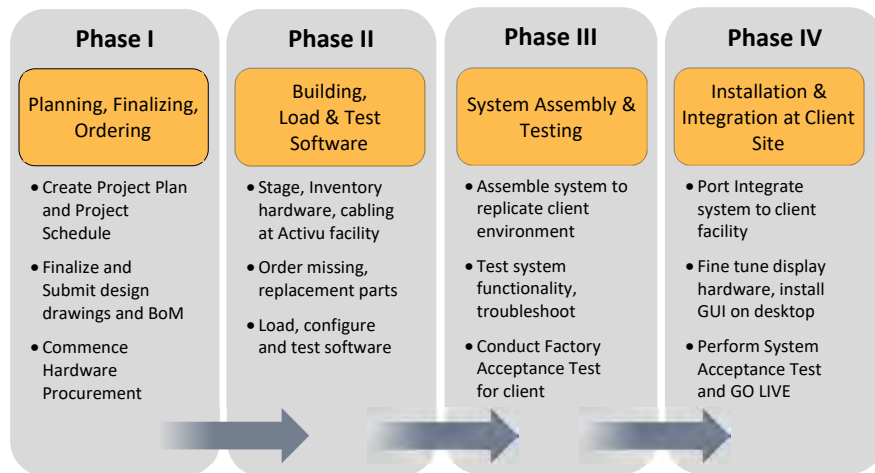
Appendix #	Appendix Name
1	Project Implementation
2	Pricing
3	Terms and Conditions
4	Warranty and Support
5	Vis ability Information
6	Training & Manuals
7	Manufacturers' Equipment Specifications
8	Winsted Furniture Illustrations and Literature

Appendix 1: Project Implementation

Process

Activu follows a proven implementation process. When selected to manage a video wall project, Activu assigns a Project Manager (PM) as the primary point-of-contact for all aspects of the project.

While each project is unique, the information in this section provides an overview of our standard methodology.



PHASE I

Planning, finalizing and ordering

- Project Manager (PM) creates project plan and schedule. In parallel, our System Design Engineer finalizes system design and completes a working set of drawings (including mechanical, structural and electrical requirements).
- Project coordinator reviews the Bill of Materials, begins ordering all hardware components of the video wall, except equipment designated as Owner Furnished Equipment ("OFE").

PHASE II

Building

- Project team receives equipment, begins assembling, building and testing racks, computers and other components. Install all interconnect wiring, cables and connectors provided.
- Evaluate OFE for performance and operational integrity. Inform Customer of any OFE not meeting or performing to specifications and recommend modification or replacement.

Load & Test Software

- Software installation specialist loads and tests software and configures the system to project requirements.

PHASE III

System assembly and factory testing

- Assembly and testing of hardware and software at Activu's facility prior to installation at customer site. Upon approval by Activu's internal Quality Control team, the Customer will be notified for scheduling of Factory Acceptance Test ("FAT"). During this phase, Activu will integrate hardware and software components, make any necessary adjustments, and take corrective action as required to bring the supplied System into compliance with agreed upon

specifications and to the satisfaction of Activu's Quality Control assurances, within the limitations of all OFE sources provided and available at that time. If not available, Activu will provide test material, simulating OFE as best as possible for this purpose.

- At the Activu facility, we perform a detailed Factory Acceptance Test with the Customer in attendance. Signed copies of FAT results issued to Customer for review.
- After optional Customer sign off, the system is packed and shipped to the Customer installation site.

PHASE IV

Initial Installation

- The project team reassembles and integrates the final working configuration (including displays, equipment racks, processing equipment, final terminations, and configuration of the displays). Activu then verifies functionality at the same level as the FAT by displaying images on the System Displays as a standalone system (not dependent on Customer provided sources or infrastructure (network, etc.).

Integration

- A System Integration Specialist installs and configures Activu elements on each of the workstations used to control the display and integrates the Activu System Manager Server and Activu Display Node into Customer's existing network.
- Activu performs System Acceptance Test (SAT) and declares system fully operational. We then train users and administrators, receive Customer's acceptance and turn operations over to the Customer Control Center team.
- Activu gives the Customer copies of block diagrams, equipment rack elevations, system cable schedules, system hardware and software manuals, warranties, etc.

Project Duration

A typical project schedule covers approximately 16 to 18 weeks, though the actual length of time of course, is dependent on the project size and complexity. Each project is unique, and the information described above outlines the typical activities involved in executing a Display Wall project. **Please note that due to current global supply chain problems, we are experiencing delays from suppliers that are outside of our control. We are in continual discussion with these suppliers to improve the situation.**

Documentation

Activu will provide the following documentation:

- Hardware system block diagrams
- Equipment rack elevations
- System cable schedules for equipment racks and video walls
- Hardcopy and softcopy of Activu Software manuals (see *Appendix 6: Training & Manuals* on page 40).
- Information about the equipment, displays, equipment racks and such for the assistance in designing the mechanical, electrical, grounding, HVAC and architectural infrastructure for the System.
- Manufacturer's warranties, guarantees, and directions on use and maintenance of equipment

Upon completion of the installations and acceptance testing and proof of performance, Activu will turn over a final documentation package.

Appendix 2: Pricing

Activu HGAC Contract Number: RA05-21 Radio Communication/Emergency Response Equipment

Schedule of Values

Hobbs PD - RTCC

City of Hobbs

300 N Turner St
Hobbs, NM 88240-8302 US

Revision: 4
Modified: 3/26/2025
Quote # AE-000032



Presented By:

Activu Corporation

301 Round Hill Drive
Rockaway, NJ 07866
(973) 366-5550
activu.com

RSM: Matt Troedson
matt.troedson@activu.com
Designer: Mark Roy
mroy@activu.com



SYSTEM SUMMARY

Hobbs PD - RTCC

System	Installed Price
Display Devices	\$117,220.53
Process & Control	\$21,076.58
Audio System	\$6,632.42
Cable, Wire, Racks	\$1,194.84
Furniture	\$99,003.34
Activu Software	\$62,605.00
Labor, Travel, Shipping & Logistics	\$152,840.48
Support	\$16,331.28
Discount	(\$16,200.00)
Subtotal:	\$460,704.47
Sales Tax:	\$14,147.22
Grand Total:	\$474,851.69

Display Devices

- 1 **Planar 5x2 of LX55M**
5x2 of LX55M with 2 Spare FRU and 2 Years Extended Warranty
- 1 **Peerless-AV 5x2 SmartMount LCD Floor to Ceiling Mount**
5x2 Floor to Ceiling Base Structure without Cladding
- 1 **Peerless-AV Q-04273-1 Cladding**
Cladding for 5x3 LCD Floor to Ceiling Mount

Display Devices Total \$117,220.53

* Price Includes Accessories

- | | |
|---|---|
| 1 | Dell R360_3yr
PowerEdge R360 Server, 3yr ProSupport |
| 1 | Dell 7960 Display Node with (2) AMD & (1) IPX
Dell 7960 Display Node with (2) AMD Graphics Cards & (1) IPX Input Card |
| 1 | 8 Port / 1 User KVM Package
KVM solution for up to 8 machines with up to 1 users. Kit includes KVM Switch w/mounting hardware, rack mounted LCD tray, |
| 1 | Cable Tuner Kit
Cable Tuner Kit |
| 1 | Extron 60-1331-13
DTP HDMI 4K 330 Rx - Long Distance HDMI Twisted Pair Receiver - 330 feet (100 m) |
| 1 | Extron 60-1491-52
DTP T HD2 4K 330 - Long Distance HDMI Twisted Pair Transmitter with Input Loop-Through - 330 feet (100 m) |
| 1 | Global Cache IP2IR-P
Global Caché iTach Wired TCP/IP to IR (POE) |
| 1 | Netgear GS324P-100NAS
24-Port Gigabit Ethernet Unmanaged Switch with 16-Ports PoE+ (190W) |

Process & Control Total

\$21,076.58

* Price Includes Accessories

Hobbs PD - RTCC

Project No : AE-000032

Rev. 4

3/26/2025

Audio System

- | | |
|----------|---|
| 1 | QSC CORE110F-V2-NA
Q-SYS network + analog I/O processor (v2) |
| 2 | QSC AC-C6T
6" Two-way ceiling speaker, 70/100V transformer with 8 Ohm bypass, 110 degree conical coverage, include C-ring and rail for blind mount installation |
| 1 | QSC TSC-70-G3
High Definition Touch Screen Controller |
| 1 | QSC TSC-710t-G3
Table Top Mounting Accessory For TSC-70-G3 And TSC-101-G3 |
| 1 | QSC MP-A20V-NA
Amplifier, MP-A20V, 100-240V, 2-channel, NA |

Audio System Total

\$6,632.42

Cable, Wire, Racks

- | | |
|------------|--|
| 1 | Ophit FTHS
HDMI2.0 Optic Fiber 1Ch Extender |
| 2 | Liberty AV E-DPM-M-06F
6' Display Port Molded AWM Rated Interconnection Cables |
| 6 | Liberty AV E-DPM-M-10F
10' Display Port Molded AWM Rated Interconnection Cables |
| 180 | Windy City Wire 16-02P-BLK
16 AWG 2 Conductor, 19x29 Strand, Bare Copper Non-Shielded Plenum Speaker Cable [Black] |

Cable, Wire, Racks Total

\$1,194.84

* Price Includes Accessories

Hobbs PD - RTCC

Project No : AE-000032

Rev. 4

3/26/2025

Furniture

- 1 Winsted S-QTE00752-1**
Sightline A Sit-Stand Dual Operator Console with Peninsula
- 2 Winsted S-QTE007521-12**
Sightline A Sit-Stand Office Desk with Peninsula

Furniture Total

\$99,003.34

Activu Software

- 1 Activu ACTVISSYS**
System Manager
- 1 Activu ACTVISU10**
User-License 10 Pack - Each user license includes Desktop Client and Capture Client
- 1 Activu ACTVISDNA**
Advanced DisplayNode
- 14 Activu ACTVISDP2**
Advanced Display License (per HD)
- 1 Activu ACTQSC-TSPPPVW**
Touch Screen Pick & Place Plugin (Video Wall)

Activu Software Total

\$62,605.00

* Price Includes Accessories

Hobbs PD - RTCC

Project No : AE-000032

Rev. 4

3/26/2025

Labor, Travel, Shipping & Logistics

- 1 System Engineering, Planning & Preparation**
System Engineering, Planning & Preparation
- 1 Activu Site Survey - PM - One Day**
Site Survey
Project Manager - One Day
- 1 Installation - Week 1**
Installation - Week 1
- 1 Installation - Week 2**
Installation - Week 2
- 1 Installation - Week 3**
Furniture PM - Week 3
- 1 Peerless-AV Q-04273-1 Install**
Full installation including mount, LCD displays and cladding
- 1 Winsted S-QTE007521-4**
Winsted Gold Install
- 1 Activu On-site Training - One Day**
On-site Training - Sr. Trainer - One Day
- 1 Activu Shipping**
Shipping and Handling
- 1 Activu HGAC Quote**
Quote is based on HGAC pricing

Labor, Travel, Shipping & Logistics Total

\$152,840.48

Support

- 1 Activu Silver_YR1**
Silver Level Support Plan

Support Total

\$16,331.28

* Price Includes Accessories

Hobbs PD - RTCC

Project No : AE-000032

Rev. 4

3/26/2025

		Discount
--	--	----------

1

Activu Discount

One Time Discount

Discount Total	(\$16,200.00)
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Project Subtotal:	\$460,704.47
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* Price Includes Accessories

PROJECT SUMMARY

Total Installation Price:	\$460,704.47
Sales Tax:	\$14,147.22

Grand Total:	\$474,851.69
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Notations:

- Price Quotes are valid for 45 days
- All quotes are in USD
- Sales Tax is not included unless otherwise noted

Client: **Steven Blandin**

Date

Contractor: **Activu Corporation**

Date

Appendix 3: Terms & Conditions

Payment Terms

Payment terms are per the accompanying Price proposal, submitted along with this proposal and are as follows:

Payment 1 : Hardware and Software - Invoiced upon delivery of properly provisioned equipment to the customer site.

Payment 2 : Labor and Support Services - Invoiced upon completion of installation and training, as validated by signed Customer Acceptance.

Price Quotes are valid for 45 days

All quotes are in USD unless specifically stated otherwise on the Schedule of Values (Price Quote)

Payment is due Net 30 days from invoice

All materials and work to be performed shall be subject to mutually agreeable terms and conditions

All hardware is FOB destination

Activu software license purchases are one-time charges (no annual renewal required)

Our pricing proposal is based on a firm-fixed price. Any changes requested may affect the price.

Implementation Services pricing are based on shift 1 work hours (7-6pm)

Stated payment terms are part of the proposal; Activu reserves the right to modify payment terms in the event that it is determined such revision is appropriate due to creditworthiness of customer.

Delays in the installation schedule due to reasons outside of Activu's responsibility, such as customer-initiated delays, site conditions (network, power or facility readiness, unforeseen mission orientated circumstances, unavailable facility escorts), construction or other contractor activity, may require Activu to provide additional labor and to adjust the installation schedule accordingly. Additional labor, travel expenses and / or shipping and handling charges may apply.

Activu reserves the right to revoke or deactivate the software license if payment for the proposed system is late beyond 6 months from the delivery of license device (Dongle)

Activu will confirm with the Customer that the system is ready for the SAT, per the date indicated in the Activu project schedule. If the SAT or any portion of the work proposed is delayed by the Customer by more than 30 days beyond the originally scheduled date, and this is preventing project closeout and final payment, project closeout will proceed and Activu will invoice for the final payment. The outstanding portion of the work that was delayed by the Customer will then be completed as a punch list item at the earliest opportunity for the Customer and Activu.

The proposed price is based on standard Activu labor rates, and does not account for Prevailing/Certified Wage, union labor or similar wage/labor requirements.

The proposed price includes applicable state and local sales taxes.

The proposed pricing does not include any type of Bond; however, upon request Bonding can be added to the proposal at an additional charge.

The work associated with this proposal may be terminated, without penalty or further liability except as provided herein, by either party upon 30 days prior written notice to the other party. Such notice shall specify the reason for said termination. Activu Corporation is entitled to payment of the services performed up to the termination date and any hardware procured on behalf of the Customer, associated cancellation and carrying charges

Activu will follow all customer protocols regarding (COVID-19) virus transmission.

Activu agrees, to the extent applicable, to comply with Executive Order 11246, Section 503 of the Rehabilitation Act of 1973, as amended, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, and the implementing regulations for each found at 41 CFR Part 60. Activu incorporates into this Agreement, as applicable, the Equal Opportunity clauses found at 41 CFR § 60-1.4(a), 60-741.5(a), and 60-300.5(a), and will likewise incorporate the clauses into all applicable subcontracts as required by 41 CFR § 60-1.4(d).

Software End User License Agreement

All software and firmware is subject to license and is not sold. Activu software is licensed directly or through a third party to the End User.

Use of all Activu software is subject to your agreement with the terms and conditions of Activu's end user license agreement (EULA). This agreement is accessible through the Activu software **System Information** screen and at <http://www.activu.com/eula>.

By installing, copying, or using the Software you are demonstrating your agreement to be bound by the terms of the EULA. If you do not agree to all of such terms, you are not authorized to install, copy or use such software in any respect.

The Customer shall have a perpetual, royalty-free site license to use all software delivered to Customer under this Agreement. The license includes the right to use Activu's software for the purpose of testing, back-up, disaster recovery, or archive.

Change Orders

All changes to the proposed scope of work must be conducted through a written and signed Change Order. In some cases, a separate purchase order may be required.

Key Project Assumptions

The purpose of this section is to clarify with you in writing, our expectations based on forty-two years of experience managing video wall implementation projects. Some of these may or may not be relevant to your project, as it is a comprehensive list based on that full experience, but it is important that we properly set expectations for this project and the relationship we hope to form with you over time. After reviewing it, we ask that you would notify us if any of these are not agreed to by you. If we are not notified, additional and unexpected work, equipment, or both could arise resulting in unplanned costs to you

1) Special

- a. Following de-installation by Activu, the Customer will dispose of all old equipment not being re-used as part of this project.
- b. Activu warranty and support services cover only new equipment proposed here. It does not cover pre-existing equipment (e.g. existing displays and other OFE equipment) or equipment provided by others.
- c. Due to current global supply chain problems, we are experiencing delays due to circumstances outside of our control and will not be held responsible for these delays.

2) General

- a. Any and all equipment or services required by the customer that are not described within this proposal will be supplied by others.
- b. The proposed system provides the functionality described in this proposal. Functionality that is not expressly mentioned in this proposal cannot be presumed. Please contact Activu Corporation with any questions about specific functionality of the proposed system.
- c. The proposed work for the Customer is tax exempt and the Customer will provide a certificate accordingly.
- d. There is no requirement to utilize Union or other third-party labor to perform the work proposed for this project.
- e. Where actual calendar dates may be proposed as part of a proposed project schedule, any delay in the project start (typically PO date) will result in delay to the project completion date.

3) Delivery and Site Conditions

- a. The spaces for installation (RTCC) will be clean and ready for installation. The Customer or others will be responsible for any demolition and / or removal of any existing equipment, if needed.
- b. Shipping information and installation requirements must be specified prior to purchase order submission. A signed/authorization delivery conditions and onsite assembly request form must be completed prior to final quotation to occur in preparation for purchase order submittal.
- c. Failure to provide confirmation of shipment address, receiving dock restrictions/requirements and primary onsite contact information for delivery will delay order processing and therefore delay shipment of desired products.
- d. Standard On site assembly includes
 1. Unpack all boxes and crates and inspect for damage or missing parts
 2. Complete assembly of all consoles and related Winsted accessories
 3. Consolidate all waste onsite (See optional services below for trash haul away)
- e. The following services are not included with standard assembly. Additional fees will apply. Please contact Activu for additional information.

Optional Services

1. Union labor requirement
 2. Prevailing wage requirement
 3. Certification requirement
 4. Drug testing/background screening
 5. Onsite safety class certification
 6. Site escort requirements
 7. Restricted hours (evenings/weekends)
 8. Request to receive product from freight dock
 9. Removal/disassembly of existing furniture
 10. Haul away of trash
- f. Casework, cabinetry, frame, end panel and work surface color selections must be selected prior to commencement of manufacture. Failure to provide this necessary information at the time of purchase will delay order submission. Product material sourcing will be delayed until required finishes/color selections are made. All product lead times are based on the date of which Winsted receives a complete purchase order including finish and color selections.
 - g. The Customer will provide dumpsters located in a readily accessible area for disposal of project-related rubbish (boxes, crates, etc.)
 - h. The Customer will provide a clean, safe working environment, including the conditions and floor space necessary for this project, as identified by the Activu Project Manager
 - i. Activu is not responsible for any modifications to the building whatsoever, including but not limited to floor tiles, wall openings, etc. unless proposed by Activu and agreed to by the Customer in this Proposal.
 - j. The Customer will identify floor locations for all components, connections and equipment.
 - k. The Customer will provide furniture / cabinets / wall cutouts / supports, if required.
 - l. The Customer will provide for any unique site-specific requirements (i.e., cabling requirements, telecommunications connections, router connectivity etc.).
 - m. Access to the site and rooms will be granted during normal business hours or otherwise agreed to times.
 - n. For installations of a video wall array with base structures, the finishing of the front of the base structure and any other space in front of or around the video wall is the responsibility of others, unless proposed by Activu and agreed to by Customer in this Proposal.
 - o. For installation of wall mounted video wall displays, the Customer or prime contractor must provide and install plywood reinforced backing for the video wall installation, unless proposed by Activu and agreed to by Customer in this Proposal.
 - p. After installation by Others, clear access to the OFE LCDs will be available, for the purposes of connecting Activu system cables, etc.
 - q. The Customer or others will provide UPS backup for the computers and other equipment provided and installed in the Activu equipment rack.
 - r. The Customer is responsible for providing an environment for the Activu supplied equipment that meets the operating requirements for the equipment, as stated by the original manufacturer's specifications, including Electrical Power, Ambient Temperature, Ambient Relative Humidity, airflow, and dust, etc. Conditions outside of these parameters can damage the provided equipment.

4) Integration and Other / Owner Furnished Equipment:

- a. Any third-party or customer-supplied equipment not supplied by Activu that will interface with the Activu system must be supplied to Activu for integration and testing prior to the Activu Factory Acceptance Test (FAT), unless otherwise specified and agreed to in writing. Activu does not guarantee successful integration with third party equipment or systems that have not been tested and approved in advance. Any additional work required to integrate untested equipment into the Activu system is outside the scope of this project.
- b. All source signals from any customer or third party supplied video (HDMI, Display Port, DVI, RGB, etc.) and audio sources will be brought, via appropriate customer supplied, installed and terminated cables,

to the location of the Activu equipment rack. All source signals must conform to the appropriate signal standards and parameters (e.g., VESA for computer graphics sources; SMPTE for analog video sources) at the point of connection to the Activu rack.

- c. Activu integration with customer-owned third-party software platforms may not preclude the need for the customer to purchase additional licenses allowing Activu access to network cameras, VMS servers, Web portals, network video recorders, and potentially other system elements. It is the responsibility of the customer to ensure that all licenses for their systems are sufficient to support the proposed Activu installation.
- d. IP Video Sources
 - 4. Activu provides wide compatibility with streaming video sources by utilizing a combination of our own, internally developed, streaming video viewer, and/or VLC or Windows Media Player, where appropriate. Incompatible sources that are introduced to the system, although unlikely to, could require additional development of a new **vis|ability** viewer or vendor specific viewer not included in this proposal.
 - 5. In the case of IP Video streams [such as camera sources], the streaming content is provided by a third party (i.e., the manufacturer of the encoders, DVR, cameras, camera management system, transported by the customer network infrastructure), each element will have a direct impact on the quantity and quality of streams displayed.
 - 6. The quantity of streams listed is estimated, based on controlled testing that may or may not reflect each Customer's conditions. Many conditions, including the window size, image resolution and encoding format of video streams can affect the actual number and performance of streams displayed. Tests based on H.264 streams; additional video steam types such as MPEG-2, MPEG-4 are supported, but reduced quantities of streams can be decoded.,
- e. For Web Applications Sources:
 - 1. Testing the impact on system performance of the listed URLs running was not possible prior to this proposal. If system performance is not adequate due to excessive processing requirements of the web application on the Activu Display Node, it may be necessary to offload some applications to additional PCs connected via the Activu Capture Client
 - 2. Automated log-in to the various web applications is not a requirement of this scope of work. Completion of any automation programming, therefore, cannot be a valid reason for delaying system acceptance. Following further assessment of any automation requirements, Activu can provide a quote for programing services if this becomes necessary or desired. In that case, Activu will assist the Customer with this programming, but does not guarantee results.
- f. **Vis|ability** desktop collaboration capabilities require graphics and processor resources to effectively operate. Computers that are provisioned such that there is minimal processing and graphics headroom when operating without Activu software may experience performance impact when using desktop collaboration capabilities. Sharing multiple screens, high resolution desktops, or desktops that are displaying multiple high-resolution video streams will likely experience performance impact during direct desktop sharing via desktop collaboration capabilities.
- g. The Customer is solely responsible for service restrictions and/or charges associated with local cable TV, satellite, internet or other similar service providers.
- h. Third party vendors working with the Customer must provide all software (i.e., SDK), hardware (i.e., routers, switchers etc.) and technical support in order to integrate their products into the Activu system for display on the Activu display wall. Any additional costs to achieve this goal will be the responsibility of the Customer and will result in a change order to this original order.
- i. All existing owner or other furnished hardware that will be utilized as part of the project or integrated with the Activu system, must be available at the time of system installation, and in good working order. Any such equipment that is found not to be in good working order must be repaired or replaced (at the expense of the owner or others) in order for the proposed system to function as described. Any impact on schedule and / or work required as a result of equipment unavailability may result in additional charges to the purchaser.
- j. Activu is not responsible for supporting, maintaining or ensuring the functionality of any owner furnished equipment.

- k. Access to all network and source applications must be available and functioning properly before installation.
- l. The Customer's IT network must be configured and maintained to support bandwidth requirements and quality of service to video distribution. Minimum 1Gb network recommended
- m. Activu Corp reserves the right to charge the Customer for additional services and expenses required to address issues related to Operating Systems or applications that are not supported by the original software manufacturer (for example Microsoft no longer supports Windows XP or NT).
- n. All required content that is available via the Customer's network will be available via the same Customer's network that the Activu system is connected to. Any required bridging or other method to make content available on the proper network is the responsibility of the Customer.
- o. Whenever future major upgrades are undertaken by Customer to software running on the Activu system, Activu will be consulted to validate proper operation of the Activu system.

5) Activu Supplied Software and Hardware

- a. If the actual cable length required between the Activu equipment rack and the displays (LCDs, etc.) is not identified to Activu by the Customer prior to issuing this proposal, a cable length of 150 feet will be presumed for quotation. If additional cable length is required, additional charges will apply.
- b. All hardware is COTS (commercial off the shelf) and generally major brand. Future upgrades to the system, e.g., to new operating system (OS) or Activu versions, may be limited by the availability of compatible manufacturer supplied firmware or software.
- c. It is understood that Activu Corp owns and retains all rights to its' developed software. This includes any customizations performed for the Customer.
- d. The Activu system is purpose-designed and configured to provide functionality and control of the visualization system. The Customer will notify Activu of any additional application that is intended to run directly on any Activu supplied server or workstation. Additional Customer supplied software applications may be successfully loaded and run on the Activu supplied computers; however, some applications such as network monitoring, remote access, or anti-virus (and others) may be incompatible with the Activu software and should not be loaded on the Activu supplied computers without prior consultation with Activu.

6) Personnel

The successful completion of the proposal effort depends on the full commitment and participation of the Customer's personnel. The responsibilities listed in this section are to be provided at no charge to Activu.

- a. The Customer will make available to Activu the appropriate personnel necessary for the completion of the system during the installation period. This will be discussed prior to system installation.
- b. Prior to commencement of services, the Customer will designate a Customer Project Manager, to whom all Activu communications may be addressed and who has the authority to act for the Customer in all aspects of these services. The Customer Project Manager will have the authority to make decisions, authorize modification using a Change Authorization, and will be the primary focal point for communications with the Activu Project Manager.
- c. The Customer will perform the role of System Administrator for this solution/system.

7) Installation

The Customer shall provide and assume responsibility and pay all costs, expenses and fees as incurred for the following:

- a. Any and all infrastructure reasonably required for the installation of the data/video wall and the associated equipment as specified by Activu, including, but not limited to:
 - 1. Conduits, cable pathways, through-floor wire chases
 - 2. Interior space design, particularly taking into account weight loads
 - 3. Power mains and electrical distribution with appropriate isolation, conditioning and filtering
 - 4. HVAC design, installation and balancing at the site, and any and all necessary regulatory requirements and approvals by governing agencies.
 - 5. Appropriate lighting

6. Appropriately re-enforced walls or ceilings to support the installation of any wall or ceiling mounted equipment
- b. Provided shift requirements or time of day when Activu personnel can perform the installation.
- c. A staging area for the equipment prior to the installation.
- d. Badge access and/or escorts for Activu individuals.
- e. Confirm that safety, security, and procedural requirements are followed during installation.
- f. Any additional communication links required.
- g. Internet Protocol (IP) addresses, and access to a network administrator during a pre-determined period of the installation.
- h. Provide Activu with architectural and engineering documentation necessary for planning and execution of the System, as available.
- i. Assume liability of all equipment and materials upon receipt at Job Site, unless received directly by Activu's personnel.
- j. Access to freight elevators and loading docks, if applicable, during extended working hours, if required.
- k. Arrange for access to the facility during non-business hours at various phases of the on-site installation period to insure timely completion. Such arrangements to be coordinated with the Activu staff on site at that time.
- l. Coordinate the necessary time schedule with Activu to accommodate a nine-hour workday for Activu technicians prior to installation commencement.
- m. All cable trays, lighting, HVAC and electrical work will be complete, and all floor and wall coverings and finishes shall be complete or if not shall not impede Activu's ability to install its system in a timely manner.
- n. Any union trades or other mandated or required third party labor.
- o. System installation site shall be free of any encumbrances such as other Trades and construction materials during System installation, to enable efficient and timely installation. It is understood that any such encumbrances may impact on the installation schedule and budget resulting in changes to same, and that Owner shall be responsible for any costs, expenses and fees involved with such changes.
- p. Obtain and secure the services of any trade or professional experts, including, but not limited to, architects and consulting and professional engineers, necessary to ensure that the structural design takes into consideration any environmental conditions such as ambient lighting, reflections, heat loads, electrical requirements, seismic considerations etc.
- q. Provide any and all completed assemblies, racks, enclosures, infrastructure, data and audio/video signal feeds etc., necessary for system integration that are not included into the Activu supplied equipment rack, however noted in the specification.

8) Security

- a. The Customer will be responsible for the establishment of the procedures to provide physical site security for the hardware and software systems and their elements.
- b. It will also be the Customer's responsibility to implement any procedure necessary to safeguard the integrity and security of software and data used in this project from access by unauthorized persons. The content of any data file, the selection and implementation of controls on its access and use, and the security of stored data are the responsibility of the Customer.

9) Laws, Regulations, and Statutes

The Customer is responsible for the identification and interpretation of any applicable laws, regulations, and statutes that affect the Customer application systems and programs. It is the responsibility of the Customer to ensure that the systems and programs meet the requirements of those laws.

10) Asbestos, Hazardous Waste, and Pollutants

The detection or removal of asbestos, lead paint, hazardous waste, or other pollutants is not included in this Proposal.

The Customer represents, and Activu relies upon this representation, that a diligent and thorough program of investigation, detection, and abatement or removal of asbestos, hazardous waste, or other pollutants has been completed with regard to the site and all structures thereon, and that the same are "clean" and in compliance with all applicable standards.

If asbestos, hazardous waste, or other pollutants are uncovered during the course of Work, then the Customer will be responsible for such asbestos, hazardous waste, or other pollutants. The Customer will be responsible for any testing and for corresponding with appropriate government authorities.

11) Other

The Customer shall provide to Activu all applicable payment for use of space, utilities and facilities at Activu Corporation from completion of the FAT and delivery to the Job Site if that time period exceeds the schedule agreed by both Activu and Customer, due to Customer constraints.

The Customer shall not be responsible for expenses directly incurred by Activu due to its own errors and omissions.

Support Plan Terms & Conditions

1) Term of Contract.

Maintenance coverage items and period are described in the *Appendix 4 Warranty and Support Plans* section of this proposal.

2) Maintenance & Service Limitations.

Maintenance and service requests due to causes other than normal wear and tear, macro scripting of programs, training or system enhancements will be billed at Activu's standard published rates then in effect. Activu reserves the right not to service equipment, component or subassemblies due to causes other than normal wear and tear. In such cases, Activu reserves the right to repair or replace such equipment, components or subassemblies and bill the Customer accordingly.

Examples of causes other than normal wear and tear are:

- a. Unauthorized attempts by other than Activu personnel to repair, maintain or modify components or sealed units,
- b. Fault or negligence of the Customer,
- c. Neglect, improper use or misuse of equipment,
- d. Modifications not executed or authorized by Activu,
- e. Causes deemed to be from equipment not covered by this agreement, or
- f. Causes external to the equipment such as, but not limited to, acts of God, catastrophic events or humidity, temperature or electric fluctuations.

3) Responsibilities of Customer.

The Customer shall provide and assign a designated person who shall act on behalf of the Customer as the System Operator ("SysOp"). This person shall be the responsible for the day-to-day operation and basic maintenance of the System and shall be the Primary contact between Customer and Activu regarding matters of maintenance and repair. Said SysOp or Customer Media Engineering Personnel shall have authority to request on site service calls. For billable requests or services, only Customer Media Engineering Personnel have the authority to issue Purchase Orders back by the full faith and guaranty of the Customer.

- a. The Customer shall ensure that its personnel are adequately trained by Activu in the use of isolation and diagnostic programs and procedures.
- b. The Customer will use isolation programs and processes to isolate failure to the system.
- c. Throughout the term of this Agreement, Customer shall control site environmental conditions. Temperature, humidity and electricity should be monitored and controlled as specified in the applicable product specification.

- d. The Customer agrees not to open, or allow others to open, sealed components whether for the purpose of repair or otherwise. Customer also agrees not to tamper with the systems in any way.
- e. Subject to Customer security policies, the Customer shall provide Activu customer support representatives with full and free access to perform the services specified by this Agreement including unlimited access to the facility during non-working business hours, if required.
- f. The Customer shall provide Activu with the names of the Primary Contacts.

4) Charges.

The charge for this Maintenance Agreement is listed in SOV. Activu shall have the right to charge for additional hours resulting from Activu's technicians not being able to perform their work on site in an efficient manner due to encumbrance beyond control of Activu or Activu's technicians. Such charges will be in accordance with the Activu standard published rates then in effect.

- a. The maintenance charge under this Agreement will be billed annually, in advance.
- b. Charges for maintenance service resulting from Customer requests for reasons other than normal wear and tear, macro scripting of programs, training or system enhancements will be billed after completion of the service.
- c. Payment of all charges is due net 30 and payable upon receipt of invoice. Activu shall have no obligation to provide maintenance services if payment of any maintenance charge is past due by more than ten (10) days.
- d. Activu will provide a 30-day advance notice to the Customer of the expiration and renewal of this Agreement.
- e. System enhancements to be included under this agreement such as equipment and/or software added during the term of this agreement or renewal term will be billed to the Customer on a pro-rata basis.
- f. In addition to the charges due under this Agreement, the Customer agrees to pay or reimburse Activu for any sales, use or like taxes or charges resulting from this Agreement.

5) Limitation of Remedy.

Activu shall not be liable for any damages caused by delay in furnishing equipment, software products, services or any other performance under this Agreement. The sole and exclusive remedy for any breach of warranty, express or implied, including without limitation any warranties of merchantability or fitness, and the sole remedy for Activu's liability of any kind, including liability for negligence, with respect to the equipment, software products and services furnished and all other performance by Activu pursuant to this Agreement shall be limited to the repair or replacement obligations under this Agreement for any defective equipment or parts, and shall in no event include any incidental or consequential damages.

6) General Provisions.

- a. This Agreement shall be governed by the laws of the State of New Mexico. There are no understandings, agreements or representations, expressed or implied, not specified in this Agreement. This Agreement supersedes any and all prior Agreements or understanding between the parties with respect to the products covered by this Agreement and may not be changed or terminated except by written notification. If any of the provisions of this Agreement are held invalid under the law, they are deemed omitted and the remainder of this Agreement shall be binding.
- b. This Agreement shall not be deemed or construed to be modified, amended, rescinded, cancelled or waived in whole or in part, except by written amendment by the parties hereto.
- c. No action, regardless of form, arising out of the transaction under the Agreement, may be brought by either of the parties more than one (1) year after the cause of action has occurred.
- d. Customer shall not assign any rights or claims under the Agreement without prior written consent.
- e. It is expressly understood that if either party, on any occasion, fails to perform any term of this Agreement, and the other party does not enforce that term, the failure to enforce on that occasion shall not prevent enforcement on any other occasion.

activu & Hobbs Police Department
RTCC Video Wall and Furniture

- f. The Customer acknowledges that he has read this Agreement, understands it and agrees to be bound by its terms

Appendix 4: Warranty & Support Plans

Activu Installation Warranty

Activu Corporation warrants that, as of the date of Substantial Completion, operational usage or the System Acceptance Test (SAT), whichever comes first, and for a period of ninety (90) days thereafter ("Installation Warranty Period"), the System as an integrated and implemented design will perform in accordance with the system specification.

During this Installation Warranty Period, Activu will either repair or replace any defective components and rectify any integration issues without additional cost to the Purchaser. This includes any required on-site visits for emergency situations, as determined by Activu Corp, if phone and remote access (where available) trouble shooting processes are unsuccessful.

However, Activu reserves the right to charge back to the Purchaser and the Purchaser agrees to pay for labor, travel and other out of pocket expenses and repair costs for problems resulting from user error, misuse, abuse or damage to the system or its components. Please note that this warranty covers only new equipment proposed here. It does not cover the pre-existing equipment or equipment provided by others.

Manufacturer's Warranty

In addition to the Activu warranty, all branded components are covered by their own manufacturers' limited warranties, generally one year covering parts and in-house labor commencing upon Delivery to Activu. Longer warranties for key components proposed are indicated below.

Dell servers / workstations include a **3-year** manufacturer's warranty, including on-site repair service.

Planar LCD flat panel monitors include a standard **5-year** extended manufacturer's warranty, including advanced replacement.

QSC Audio and Control Processors include a **3-year** standard manufacturer's warranty.

Notes: 1) All warranties and claims relating to use patterns on LCDs such as image retention and ionization are per the manufacturer's recommendations and warranty. Please note that care must be taken, in accordance with manufacturer recommendations, with respect to the risk of image persistence resulting from static content being displayed for an extended period. Image persistence is not covered under warranty by LCD manufacturers since it is not considered a manufacturing defect 2) Manufacturer's warranties begin per the manufacturer's standard warranty (summarized below), not at the time of System Acceptance.

Activu Warranty Summary

● = Manufacturer's Warranty

◆ = Extended Warranty with Customer Support-optional

Coverages								
System Component	Manufacturer	Manufacturer's Warranty						
		Period (years)	Begins	Year 1	Year 2	Year 3	Year 4	Year 5
Servers / Workstations	Dell	3	Upon Delivery to Activu	●	●	●	◆	◆
LCD Displays	Planar	5	Upon Delivery to Activu	●	●	●	●	●
Audio Processing	Biamp	5	Upon Delivery to Activu	●	●	●	●	●

Winsted Furniture Warranty

- Lifetime warranty on all fixed steel structure frame components
- Lifetime warranty on adjustable, sliding, or hinges components
- Lifetime warranty on laminated surfaces
- 10-year warranty on power actuated lift mechanisms and general electronic components
- 10-year warranty on monitor mounts

Notes 1) All Winsted warranties are effective from date of invoice. All products shall be free from defects in material and workmanship under normal usage and conditions for which the products were designed. 2) Winsted's obligation under this warranty shall be limited to the exchange of the product or parts that proved to be defective or unsatisfactory. Winsted reserves the right to have the product inspected at the buyer's location or have the product returned to the factory for inspection. The above warranty does not extend to consumable products, goods damaged or subjected to accidental abuse or misuse after shipment from Winsted's factory or to goods that are altered or modified.

Activu Support Plan

Activu holds the mission-critical nature of our customer's operation as our primary concern. Activu's "total system" support provides customers with the security of knowing their integrated software and hardware system is always operating with integrated tested components for optimized performance and reliability.

Activu uses specific COTS hardware that is selected and tested for optimized performance ensuring drivers, bios, operating system, and other components work as a system. Over the lifecycle of the system, previously selected system components (hardware, firmware, drivers, and other components) may be updated and changed by the manufacturer or retired. Activu qualifies specific revisions and makes changes in component selection after extensive testing and quality reviews. As a result, Activu provides a *total system support plan*, which ensures over the lifecycle of the system our customers get Activu qualified and tested components for performance and reliability installed by Activu authorized personnel that are trained in the latest installation and commissioning procedures.

General Description

All standard Activu system contracts include Bronze or Silver level support for the first year of operation, starting at the date of Substantial Completion, operational usage or the System Acceptance Test (SAT). Customers may opt to upgrade to Gold or Platinum levels at an additional charge, generally prior to contract signing.

Activu can customize support programs based on customer requirements. For example, customers may elect to contract for more emergency on-site visits or preventive visits. This should be identified at the earliest time possible. 24/7 phone support is standard for Gold and Platinum programs.

	Bronze	Silver	Gold	Platinum
Unlimited Phone Support (8:30 AM - 5:30 PM ET)	●	●	●	●
Activu Services Online Support	●	●	●	●
Logistical Support for Repairs	●	●	●	●
1st Year Hardware Warranty	●	●	●	●
Software Revisions	●	●	●	●
Software Upgrades	●	●	●	●
Scheduled On-site Support 1,2		Includes 1	Includes 1	●
Emergency On-site Support1,2			Includes Up to 2	●
Unlimited 24/7 Phone Support			●	●
Extended Hardware Warranty3				●

Additional on-site support visits can be purchased on a time and materials basis or included as part of the support package for an additional fee.

1 Includes Travel expenses

2 Unused visits are not rolled over into next year.

3 Extended hardware warranty must be obtained with equipment purchase.

Please note that Support services cover only new equipment proposed by Activu. It does not cover the pre-existing equipment (e.g. existing OFE displays and other OFE equipment) or equipment provided by others.

Glossary of Terms for Support Programs

Activu Online Support

Allows a customer to report problems or post questions online via a Web portal, as well as track the status of an open case. The online support system automatically alerts the Customer Support Manager of posted issues in order to ensure a timely, accurate response. It also gives the customer access to a knowledge database listing previously posted issues and their resolutions.

Software Revisions

All customers contracted for an Activu Support and Maintenance Plan have access to new revisions of purchased software, such as bug fixes and patches, free of charge.

Software Upgrades

Upgrades to new versions of purchased software will be provided. It is recommended that implementation of software upgrades be only performed by an Activu Technical Specialist. Contact Activu for more information.

Logistical Support

For warranty repair on equipment, Activu works with vendor partners to obtain replacement parts or repair defective ones, and supply a manufacturer RMA. Shipping of the defective part to Activu or the manufacturer's repair facility is the customer's responsibility. Return shipping costs are covered under the support program.

1st Year Hardware Warranty

All hardware (unless otherwise noted) is covered by the original manufacturer's warranty commencing on the date indicated by each manufacturer.

Travel Expenses Included

The Customer will not be charged for travel expenses for on-site support.

Scheduled Support (Preventative Maintenance)

Provides a fixed number of on-site visits for each contract, based on individual system requirements. These visits are for basic maintenance of the system and are planned at least two weeks in advance.

Emergency On-site Support

Activu will respond as quickly as possible to emergency maintenance requests. The Gold and Platinum plans provide for the higher travel costs of such necessities as same day flight arrangements.

Extended Hardware Warranty

Covers all costs of hardware repair or replacement for Activu systems supplied by Activu Corporation. *This will be quoted specifically for each project and must be purchased with the initial project purchase.*

Unlimited 24/7 Phone Support

Phone support will be provided 24 hours a day / 7 days a week via a dedicated toll-free support number.

**Additional Scheduled or Emergency visits may be purchased separately or included as part of the support package for an additional fee*

Activu Customer Support (first year) as proposed

The proposed system includes Silver level Activu Customer Support plan for the first year of operation. This Service includes:

- Phone support during business hours
- Web based Database Access
- Software updates for new versions and patches (excludes labor to install and configure – if necessary)
- Logistical support for repairs
- One (1) Scheduled On-site Preventative Maintenance (PM) visit, including travel expenses to perform maintenance on the Activu video wall system. PM visits will cover system maintenance (replacement parts are not included)

As an option, Activu offers ongoing Maintenance and Support plans for additional years. General information on these options is included above. Pricing and additional information is provided upon request.

Appendix 5: Vis|ability Information

The following Activu literature is attached:

- **vis|ability** Brochure
- System Manager
- Display Node
- **vis|ability** on the Desktop
- **vis|ability** Spaces

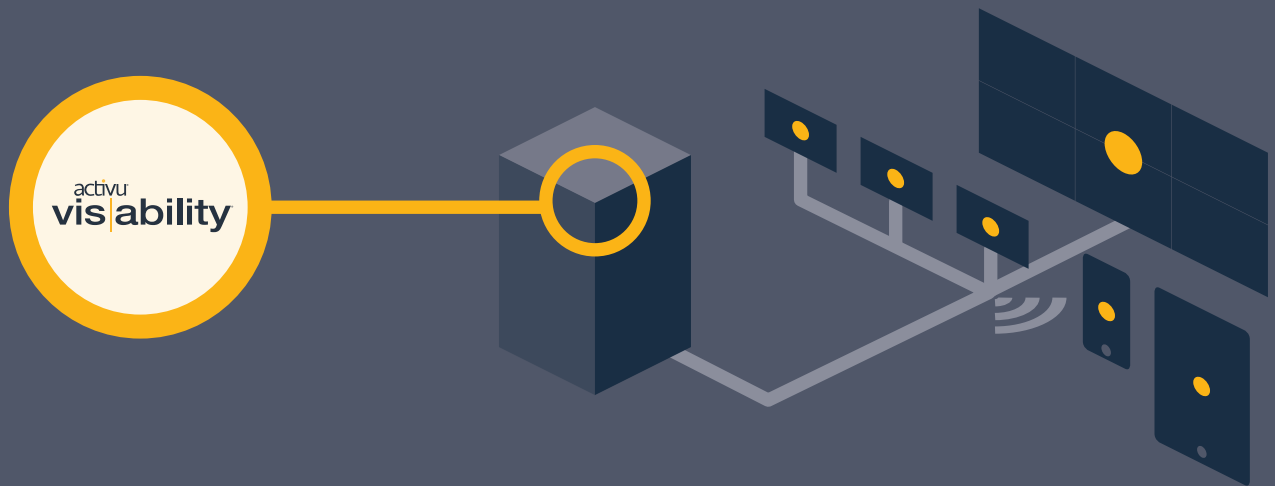


Software for
Event-Driven,
Intelligent
Visualization

SEE

SHARE

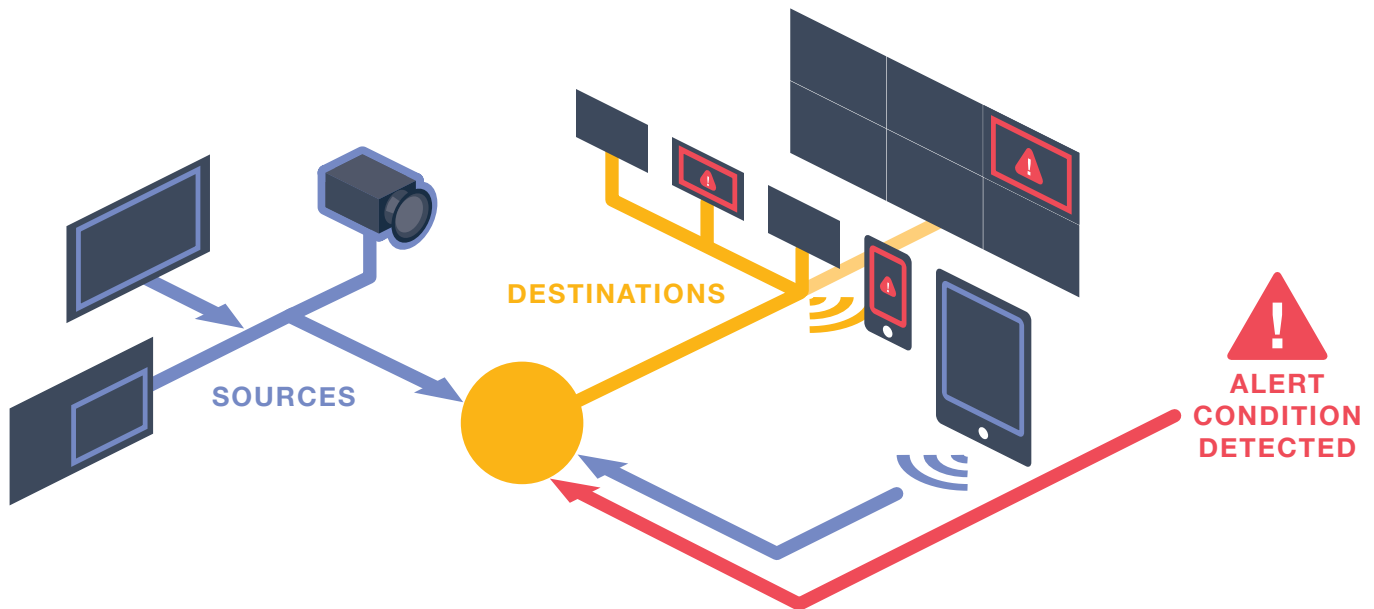
RESPOND



Activu **vis|ability** is the software platform that empowers people to **see**, **share**, & **respond** to visual information, collaboratively, and with context.



Vis|ability, empowers operators & leadership to securely manage mission-critical operations within the control center & beyond.



See

Easily introduce and manipulate content **Sources** in the control room, to assemble a common operating picture that can be displayed on video walls, desktops, conference room displays, mobile devices, and more. Any type and number of Sources are available over the network: enterprise applications, video, actual or virtual computer screens, web sources, mobile devices, or local applications.

Share

In whole or part, share the contents of the common operating picture. Whether the actual content is on a display, or virtually arranged in **Spaces**, it can be shared anywhere: from the video wall to other rooms, to other offices, or bidirectionally to and from authenticated mobile devices.

Respond

Systems which are common in control operations—video management, access control, IT service management, process historians, SCADA—are interconnected through the Activu platform. Vis|ability users can easily setup threshold conditions that instantly trigger the display of sources and messages on the video wall or any screen automatically, separating signal from noise—improving incident response—focusing your team on what matters.

A common operating picture for the control room, across the enterprise, to the field, to teams across the region, or around the world.

activu | vis|ability® Tour

System Manager

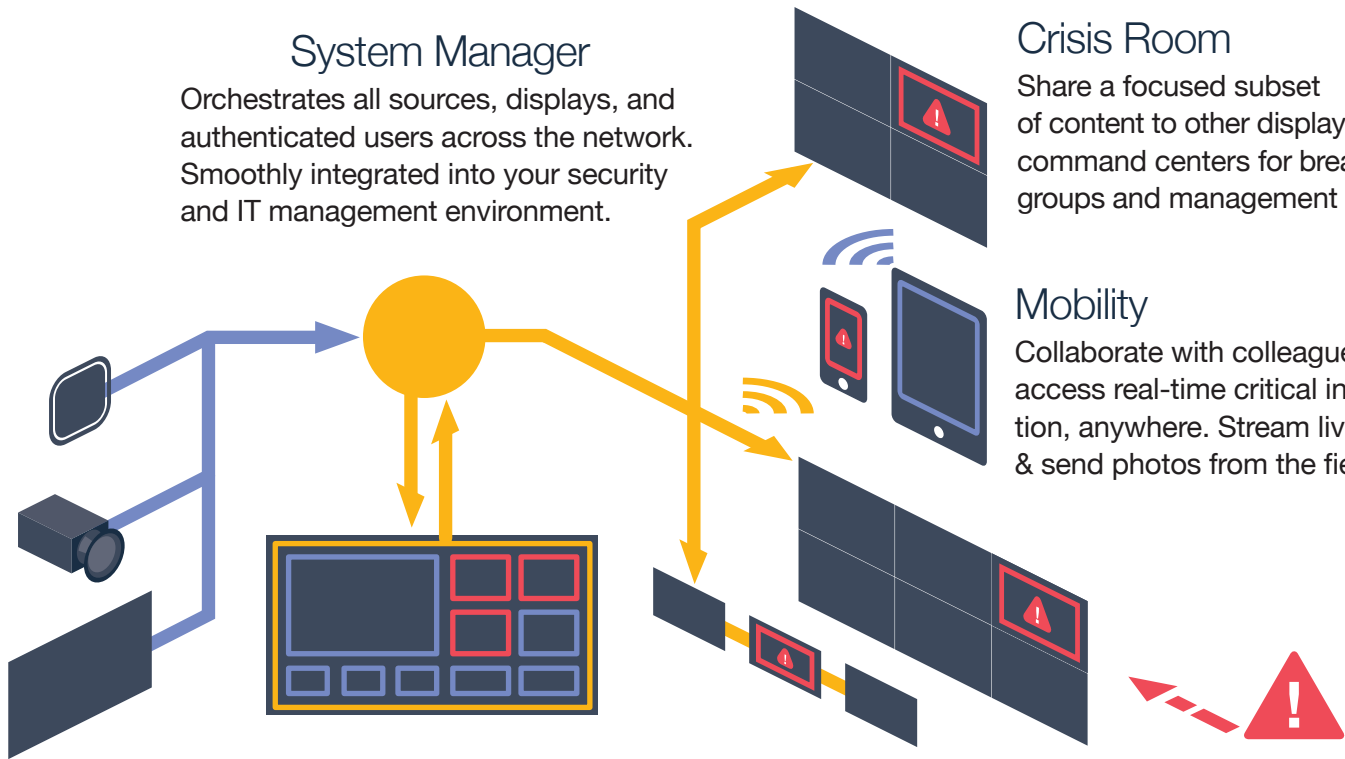
Orchestrates all sources, displays, and authenticated users across the network. Smoothly integrated into your security and IT management environment.

Crisis Room

Share a focused subset of content to other displays and command centers for breakout groups and management teams.

Mobility

Collaborate with colleagues and access real-time critical information, anywhere. Stream live video & send photos from the field.



Sources

All your critical content in one place: Applications, web pages, live streaming video, network desktop kvm, & documents.

Spaces

Collect related information to create a common operating picture on virtual video walls, and share anywhere in your organization.

People

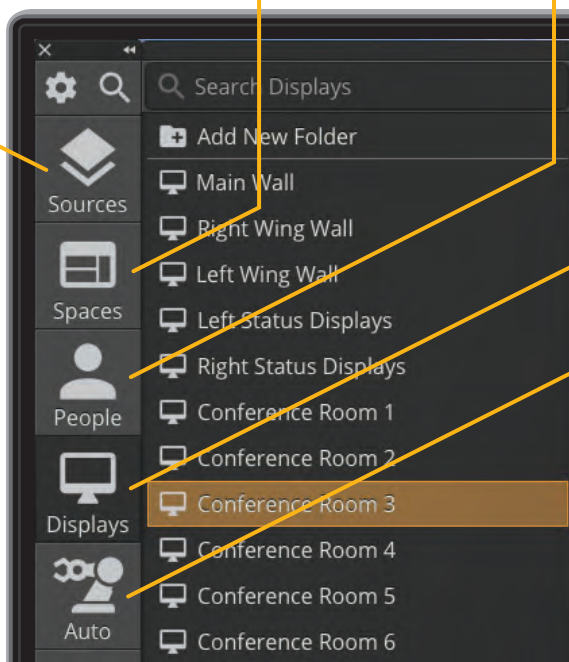
Collaborate fluidly using any content in your organization: Desktop to desktop, video wall or mobile. Integrated chat and whiteboard.

Displays

Manage content and control its display from anywhere to anywhere—video walls to conference room displays to desktops to mobile devices.

Automated Alerting

Tools that connect to your information environment and enable automated visualization, ensuring no critical event is missed.



The vis|ability user interface allows complete control of the common operating picture from a single point. View, manage, collaborate, and control visual information across video walls, desktops, & mobile devices through an elegant, efficient, and friendly workspace.

● System Manager



System Manager is the central repository of vis|ability system configuration information

System Manager stores sources of content, like video walls and display endpoints, externally-controlled devices, user profiles, and permissions, in a central database, and serves them to authenticated components of the vis|ability software platform.

System Manager can be flexibly deployed into any IT environment: a workstation running *Windows® 10 Professional*, multiple clustered servers running *Server 2012 Enterprise*, or directly into a corporate IT-managed virtual machine environment.

Vis|ability includes **System Manager** as a complete, integrated system. Control of AV devices that are part of a system, such as audio processors and amplifiers, LCD, DLP cube and DV-LED displays, matrix switches, PTZ controlled cameras—nearly any device that can be controlled over network protocols

or RS-232—can be integrated into a vis|ability system to create a single, unified user experience.

Monitoring Services shows the status of a complete Activu system at a glance:

- ...Recognizing error conditions in real time
- ...when a workstation or server goes offline
- ...if an Activu service stops responding
- ...or communication to a display wall is lost

Monitoring Services communicates error conditions directly to administrators through email or text, and can deliver status information through SNMP traps when required, all while comprehensively logging all system conditions. Monitoring services allows administrators to start, stop, or restart any Activu software component from a single interface.

Basic system monitoring is part of every vis|ability system.

Monitoring Services plays a critical role in managing redundant vis|ability systems by implementing **Display Node** mirroring and failover, ensuring that the same content is displayed on redundant Display Nodes. In the unlikely event that one of the Display Nodes fails, Monitoring Services automatically switches the display wall to the backup system, ensuring continuous access to critical visual information.

Implementation of complete system redundancy is done with the aid of *Microsoft®* clustering technology, safeguarding continuous operations, during hardware failure or during normal maintenance downtime. Redundancy and mirroring are optional capabilities that are offered to those customers who absolutely require no downtime.

System Manager Requirements



System Requirements

Minimum

A minimum system is appropriate for small control rooms with under 10 operators and a video wall. Larger configurations should use the *Recommended System* configuration.

Recommended

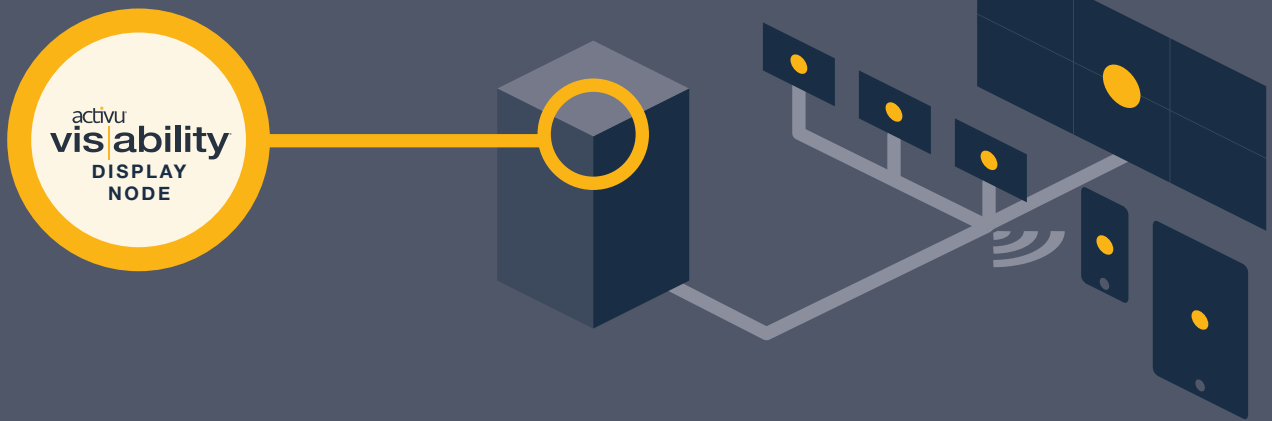
To ensure optimal performance for larger video walls with more users, Activu uses Dell® Power-Edge R330 servers configured as below.

Clustered/Redundant

Clustered systems require dual identically-configured systems with a shared network drive. Please contact Activu engineering for configuration setup details.

Operating System	Windows® 10 Professional x64	Microsoft® Server 2016	Microsoft® Server 2016 Enterprise
CPU	Intel® i7 current generation	Dual Intel® XEON® current generation	
Memory	16GB RAM	32GB RAM	
Hard Disk Drive	480GB disk	2x 480GB SDD disk in RAID 1 config	NAS 3x 480GB SSD RAID 5
Ethernet	GigE Ethernet	Dual GigE Ethernet	
Protocol Support	IPV4, IPV6, IGMP, TCP/IP, UDP		

● Display Node



Display Node is vis|ability's display management software

Widely compatible, deployed on standard COTS hardware, and connected to an organization's network, **Display Node** allows vis|ability users to place and manage source content on video walls, desktops, and mobile devices.

Display Node can display any **Source** defined in the system, including web content, IP cameras, media files, images, capture client streams, and vis|ability Spaces™. Managed windows can be placed

anywhere, any size, on any wall. Content can overlap and be freely placed as needed. In addition, Display Node manages local applications, direct connected inputs (such as DVI, RGB, HDMI, or analog video), and coordinates the decoding of network sources directly on Display Node hardware, or through external **Decode Servers**.

Decode Server, used to offload a Display Node and decode streaming video from the network, can be deployed in whatever numbers

are needed to accommodate the decoding needs of the specific application. From just a few security cameras, to a city-wide system of hundreds of traffic cameras, the combination of Decode Servers and Display Node can handle the requirement.

Display Node is designed to be deployed across an organization: in control rooms, meeting rooms—anywhere Source content needs to be viewed and shared and a network connection is found.

Display Node System Specification

Computer Architecture

Operating System	Windows® 10 Professional x64
CPU	XEON® Silver
Memory	16GB DDR4 RAM
Storage	2x 240GB SSD, RAID 1 configuration
Networking	Dual Gigabit Ethernet

Input and Output (per server)

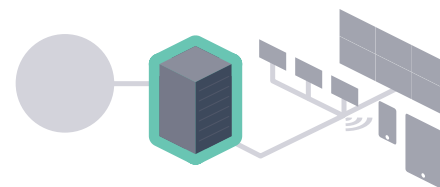
Graphics Subsystem	AMD® WX9100 Graphics
Direct Inputs	Up to 16 DP/HDMI 4K inputs @60fps
Streaming Inputs all @60fps	Up to* 256 IP decodes, standard def. resolution 64 IP decodes, high def. resolution 16 IP decodes, 4k resolution
Display Outputs	Up to 48 HD displays, 1920x1080 pixels each Up to 12 4K displays, 4096x2160 pixels each
Audio Output	Balanced Stereo Output

Source Content Support (per computer)

The number of Sources in an Activu system are virtually unlimited. The list below is a guide to the number of those which can be shown simultaneously on a single Display Node.

Capture Client	Up to 48 capture clients, with resolutions up to 32MP supported
Web Content	Up to 100 web windows
Media File Playback	up to 64 HD IP decodes @ 60fps
Office Documents	MS Word, MS Excel, MS Powerpoint
Local Applications	Local application control is available and the type and number are dependent on the application used

* Additional graphics cards can be added to the computer to increase these quantities.



Display Node runs on standard COTS hardware. Activu systems can be configured for any size video wall, any number of displays, and inputs.

Contact Activu engineering for specific configurations and capabilities.

vis|ability® on the Desktop

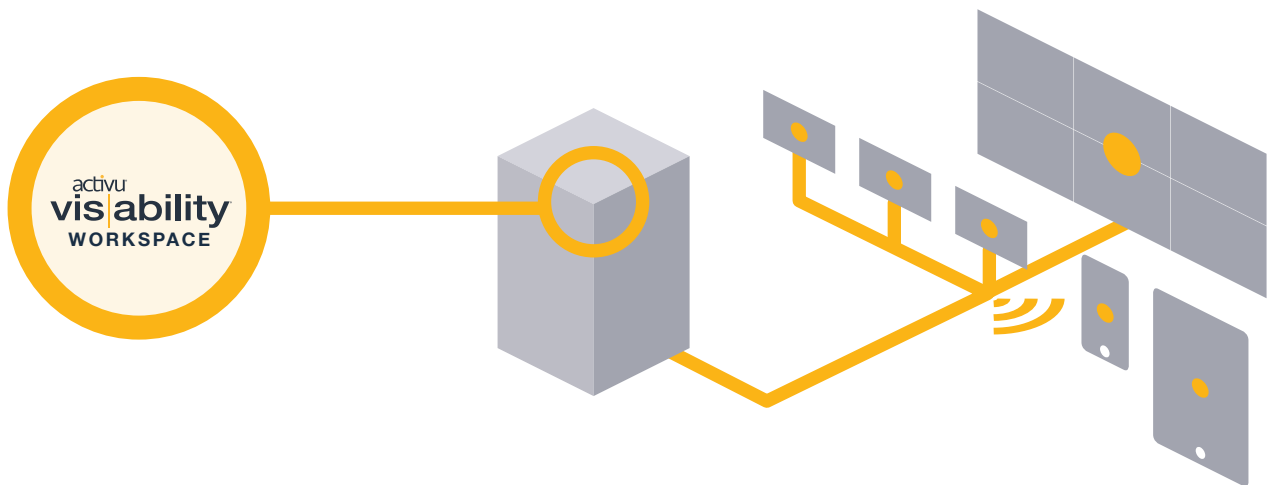


Vis|ability's
graphic user
interface is
refined and
powerful

Flawless operations and optimal situational awareness are the goals of any organizations, regardless of their mission: public utilities, traffic control, transportation management, military, security operations centers, and network operations centers, among many others.

To achieve complete situational awareness, critical decision-makers require efficient access to information, simplified communications tools, and an ability to understand and disseminate complex information quickly.

Vis|ability's completely new interface elegantly solves these challenges.



vis|ability on the Desktop

User-Centered Design

Vis|ability provides intuitive access to sources available on the network. Vis|ability places the complete information environment directly into the hands of those who need it most—operators—and makes critical content simply accessible and sharable. With vis|ability, teams **see**, **share**, and **respond** quickly and efficiently and achieve optimal situational awareness, so operations perform at their best.

Collaboration, Built In

For information to be useful, not only must it be accessible, it must also be shared and assimilated. Designed specifically for control room environments, vis|ability allows users to easily share and collaborate across the organization, regardless of where the intended audience happens to be. Place information sources onto one or more video walls, share directly from the desktop any application or screen, or place content into a Space to provide instant sharing to any user with access to that Space.

Information, Accessible & Organized

Vis|ability allows users to organize information assets in a single place, easily accessible, and completely searchable. Nearly any source of information can be incorporated: web content, network cameras, streaming desktop content, documents, presentations, and applications can be defined and placed in the vis|ability Source tree, shared among users, and are immediately accessible from any desktop.

Best Video Wall Control in the Industry

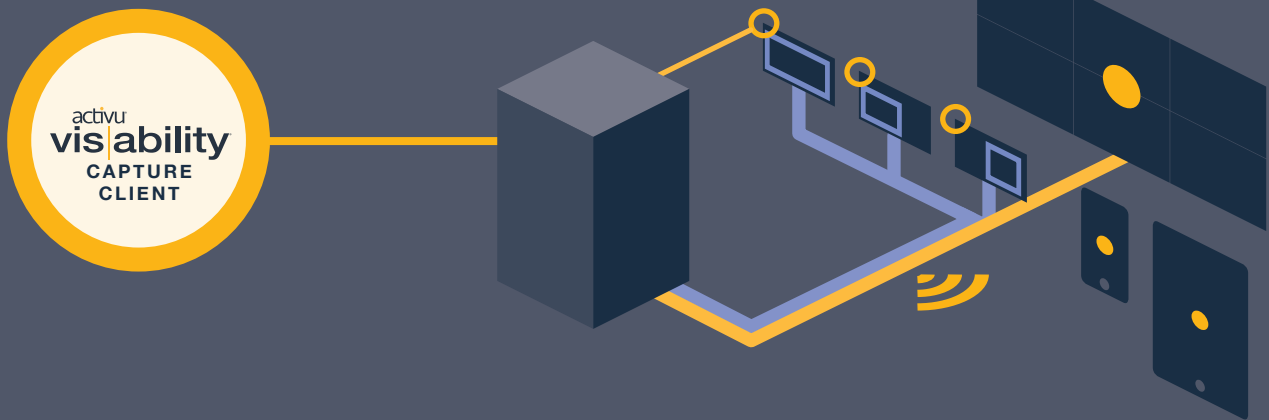
With 30 years of control room experience, Activu delivers the most intuitive and flexible video wall management on the market today. Easily place and organize any information source to deliver the exact presentation needed for the operational environment. Dynamically place content, save content organization in layouts, or use templates, ensuring consistently structured placement of critical information where it is needed most.

Requirements

Minimum

Recommended

vis ability Workspace Licensing	● Per-User Licensing	
Operating System	Windows® 10 x64 Pro, Windows® Server 2016	
CPU	Intel® i5 5th generation or equivalent	Intel® i7 8th generation or higher
Memory	8GB RAM	16GB RAM
Storage	10GB HDD	100GB HDD
Graphics	Intel® Integrated graphics 6th generation	AMD® or Nvidia® discrete graphics card



Capture Client is the software that pulls content into vis|ability from computers on the network

Acquiring content from network-connected computers and delivering that content to video walls, desktops, and mobile users, Capture Client uses a software-only, adaptive encoding mechanism to ensure optimal visual results while maintaining the highest level of security and network efficiency.

Capture Client is able to intake the entire desktop from one or multiple screens, a single application, a predefined area of the desktop, or all the above at the same time, for complete flexibility of what and how desktop content is delivered to a vis|ability system.

Remote viewers with appropriate authentication become remote users through Capture Client, via the universal soft KVM feature.

Transmitting content through a vis|ability multiplexer ensures the burden on the source computer is minimized while distributing content to multiple destinations, desktops, video walls, or mobile users, simultaneously. Capture Client's proprietary encoding efficiently transports content with perfect lossless visual results, ultra-low latency (<100ms typical, as low as 10ms) and virtually unlimited capture resolution.

activu® System Specification



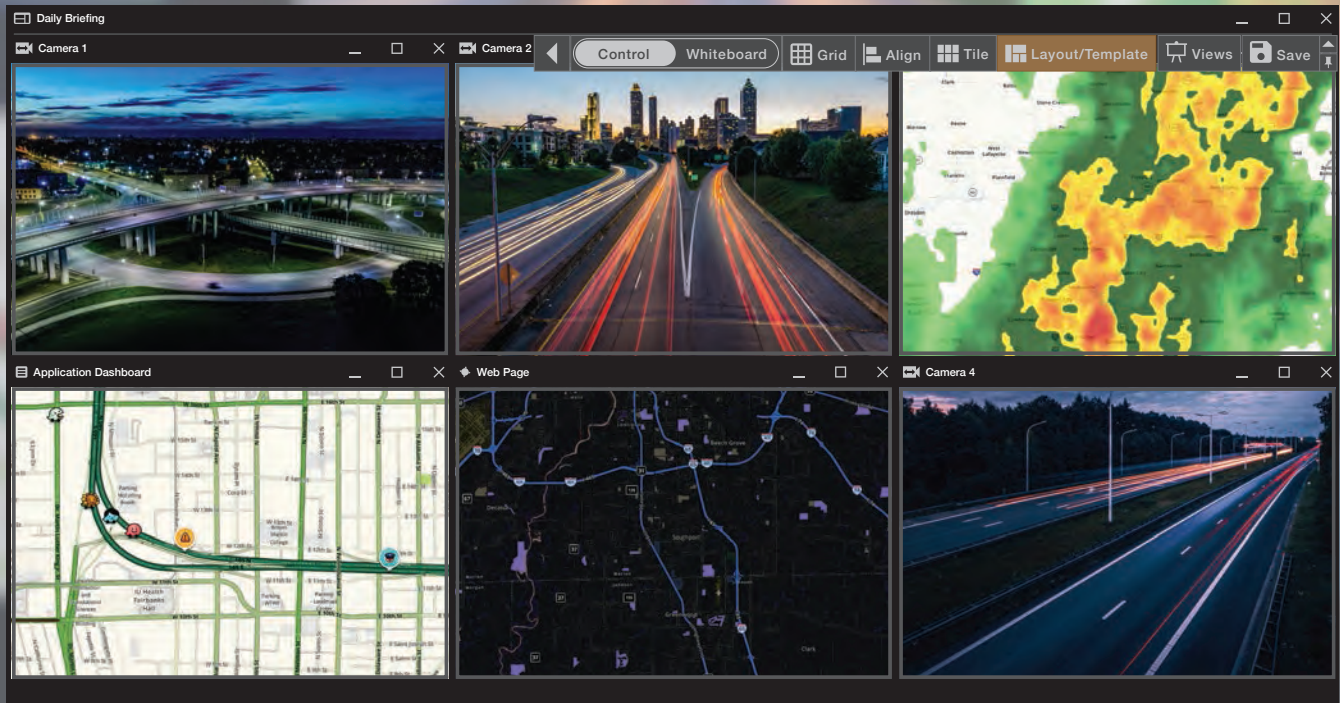
Whether using high performance differential, or adaptively using H.264 video encoding for high motion information content, Capture Client can be utilized with nearly any computer, including virtual machines.

Requirements

Minimum

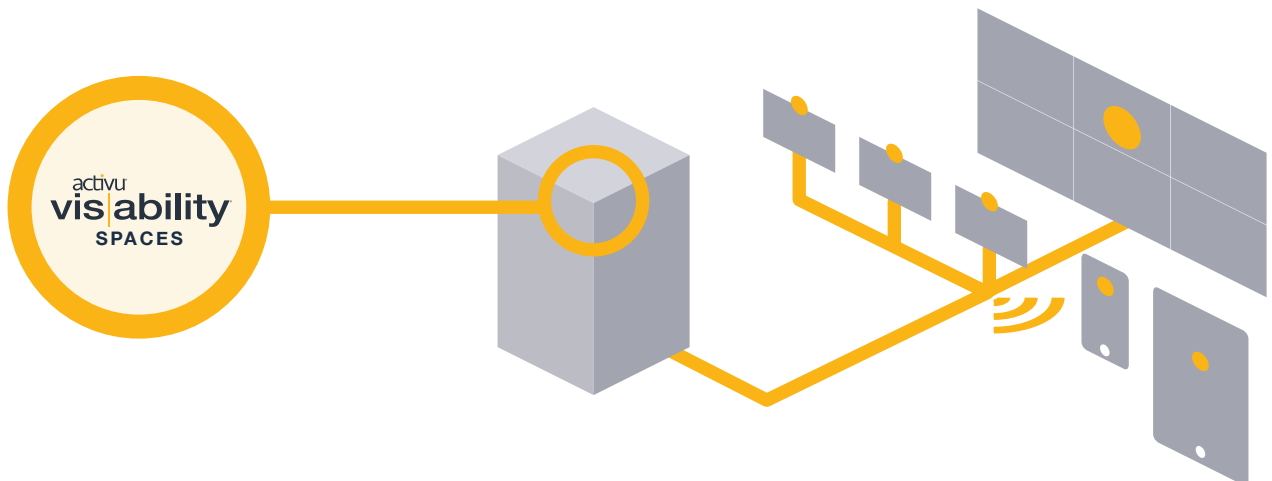
Recommended

Operating System	Windows® 10 Professional, Windows® 8/8.1, Windows® 7 Professional x32/x64, Windows® Server 2002, Windows® Server 2008SP2, Windows® Server 2012, Windows® Server 2016	
CPU	Intel® i3	Intel® i7
Memory	4GB RAM	16GB RAM
Storage	1GB available on HDD	1GB available on HDD
Graphics	-	AMD WX7100 graphics or equivalent
Network Requirements	Min 1GB Ethernet, recommend Dual NIC. Support IGMP v2 for multicast traffic. Please refer to “Activu on the Network” document for details on ports, protocols and firewall rules.	
Virtual Environments	1 processor, 2 cores, 8GB RAM, Dual NIC, 64GB graphics VDI	



The vis|ability® platform introduces a new and uniquely useful concept to the control room: **Spaces**.

A vis|ability Space™ is a virtual real-time, common operating picture container that can be used to organize, view, & share disparate information throughout an entire organization.

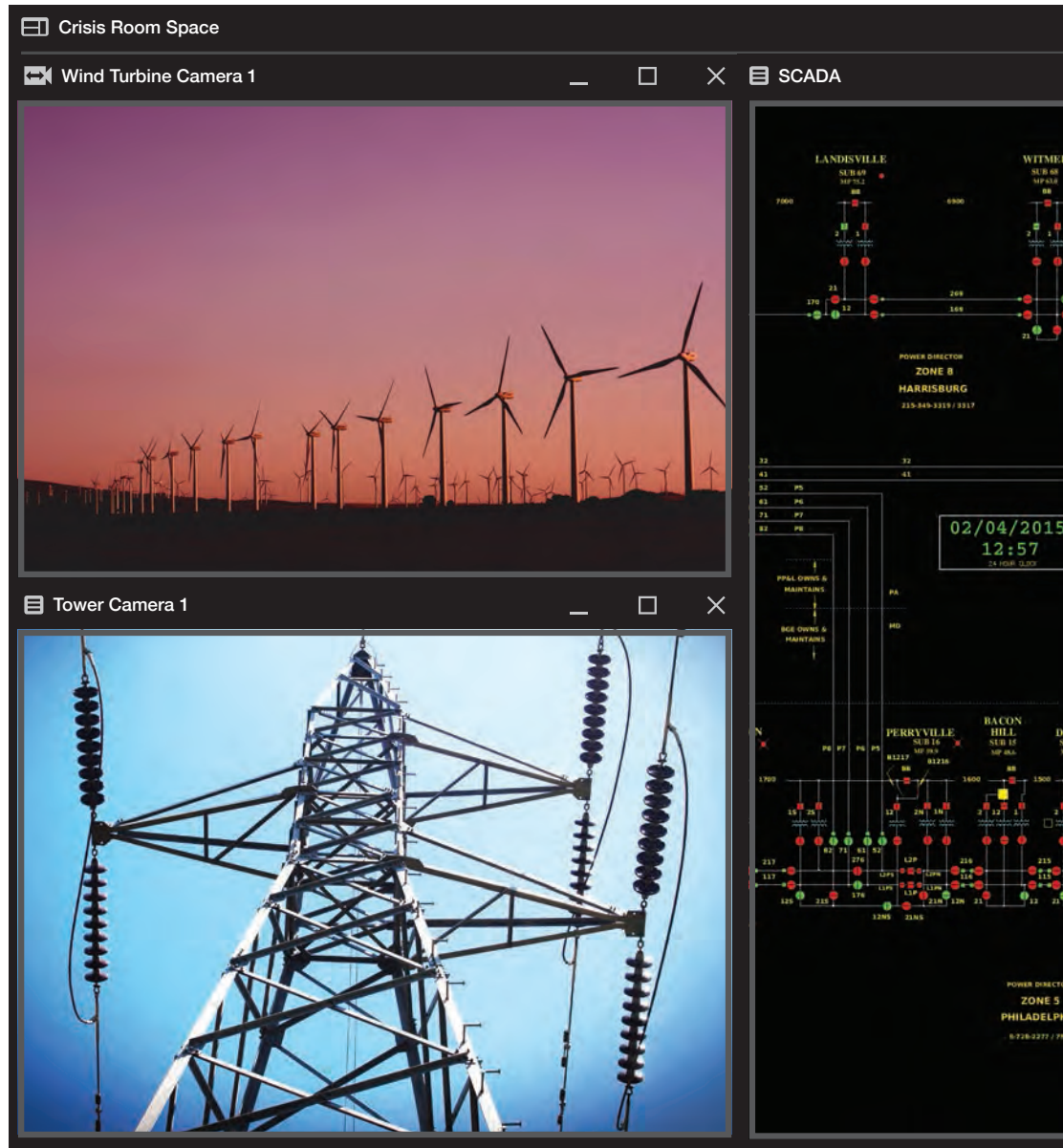


Any Information Source

Users can create Spaces to contain any information Source defined in the vis|ability platform. Arranging related information, such as for a project, briefing, or related to a specific type of equipment—a Space can contain any information in multiple independent windows, each of which can be moved, scaled and stacked within the Space's virtual display area.

Any Destination

Spaces can be viewed on any destination display in the vis|ability platform, whether a video wall, user desktop, or mobile device.



Shared & Collaborative

Spaces are saved in the Workspace Hub, and available for any user authorized by the Space's creator. For example, a Space can be made available for specific users, or users in a particular group, and can be modified as operational needs dictate. A creator can mark

a public Space as read-only; meaning only the creator can make changes to that Space.

All instances of a Space are synchronized across all viewers—and changes are automatically reflected to each user or endpoint.

Appendix 6: Training & Manuals

Training and Manuals

Activu Corporation will provide its' standard documentation package and will provide training for the End User's specified users, including System Operators & Administrators.

Activu has included eight (8) hours of on-site training that will occur at or near the end of the installation period. Training sessions will be provided remotely via live video teleconference, by an Activu trainer.

The specifics of the training program (schedule, number of students, etc.) can be discussed and modified to suit the needs of the Customer prior to the preparation of a final project schedule. Training will be conducted on a single day or consecutive days, so it is important for the Customer to coordinate the schedule with Activu to assure that all personnel to be trained are present during the scheduled time.

The following manuals are provided in electronic format (PDF) and one (1) printed color copy each:

- **Vis|ability Desktop Client Guide** - provides instruction on use of the Activu **vis|ability** system by end users. Topics covered in this document include how to manipulate displays, collaboration with other users, and the use of Spaces to create personal dashboards of **vis|ability** sources.
- **Vis|ability Administrator Guide** - provides administrators of an Activu **vis|ability** system instruction on various aspects of administration, including permissions (users and groups), source management, scripting, and Action Panel creation.
- **Vis|ability Scripting Reference** - provides descriptions and examples of the scripting commands and interfaces available within the Activu **vis|ability** system.
- **Vis|ability Troubleshooting Guide** - describes and provides solution suggestions for common issues that may occur during the operation of the Activu **vis|ability** system.
- **Vis|ability Installation Guide for Windows** - provides detailed instructions on this installation process for a typical Activu **vis|ability** system.

(Additional color manuals can be provided for a nominal printing fee.)

Appendix 7: Video Wall - Manufacturer's Equipment literature

Attached are manufacturer's spec sheets or brochures for the following equipment:

- Planar Clarity Matrix G3 LX55M narrow bezel LCD video wall displays
- Dell Power Edge R360 Server
- Dell Precision R7960 Rack-Mounted Workstation



Clarity Matrix G3

LCD Video Wall System

- ▶ 55" Full HD LCD displays
- ▶ Tiled bezel widths as narrow as 0.88mm
- ▶ 500 - 700 nit brightness
- ▶ 24x7 operation



Clarity[®] Matrix[®] G3 LCD Video Wall System is the gold standard, marrying superior visual performance and mission-critical reliability with the industry's narrowest bezels between adjacent displays, for a nearly seamless solution. It has industry's thinnest ADA-Compliant profile, proven off-board electronics, strong video processing and convenient service access.

Clarity Matrix G3 addresses the challenges faced by all LCD video wall installations including mounting and alignment, reliability and extended operation, service and maintenance access and simple, effective image processing and management.

Always-On Reliability

Clarity Matrix G3 is designed for mission-critical environments where displays need to withstand extended or continuous operation day and night. Control rooms, hospitals and other applications that can't afford downtime benefit from exceptional performance 24x7.





Powerful Video Control

The compact and scalable Planar® WallDirector™ Video Controller drives the video wall at native resolution while its corresponding web-based management software simplifies set-up, configuration, operation and monitoring.

The 1U rack mount video controller captures multiple 4K inputs and can be stacked with additional controllers.



Reliable Off-Board Power

The Planar® Remote Power Supply (RPS) takes heat, depth, noise, weight, service points and electrical outlets away from the video wall and into a rack room. Featuring n+1 redundant, hot swap power modules, the Planar RPS is available with 110V and 220V power and features a low power standby mode when not operating 24x7.



Advanced Processing

Planar® Big Picture Plus™ Video Wall Processing enables users to simultaneously view ultra-high resolution content from several independent sources, scaling content across the entire video wall or any section. It also facilitates Picture-in-Picture.



Source Synchronization

Planar® WallSync™ uses Smart Genlock to automatically ensure perfectly synchronized video playback without manual configuration.



Convenient Mounting

Planar® EasyAxis™ Mounting System features six-axis adjustments for perfect alignment in any array, for precise tiled images. For simplified service, it incorporates a service mode for front and rear in-wall display repair, without removing other displays.



Made for America

Organizations that prefer to use products that have been manufactured in the United States or countries designated in the U.S. Trade Agreements Act (TAA) need look no further. Clarity Matrix G3 is TAA Compliant.



Enable Interactivity

The optional Clarity® Matrix® MultiTouch LCD Video Wall System offers 32 simultaneous touch points and sizes up to a 350" diagonal, enabling multiple users to interact. It delivers a superior touch experience with pin-point accuracy and false touch point prevention. It is available in standard 2x2 or 3x3 video wall arrays in 16:9 aspect ratio for popular content resolutions. Custom configurations are also available.



Extended Ruggedness & Optics

Optional Planar® ERO-LCD™ (Extended Ruggedness and Optics™) protective glass can be bonded to the front surface of the display using a proprietary process that creates a highly durable display surface that withstands rigors of high-traffic and interactive environments. It also delivers up to 300% more perceived contrast.

Off-the-Shelf Video Walls

Clarity® Matrix® G3 Complete™ is a pre-packaged LCD video wall solution that combines everything necessary to more-quickly select and deploy a 0.88mm tiled bezel width LCD video wall. This packaged solution removes the challenge of separately collecting everything; simply pick the 4K 2x2, 6K 3x3 or 8K 4x4 array that works best in the application.

INCLUDED

- 55", 0.88mm Tiled Bezel Width Displays
- Planar WallDirector Video Controller
- Power Supply Electronics
- Mounts
- Cables
- Trim



Configure a Video Wall

If none of the Clarity Matrix G3 Complete video walls is quite right, custom arrays of Clarity Matrix G3 with different bezel widths and brightness are available.

Design a video wall at www.planar.com/calculator



Specifications

Model	LX55M/MX55M	LX55X3/MX55X3
Diagonal	55in / 1,397mm	55in / 1,396mm
Tiled Bezel Width	0.88mm 0.04in	2.6mm 0.10in
Brightness (cd/m² or nits)	LX: 500 / MX: 700	LX: 500 / MX: 700
Contrast Ratio	10,000:1 (local dimming on) 1,100:1 (local dimming off)	
Display Dimensions (w/ mount, WxHxD)	47.6 x 26.8 x 3.6in (1,210.5 x 681.2 x 91.3mm)	47.7 x 26.9 x 3.6in (1,212.2 x 683.0 x 90.9mm)
Display Weight L P (w/ mount)	47lbs / 21.1kg 49lbs / 22.4kg	50.6lbs / 23.2kg 53.5lbs / 24.1kg
Power Consumption (Max/display)	LX: 235W / MX: 235W	LX: 150W / MX: 182W
Heat Load (Max/display)	LX: 802 BTU/hr / MX: 802 BTU/hr	LX: 512 BTU/hr / MX: 768 BTU/hr
Mounted Depth (wall to display face)	3.6 in / 91.3 mm	3.6 in / 90.9 mm
Display Resolution	1920 x 1080	
Cat6A STP Cables/Connectors	Required (Fiber installations excluded)	
Full Viewing Angle	178°	
Backlight Sensing and Reporting	At Display Level	
Display Module Position Sensing	Yes	
Acoustic Noise at Display	Fanless/Noiseless	
Operating Temperature/Humidity	5° to 40° C 41° to 104° F (20-90% relative humidity, non-condensing)	
Protective / Touch Glass Option	Planar ERO-LCD technology (Optional)	

Mounting

Mounting Solutions	Planar EasyAxis Mounting System (1 per display included) VESA hole pattern available (Optional)
ADA Compliance	Yes, clearance from wall <4in
Orientation	Landscape or Portrait
FloorStanding Mount Bases	Optional
In-Wall Service	Front and Rear
Display Module Position Adjustment	6-axis integrated adjustments

Planar Remote Power Supply

Type	RPS110	RPS220
Type	1RU rack mount; 19in (482.6mm) rack	1.5RU rack mount; 19in (482.6mm) rack
Line Voltage	100-240 Volts AC autoranging	200-240 Volts AC autoranging
Power Output	1200W per output	
Power Supply Configurations	1, 2 or 3 outputs	2, 4 or 6 outputs
Redundancy	n + 1 redundant option	
Hot Swap	Supported for each power supply module	
Low Power Standby Mode	<3W in standby mode	
Power Status	Diagnostic LEDs per power supply module	
Maximum Distance from Video Wall	200ft (60m) standard, 500ft (152.4m) maximum	

Planar WallDirector Video Controller

Type	1U rack mount controller drives up to 9 Full HD (1920x1080) panels
Video Inputs	4x HDMI 2.0 (w/ HDCP 2.2); 1x DisplayPort 1.2 (VC9 only)
Video Outputs	9-Output Controller: 9x RJ45 8P8C, 1x DisplayPort 1.2 4-Output Controller: 4x RJ45 8P8C, 1x High Speed QSFP+
Image Scaling	Planar Big Picture Plus Processing, Planar WallSync, PiP, 4K at 60Hz upscaling and downscaling
Mullion Compensation	Integrated with pixel by pixel adjustments
Control	IR Remote Control, RS-232, USB, Network, Planar WallDirector Software
Controller Status	Diagnostic LEDs, health monitoring and alerts
Maximum Distance from Wall	200ft (60m)

Fiber Video Extension Module Option

Type	1U rack mount module drives up to 4 displays
Fiber Optic Connection Type	10G Duplex LC SFP+ single mode transceivers supporting distances up to 10km (32.8kft) (Single mode transceivers supporting 2km (6500ft) included) from video wall. Compatible with multi mode transceivers supporting up to 300m (980ft) from the wall. (Multi mode transceivers not provided)
USB Extension	USB-B at module; USB-A at panel
IR Remote Extension	Embedded
Power	Powered by the Remote Power Supply. Optional AC Power Adapter available when the Fiber Module is located away from the Remote Power Supply.



Clarity Matrix G3 LX55M

LCD Video Wall System

The Clarity® Matrix® G3 LX55M is a 55" LCD video wall display with a tiled bezel width of 0.88 mm that provides a nearly seamless digital canvas, outstanding tiled visual performance, extended operation and requires minimal installation space. The reduced weight of Clarity Matrix G3 LX55M facilitates increased durability and easier installation. User-selectable local dimming delivers the highest contrast ratio and black-level uniformity, for brighter whites and darker, more consistent, blacks. Designed for 24x7 operation, the Clarity Matrix G3 LX55M features 500 nits brightness, LED backlight technology and Full HD resolution— making it the ideal video wall for high-impact, mission-critical applications.



Note: Cat6A STP (shield twisted pair) cables and connectors are required.

SPECIFICATION	DETAIL
Technology	Commercial-grade LCD
Per Panel Dimensions (Including Mount)	47.7 x 26.8 x 3.6 in 1210.5 x 681.2 x 91.3 mm
Diagonal	55in 1397mm
Native Resolution Panels	1920 x 1080
Aspect Ratio	16:9
Tiled Bezel Width	0.88 mm .04 in
Thermal Expansion Gap Required	0.4 mm .02 in
Power Consumption (max/display)	235W

Power supply voltage	100-230V AC ± 10%, 50 to 60 Hz
Power Status	Diagnostics LEDs, health monitoring and alerts
Per Panel Weight (Including Mount)	47 lbs 21.1 kg (Landscape) 49 lbs 22.4 kg (Portrait)
Shipping weight	106 lbs 48.1 kg (single pack) / 170 lbs 77.1 kg (dual pack)
Mounted Depth	3.6in 91.44mm (wall to front of display)
Brightness (typ)	500 cd/m ² or nits
Contrast ratio (full field)	10000:1 (local dimming on) 1100:1 (local dimming off)
Response Time (typ)	8 ms
Full viewing angle	178°
Haze	28%
Video Inputs (Controller)	4x HDMI® 2.0 (w/ HDCP 2.2), 1x DisplayPort 1.2 (VC4H-BP+, VC9H-BP+ only)
Video Outputs (Controller)	VC9H-BP+: 9x RJ45 8P8C, 1x DisplayPort 1.2 VC4H-BP+: 4x RJ45 8P8C, 1x DisplayPort 1.2 VC4-HSL: 4x RJ45 8P8C
High Speed Link (HSL)	VC4-HSL: 2 Out, 2 In, QSFP+ cable
HSL Loop Capacity	VC4-HSL: 80Gb. 4x 4K or 16x Full HD video sources
Video Extension built-in	200ft 60m over STP CAT6
Control	IR Remote Control, RS-232, USB, Network, Planar WallDirector Software
Sync	Mini BNC In/Out
Backlight control	Individual and wall control
Backlight sensing and reporting	At display level
Display module position sensing	Auto-sensing integrated
Backlight life (1/2 brightness)	50,000 Hrs
Power Supply	Offboard Redundant Optional Hot Swap
Wall Mount	Planar® EasyAxis™ Mounting System VESA Mount (optional)
Acoustic Noise	LCD: <30dBA (fanless), VC: 45dBA, RPS: <40dBA @ 25°C (77°F)

Heat Load (max/display)	802 BTU/hr
Operating Temperature/Humidity (degrees F/C, relative humidity)	5° to 40° C / 20-90% RH 41° to 104° F / 20-90% RH
Orientation	Landscape or Portrait
Safety regulations	Complies with EN62368-1, FCC Class A, CISPR22/85, CE, EU RoHS
Cat6 Cables and Connectors	Cat6a STP (shield twisted pair) cables and connectors are required.
Touch Technology	Clarity Matrix MultiTouch (optional)
Protection	Planar® ERO-LCD™ (Extended Ruggedness and Optics™) Technology (optional)
Fiber Video Extension Module Option	1 RU rack mount module drives up to 4 displays
Fiber Video Extension Module Outputs	10G Duplex LC SFP+ single mode transceivers supporting distances up to 10km (32.8kft) (Single mode transceivers supporting 2km (6500ft) included) from video wall. Compatible with multi mode transceivers supporting up to 300m (980ft) from the wall. (multi mode transceivers not provided)
HDMI®	Planar utilizes HDMI® standards in this product. The terms HDMI, HDMI High-Definition Multimedia Interface, HDMI Trade dress and the HDMI Logos are trademarks or registered trademarks of HDMI Licensing Administrator, Inc.

For more information, please visit www.planar.com

Specifications are subject to change without notice.

Specification Report Date: 5/30/2024

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PowerEdge R360

Deliver powerful compute with a single processor server

The Dell PowerEdge R360 addresses evolving compute demands with an easy to manage rack server designed for businesses looking for affordable enterprise features.

Elevate your enterprise to new heights with PowerEdge R360

Powered by the latest Intel® Xeon® E-2400 processors, Dell PowerEdge R360 is designed for productivity and data intensive applications, making it ideal for your growing business. With 4400/MT DDR5 and advanced NVMe BOSS-N1, it supports reduced latency and seamless scalability to bring the computing capability to the next level. Beyond the computing power, the Dell PowerEdge R360 is equipped with energy-efficient power supply, hot-plug storages, air cooling fans to make it a reliable, responsible, and secure choice.

Enterprise-level GPU support

The PowerEdge R360 supports NVIDIA A2 GPU to meet the growing demand in video and audio computing. It provides cost-effective solutions for ROBO and Near-Edge customers from retail, manufacturing, and logistics. This makes the PowerEdge R360 a powerful and versatile server for small to mid-sized businesses to enable a variety of workloads ranging from business-critical to cloud infrastructure. It is also widely used for point-of-sale transactions and enterprise level requirements for data analysis and virtualization.

Cyber Resilient Architecture for Zero Trust IT environment & operations

Security is integrated into every phase of the PowerEdge lifecycle, including protected supply chain and factory-to-site integrity assurance. Silicon-based root of trust anchors end-to-end boot resilience while Multi-Factor Authentication (MFA) and role-based access controls ensure trusted operations.

Increase efficiency and accelerate operations with autonomous collaboration

The Dell OpenManage systems management portfolio tames the complexity of managing and securing IT infrastructure. Using Dell Technologies' intuitive end-to-end tools, IT can deliver a secure, integrated experience by reducing process and information silos in order to focus on growing the business. The Dell OpenManage portfolio is the key to your innovation engine, unlocking the tools and automation that help you scale, manage, and protect your technology environment.

Sustainability

From recycled materials in our products and packaging, to thoughtful, innovative options for energy efficiency, the PowerEdge portfolio is designed to make, deliver, and recycle products to help reduce the carbon footprint and lower your operation costs. We even make it easy to retire legacy systems responsibly with Dell Technologies.

Services

Rest easier with Dell Technologies Services. Maximize your PowerEdge Servers with comprehensive services ranging from Consulting, to ProDeploy and ProSupport suites, Data Migration and more – available across 170 countries and backed by our 60K+ employees and partners.

PowerEdge R360

The Dell PowerEdge R360 offers streamlined productivity, high-speed memory and capacity, and powerful compute to address common business applications. Ideal for inside or outside of the data center:

- Small to mid-sized businesses
- ROBO / Near-edge
- Collaboration and sharing
- Database support and management

Feature	Technical Specifications	
Processor	One Intel Xeon E-2400 series processor with up to 8 cores or One Intel Pentium G7400/G7400T processor with 2 cores	
Memory	<ul style="list-style-type: none"> 4 DDR5 DIMM slots, supports UDIMM 128 GB max, speeds up to 4400 MT/s Supports unregistered ECC DDR5 DIMMs only 	
Storage controllers	<ul style="list-style-type: none"> Internal Controllers: HBA355i Adpt, PERC H355 Adpt, PERC H755 Adpt, HBA355i front, H355 front, H755 front Internal Boot: Internal USB 3.0, or Boot Optimized Storage Subsystem (BOSS-N1): HWRaid 2 x M.2 SSDs, USB External HBAs (non-RAID): HBA355e Adpt Software Controller: S160 	
Drive Bays	Front bays: <ul style="list-style-type: none"> Up to 4 x 3.5-inch SAS/SATA (HDD/SSD) max 64 TB Up to 8 x 2.5-inch SAS/SATA (SSD) max 61.44 TB 	
Power Supplies	<ul style="list-style-type: none"> 600 W Platinum 100 — 240 VAC or 240 VDC, hot swap redundant 700 W Titanium 200 — 240 VAC or 240 VDC, hot swap redundant 	
Cooling Options	Air cooling	
Fans	<ul style="list-style-type: none"> Up to 4 fans 	
Dimensions	<ul style="list-style-type: none"> Height – 42.8 mm (1.68 inches) Width – 482.0 mm (18.97 inches) Depth – 585.3 mm (23.04 inches) without bezel Depth — 598.9 mm (23.57 inches) with bezel 	
Form Factor	1U rack server	
Embedded Management	<ul style="list-style-type: none"> iDRAC9 iDRAC Direct iDRAC RESTful API with Redfish iDRAC Service Manual 	
Bezel	Security bezel or Optional Filter bezel	
OpenManage Software	<ul style="list-style-type: none"> OpenManage Enterprise OpenManage Power Manager plugin OpenManage Service plugin OpenManage Update Manager plugin CloudIQ for PowerEdge plug in OpenManage Enterprise Integration for VMware vCenter OpenManage Integration for Microsoft System Center OpenManage Integration with Windows Admin Center 	
Mobility	OpenManage Mobile	
OpenManage Integrations	<ul style="list-style-type: none"> BMC Truesight Microsoft System Center OpenManage Integration with ServiceNow Red Hat Ansible Modules Terraform Providers VMware vCenter and vRealize Operations Manager 	
Security	<ul style="list-style-type: none"> Cryptographically signed firmware Data at Rest Encryption (SEDs with local or external key mgmt) Secure Boot Secured Component Verification (Hardware integrity check) Secure Erase Secured-core server Silicon Root of Trust System Lockdown (requires iDRAC9 Enterprise or Datacenter) TPM 2.0 FIPS, CC-TCG certified, TPM 2.0 China NationZ 	
Embedded NIC	2 x 1 GbE LOM	
GPU Options	1 x 60 W single-width GPU	
Ports	Front Ports <ul style="list-style-type: none"> 1 x iDRAC Direct (Micro-AB USB) port 1 x USB 2.0 	Rear Ports <ul style="list-style-type: none"> 1 x Dedicated iDRAC Ethernet port 1 x USB 2.0 1 x USB 3.2 Gen1 1 x VGA 1 x Serial
	Internal Ports <ul style="list-style-type: none"> 1 x USB 3.2 Gen1 	
PCIe	Up to two PCIe Gen4 slots on the Gen4 Riser <ul style="list-style-type: none"> Slot 1: 1 x8 with x8 bandwidth, Half Length, Low Profile Slot 2: 1 x16 with x8 bandwidth, Half Length, Low Profile One dedicated PCIe x8 slot on the system board for internal PERC 	

Feature	Technical Specifications
Operating System and Hypervisors	<ul style="list-style-type: none">• Canonical Ubuntu Server LTS• Microsoft Windows Server with Hyper-V• Red Hat Enterprise Linux• SUSE Linux Enterprise Server• VMware ESXi For specifications and interoperability details, see Dell.com/OSsupport .
OEM-ready version available	From bezel to BIOS to packaging, your servers can look and feel as if they were designed and built by you. For more information, visit Dell.com/OEM .

APEX on Demand

APEX Flex on Demand Acquire the technology you need to support your changing business with payments that scale to match actual usage. For more information, visit www.delltechnologies.com/en-us/payment-solutions/flexible-consumption/flex-on-demand.htm.

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Precision 7960 Rack

Be more productive,
as you power your purpose.

Dell Technologies is the world's number one workstation company*

Precision 7960 Rack



Intelligent performance

Up to (2) Intel® Xeon® 350W, 56 cores processors, (2) AMD or NVIDIA 300W graphics, 128TB storage (8) M.2, (7) PCIe Gen 4/5 slots, up to 8TB of 4800MHz (DDR5) memory

Dell Optimizer for Precision

User experience

Front accessible and lockable storage

Optical Disk Drive optional

Fast network speeds (1G, 10G, 25G)

USB 3.2 Type A ports

Mission critical reliability and security

ISV Certifications

ECC memory

Advanced thermals

TPM 2.0, lockable chassis with intrusion detection, self encrypting drives

Dell Optimizer for Precision

Dell Optimizer is our AI-based optimization software that learns and responds to the way you work, designed to automatically improve application and device performance, PC and accessory battery run-time, audio/video settings and privacy – all in the background while you're working.



Boost productivity up to 28% on routine tasks¹

Application Optimization analyzes how you use your preferred apps to increase performance, helping you handle tasks efficiently.

Access personalized insights

Our Analytics feature monitors the utilization of your PC by analyzing your system's battery, storage, CPU, and memory behavior to review your system's reliability and problem history.

Get up to 18% in power savings²

Save energy without sacrificing performance for ultimate efficiency with Power Optimization. Achieve power savings when you set your PC to Quiet Mode on your thermal management settings — giving you up to 2.4 watts of power savings compared to default mode.*

Enhanced audio

Intelligent Audio senses your surroundings and improves the conferencing experience by removing unwanted sounds, alerts you when your voice quality is poor, and provides a better collaboration experience for you and all call participants.

Experience 2x faster network performance¹

Network Optimization provides the world's first simultaneous multi-network connection for faster data and video downloads³, and joins the best network⁴ available.

An intelligent ecosystem

Enjoy easy pairing and management of your Dell monitors and accessories with the integration of Dell Display Manager and Dell Peripheral Manager.

► [Click here to learn more about Dell Optimizer](#)

1. Based on A Principled Technologies Report that ran PC performance benchmarks on Dell Latitude 9430 laptops and OptiPlex 7400 all-in-one desktop PCs. Improve PC app performance, battery charging, and end-user experiences with Dell Optimizer, June 2023

2. This is based on a Dell internal study, testing power and performance within our Dell Optimizer power module. White paper published November 2022 <https://www.delltechnologies.com/asset/en-us/solutions/business-solutions/industry-market/maximizing-power-efficiency-with-dell-optimizer-a-case-study.pdf>

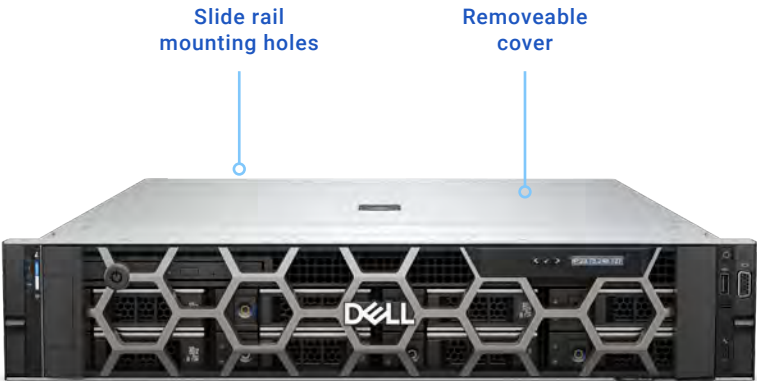
3. Best network selection based on signal strength, channel congestion, router type and others. Network suggestions based on user credentials.

4. Best network selection based on signal strength, channel congestion, router type and others. Network suggestions based on user credentials.

*Based on Dell internal analysis, September 2022. Not all features available with all PCs. Additional purchase required for some features.

An ultra scalable 2U rack workstation

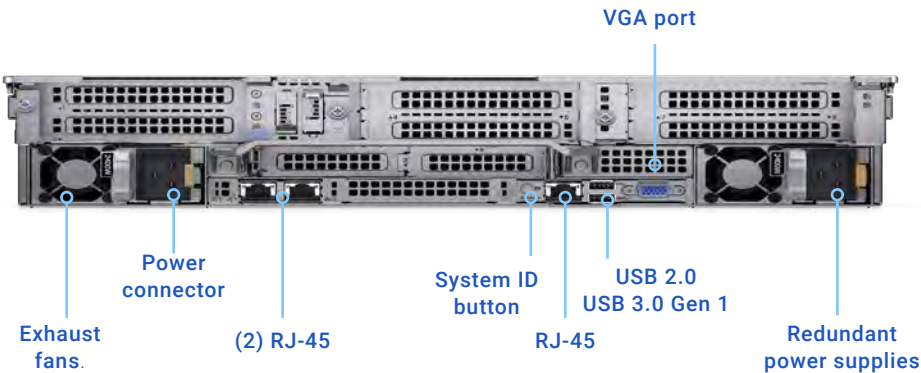
Be productive from almost anywhere with a powerful, secured access rack based solution that keeps your intellectual property safely in the data center.



ISV Certifications

TPM 2.0, lockable chassis with intrusion detection, self encrypting drives

Secure remote access with Teradici PCoIP dual and quad display remote workstation cards and Amulet Hotkey dual and quad display Zero Clients





Sustainability on Dell Precision 7960 Rack

Built with sustainable materials

This Precision workstation incorporates up to 41% post-consumer recycled plastic content in its construction, including closed-loop plastic.**

Packaging innovation

Ships in packaging made with at least 95.8% recycled or renewable content.*

Environmental Certifications & Registrations

Meeting the following environmental standards helps customers trust our sustainability efforts and see how our products adhere to energy-efficiency specifications and other climate-related standards.

See how we are reducing the impact of our products and solutions
Dell.com/Sustainable-Devices

*48.3 % recycled content and 47.5% renewable materials in the form of sustainably sourced fibers. Percentages may vary slightly by region. Excludes optional items added to order and included in box.

**Based on internal analysis, November 2023. Percentage based on plastic weight.

FEATURE	TECHNICAL SPECIFICATION
MODEL NUMBER ¹	Precision 7960 Rack
CHIPSET	Intel C741
PROCESSOROPTIONS ¹	Intel® Xeon® Silver 4410Y, 30MB cache, 12 cores, 24 threads, 2.0GHz to 3.9GHz Turbo, 150W Intel® Xeon® Gold 5415+, 23MB cache, 8 cores, 16 threads, 2.9GHz to 4.1GHz Turbo, 150W Intel® Xeon® Silver 4416+, 38MB cache, 20 cores, 40 threads, 2.0GHz to 3.9GHz Turbo, 165W Intel® Xeon® Gold 5418Y, 45MB Cache, 24 cores, 48 threads, 2.0GHz to 3.8GHz Turbo, 185W Intel® Xeon® Gold 5420+, 53MB cache, 28 cores, 56 threads, 2.0GHz to 4.1GHz Turbo, 205W Intel® Xeon® Gold 6430, 60MB cache, 32 cores, 64 threads, 2.1GHz to 3.4GHz Turbo, 270W Intel® Xeon® Gold 6434, 23MB cache, 8 cores, 16 threads, 3.7 GHz to 4.1GHz Turbo, 195W Intel® Xeon® Gold 6426Y, 8MB cache, 16 cores, 32 threads, 2.6GHz to 4.0GHz Turbo, 225W Intel® Xeon® Gold 6442Y, 60MB cache, 24 cores, 48 threads, 2.5GHz to 4.0GHz Turbo, 185W Intel® Xeon® Gold 6448Y, 60MB cache, 32 cores, 64 threads, 2.1GHz to 4.1GHz Turbo, 225W Intel® Xeon® Gold 6444Y, 45MB cache, 16 cores, 32 threads, 3.6GHz to 4.0GHz Turbo, 270W Intel® Xeon® Platinum 8452Y, 68MB cache, 36 cores, 72 threads, 2.0GHz to 3.2GHz Turbo, 300W Intel® Xeon® Platinum 8460Y, 105MB cache, 40 cores, 80 threads, 2.0GHz to 3.7GHz Turbo, 300W Intel® Xeon® Platinum 8462Y, 60MB cache, 32 cores, 64 threads, 2.8GHz to 4.1GHz Turbo, 300W Intel® Xeon® Platinum 8468, 105MB cache, 48 cores, 96 threads, 2.1GHz to 3.8GHz Turbo, 350W Intel® Xeon® Platinum 8470, 105MB cache, 52 cores, 104 threads, 2.0GHz to 3.8GHz Turbo, 350W Intel® Xeon® Platinum 8480+, 105MB cache, 56 cores, 112 threads, 2.0GHz to 3.8GHz Turbo, 350W
OPERATING SYSTEM ¹	Windows 11 for Workstations Ubuntu® 22.04, 64-bit Red Hat® Linux® 8.6 Enterprise WS
MEMORY OPTIONS ^{1,2,3}	16GB, 1 x 16GB, DDR5, 4800MHz ECC 32GB, 1 x 32GB, DDR5, 4800MHz ECC 32GB, 2 x 16GB, DDR5, 4800MHz ECC 64GB, 1 x 64GB, DDR5, 4800MHz ECC 64GB, 2 x 32GB, DDR5, 4800MHz ECC 64GB, 4 x 16GB, DDR5, 4800MHz ECC 96GB, 6 x 16GB, DDR5, 4800MHz ECC 128GB, 1 x 128GB, DDR5, 4800MHz ECC 128GB, 2 x 64GB, DDR5, 4800MHz ECC 128GB, 4 x 32GB, DDR5, 4800MHz ECC 128GB, 8 x 16GB, DDR5, 4800MHz ECC 192GB, 6 x 32GB, DDR5, 4800MHz ECC 192GB, 12 x 16GB, DDR5, 4800MHz ECC 256GB, 1 x 256GB, DDR5, 4800MHz, ECC 256GB, 2 x 128GB, DDR5, 4800MHz,ECC 256GB, 4 x 64GB, DDR5, 4800MHz ECC 256GB, 8 x 32GB, DDR5, 4800MHz ECC 256GB, 16 x 16GB, DDR5, 4800MHz ECC 384GB, 6 x 64GB, DDR5, 4800MHz ECC 384GB, 12 x 32GB, DDR5, 4800MHz ECC 384GB, 24 x 16GB, DDR5, 4800MHz ECC 512GB, 2 x 256GB, DDR5, 4800MHz, ECC 512GB, 4 x 128GB, DDR5, 4800MHz,ECC 512GB, 8 x 64GB, DDR5, 4800MHz ECC 512GB, 16 x 32GB, DDR5, 4800MHz ECC 512GB, 32 x 16GB, DDR5, 4800MHz ECC 768GB, 6 x 128GB, DDR5, 4800MHz ECC 768GB, 12 x 64GB, DDR5, 4800MHz ECC 768GB, 24 x 32GB, DDR5, 4800MHz ECC 1 TB 4x 256GB, DDR5, 4800MHz,ECC 1 TB, 8 x 128GB, DDR5, 4800MHz,ECC 1 TB, 16 x 64GB, DDR5, 4800MHz ECC 1 TB, 32 x 32GB, DDR5, 4800MHz ECC 1.5 TB, 6 x 256GB, DDR5, 4800MHz, ECC 1.5 TB, 12 x 128GB, DDR5, 4800MHz ECC 1.5 TB, 24 x 64GB, DDR5, 4800MHz ECC 2 TB 8 x 256GB, DDR5, 4800MHz ECC 2 TB 16 x 128GB, DDR5, 4800MHz ECC 2 TB, 32 x 64GB, DDR5, 4800MHz ECC 3 TB, 12 x 256GB, DDR5, 4800MHz,ECC 3 TB, 24 x 128GB, DDR5, 4800MHz ECC 4 TB, 16 x 256GB, DDR5, 4800MHz ECC 4 TB, 32 x 128GB, DDR5, 4800MHz ECC 6 TB, 24 x 256GB, DDR5, 4800MHz ECC 8 TB, 32 x 256GB, DDR5, 4800MHz ECC
GRAPHICS	Up to 2x Double wide graphics cards in PCIe Gen 5 slots – requires dual CPU system with 1400/2400W PSU NVIDIA: NVIDIA® RTX™ 6000 ADA 48GB GDDR6 NVIDIA® RTX™ A6000, 48GB GDDR6 NVIDIA® RTX™ A5500, 24GB GDDR6 NVIDIA® RTX™ A4500, 20GB GDDR6 NVIDIA® RTX™ A4000, 16GB GDDR6 NVIDIA® RTX™ A2000, 12GB GDDR6 NVIDIA® T1000 LP/FH, 8GB GDDR6 NVIDIA® T400 LP/FH, 4GB GDDR6 AMD: AMD Radeon™ W6400 LP/FH, 4GB GDDR6

FEATURE	TECHNICAL SPECIFICATION
MODEL NUMBER¹	Precision 7960 Rack
STORAGE OPTIONS^{1,5}	Support for up to (8) 2.5" or 3.5" SATA/SAS drives, up to 8* x M.2 NVMe PCIe SSDs PERC H755 motherboard PCIe HW RAID controller required for SAS drive support M.2 NVMe PCIe SSDs Up to 8x 4TB drives on 2x Dell Precision Ultra-Speed Drive Quad x16 PCIe cards. *Requires dual CPU config and graphics card in low profile riser slot
BOOT DRIVES^{1,5}	Boot from Dell Ultra Speed Drive Quad or Duo PCIe card M.2 2280, 512GB, PCIe NVMe Gen4 x4, SSD, Class 40 M.2 2280, 1TB, PCIe NVMe Gen4 x4, SSD, Class 40 M.2 2280, 2TB, PCIe NVMe Gen4 x4, SSD, Class 40 M.2 2280, 4TB, PCIe NVMe Gen4 x4, SSD, Class 40
DATA DRIVES^{1,5}	2.5-inch, 600GB, 15,000RPM, SAS, Enterprise HDD 2.5-inch, 1.2TB, 10,000RPM, SAS, Enterprise HDD 2.5-inch, 2.4TB, 10,000RPM, SAS, Enterprise HDD 3.5-inch, 2TB, 7200RPM, SATA, Enterprise HDD 3.5-inch, 4TB, 7200RPM, SATA, Enterprise HDD 3.5-inch, 8TB, 7200RPM, SATA, Enterprise HDD 3.5-inch, 12TB, 7200RPM, SATA, Enterprise HDD 2.5-inch, 1.92TB, MU, SATA, Enterprise SSD
STORAGE CONTROLLERS	Integrated: 2x Intel chipset 6Gb/s SATA controllers with 4 ports each (total 8) for SATA HDD/SSD. 1 port for optical drive Intel vROC SW SATA RAID 0,1,5,10 supported across 4 SATA ports on 1st controller only. (Maximum 4 drives in RAIDset) Optional Intel vROC Standard SW NVMe RAID 0,1,10 option (motherboard activation key) for M.2 NVMe PCIe SSDs on 1st Dell Ultra-Speed Drive Quad x16 or Duo x8 card (0,1). Optional Intel vROC Premium SW NVMe RAID 0,1,5,10 option (motherboard activation key) for M.2 NVMe PCIe SSDs on 1st Dell Ultra-Speed Drive Quad x16 or Duo x8 card (0,1). Optional PERC H755P SATA/SAS Motherboard Hardware RAID PCIe controller with 8GB cache (battery backup), RAID 0/1/5/10 (no JBOD with SATA drives)
PRODUCTIVITY SOFTWARE¹	Microsoft Office Home and Business Commercial Microsoft Office 2021 Professional Commercial Dell Optimizer for Precision
SECURITY SOFTWARE	McAfee® Small Business Security 30-day free trial McAfee® Small Business Security 12-month subscription McAfee® Small Business Security 36-month subscription Dell Encryption Personal Dell Encryption Enterprise
ADD-IN CARDS	Dell Precision Ultra-Speed Drive Quad (x16) and Duo (x8) low profile PCIe cards support M.2 NVMe drives with active cooling up to 2 and 4 NVMe drives respectively Dual display (full height and low profile) PCoIP remote workstation PCIe cards Quad display (full height) PCoIP remote workstation PCIe cards Serial port (full height, low profile) PCIe card - single port
SECURITY OPTIONS	Trusted Platform Module (TPM 2.0); Setup/BIOS Password, I/O Interface Security, lockable top cover and lockable front bezel, Dell Encryption Enterprise
WARRANTY^{9,10}	3-year Basic warranty with hardware service with on-site/in-home service after remote diagnosis 4-year Basic warranty with hardware service with on-site/in-home service after remote diagnosis 5-year Basic warranty with hardware service with on-site/in-home service after remote diagnosis 3-year ProSupport with Next Business Day on-site service 4-year ProSupport with Next Business Day on-site service 5-year ProSupport with Next Business Day on-site service 3-year ProSupport Plus for Client with Next Business Day on-site service 4-year ProSupport Plus for Client with Next Business Day on-site service 5-year ProSupport Plus for Client with Next Business Day on-site service
ACCIDENTAL DAMAGE SERVICES	3-year Accidental Damage Service 4-year Accidental Damage Service 5-year Accidental Damage Service
PORTS SLOTS AND CHASSIS	Front Ports: iDRAC Direct port (1x Micro USB 2.0) USB 2.0 port VGA Port intended for iDRAC use Rear Ports: USB 2.0 port USB 3.0 Gen1 port iDRAC Enterprise Dedicated Network connector VGA port intended for iDRAC use (2) RJ45 Ethernet ports 1GbE LOM standard and one of three OCP3 NIC cards options in dedicated slot) (4) RJ45 Ethernet ports 1GbE (OCP3 card option) (4) RJ45 Ethernet ports 10GbE (OCP3 card option) (4) 10/25GbE SFP28 ports (OCP3 card option) Slots: 7 Slots in riser cards with Dual CPUs Single CPU has 1x Gen 4 x16 (FH/FL) slot, 1x Gen 5 x16 (FH/FL) slot, 1x Gen 4 x16 low profile (FL) slot (Reserved primarily for NVMe boot with Dell Ultra-Speed Duo x8 LP PCIe card Dual CPU has above slots plus 1x Gen 5 x16 double width slot, 2x Gen 4 x8 FH/HL slots, 1 Gen 4 x16 low profile (FL) slot Up to 2x dual or single width graphics cards with dual CPUs.
OPTICAL DRIVE	8x DVD-ROM 9.5mm optical drive 8x DVD+/-RW 9.5mm optical drive

FEATURE	TECHNICAL SPECIFICATION
MODEL NUMBER¹	Precision 7960 Rack
CHASSIS	<p>U.S. Height: 3.39in Width (front): 18.98in. Width (rear): 17.08in. Depth with bezel: 30.4in.</p> <p>Weight: Maximum: 65.36lbs. Minimum: 46.25lbs.</p> <p>Rest of the world Height: 86.8mm Width (front): 482mm Width (rear): 434mm Depth with bezel: 772.13mm</p> <p>Weight: Maximum: 29.64kg Minimum: 20.98kg</p>
POWER SUPPLIES	<p>One or two redundant, hot pluggable 800W (Platinum), 1100W (Titanium) and 1400W (120V) / 2400W (240V) (Platinum) power supplies.</p> <p>Note: Dual non-redundant PSUs are often needed to provide sufficient power for richer CPU/GPU configurations at a given PSU power level. The 1400W/2400W PSUs have C19 power cords which require 20A @120V or 240V AC circuits.</p>
NETWORK CARDS	<p>Entry: Broadcom 5720 Dual Port 2x 1GbE LOM default or OCP3 NIC options OCP 3.0 NIC Options – consume OCP 3.0 NIC slot: Intel i350 Quad Port 1GbE BASE-T, OCP NIC 3.0 Intel X710-T4L Quad Port 10GbE BASE-T, OCP NIC 3.0 Intel E810-XXVDA4 Quad Port 10/25GbE SFP28 Adapter, OCP NIC 3.0 Dedicated Broadcom® BCM54210 Ethernet LAN 10/100/1000 for iDRAC9 controller use with System Management tool suite</p>
REGULATORY^{8,12}	<p>Product Safety, EMC and Environmental Datasheets: https://www.dell.com/learn/sg/en/sgcorp1/product-info-datasheets-safety-emc-environmental Dell Regulatory Compliance Home Page: https://www.dell.com/learn/sg/en/sgcorp1/regulatory-compliance Dell and the Environment: https://www.dell.com/en-sg/dt/corporate/social-impact/advancing-sustainability/sustainable-supply-chain/environment.htm</p>

1. Offering may vary by region. Some items may be available after product introduction. For complete details, refer to the Technical Guidebook published on www.dell.com/support.

2. System Memory and Graphics: Significant system memory may be used to support graphics, depending on system memory size and other factors.

3. 4GB or Greater System Memory Capability: A 64-bit operating system is required to support 4GB or more of system memory.

4. Particular versions of Microsoft Windows may not support the full Bluetooth 4.2 functionality

5. Storage Option:GB means 1 billion bytes andTB equals 1 trillion bytes; actual capacity varies with preloaded material and operating environment and will be less.

6. TPM is available in selected regions.

7. Absolute: Not a Dell offer. Certain conditions apply. For full details, see terms and conditions at www.lojackforlaptops.com.

8. Please refer to www.epeat.net for specific country registration rating and participation.

9. Limited Hardware Warranty: For copy of Ltd Hardware Warranty, write Dell USA LP, Attn: Warranties, One Dell Way, Round Rock, TX 78682 or see www.dell.com/warranty.

10. on-site service after Remote Diagnosis: Remote Diagnosis is determination by online/phone technician of cause of issue; may involve customer access to inside of system and multiple or extended sessions. If issue is covered by Limited Hardware Warranty (www.dell.com/warranty) and not resolved remotely, technician and/or part will be dispatched, usually within 1 business day following completion of Remote Diagnosis. Availability varies. Other conditions apply.

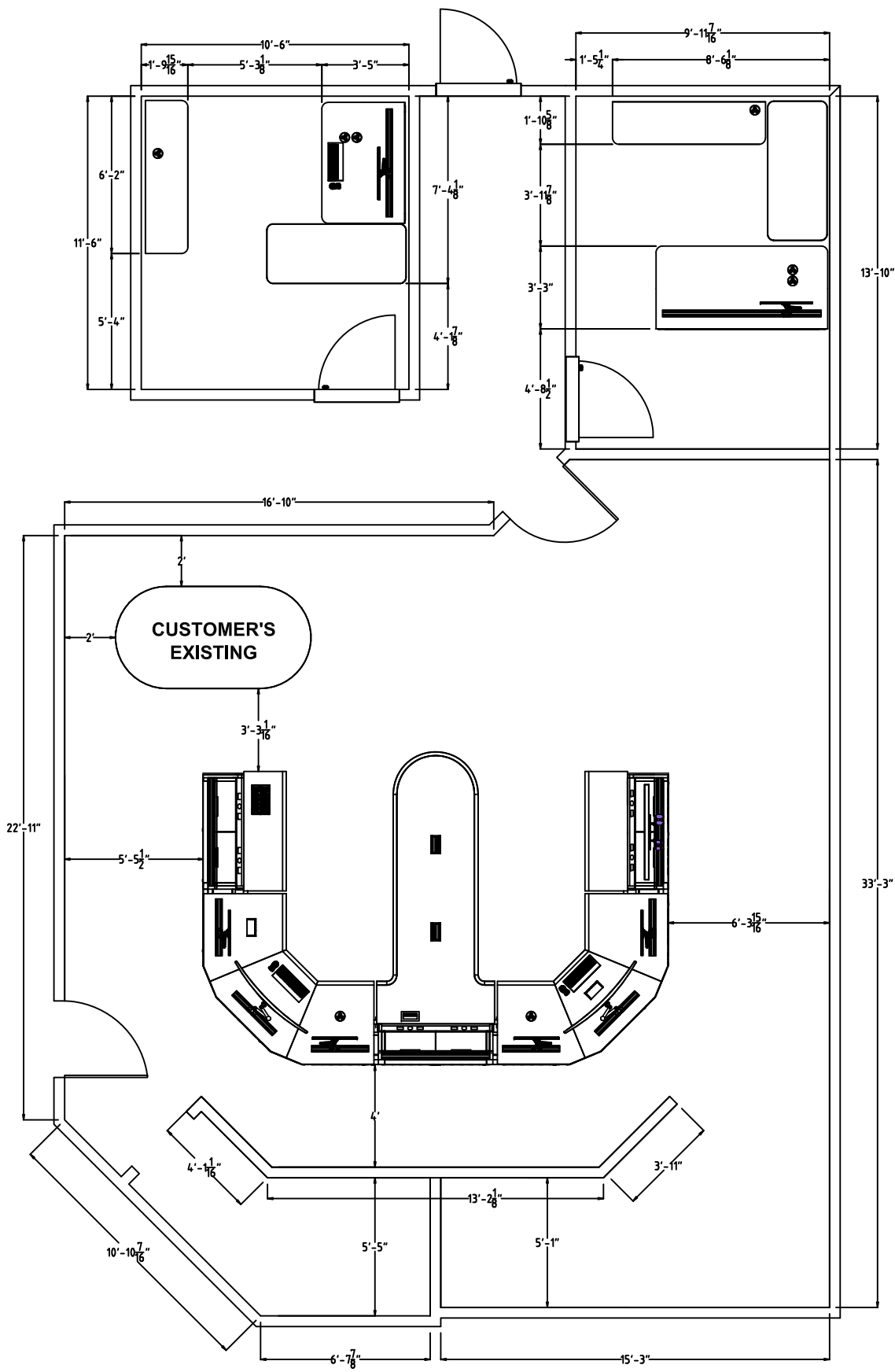
11. Dell Services: Availability and terms of Dell Services vary by region. For more information, visit www.dell.com/servicesdescriptions.

12. For complete listing of declarations and certifications, refer to the Dell Regulatory and Environmental Datasheet found in the Manuals section of Product Support information

www.dell.com/support/home/us/en/19.

Appendix 8: Winsted Furniture Illustrations and Literature

Attached are drawings for and product brochures provided by Winsted for the proposed solution



ROOM LAYOUT - PLAN VIEW

Quote Drawing Confirmation:

Purchasing Agent/Customer must verify all building dimensions on-site prior to purchase order submittal. Winsted agrees to provide products that have been specified for the end-user's application based on Purchasing Agent/Customer provided requirements and specifications. The Purchasing Agent/Customer is responsible for providing accurate building plans, including dimensions as well as product features and functionality information necessary for proper space planning and product installation.

Purchasing Agent / Customer Signature:

Name (Print) _____ Signature: _____ Date: _____



NOTES:

Colors Shown As:

REV. 4

REV. 3

REV. 2

REV. 1 03.28.25 A.L.

CHANGES: AS PER NOTES.

REV. 0 03.19.25 A.L.

CHANGES: CREATED DESIGN PACKAGE

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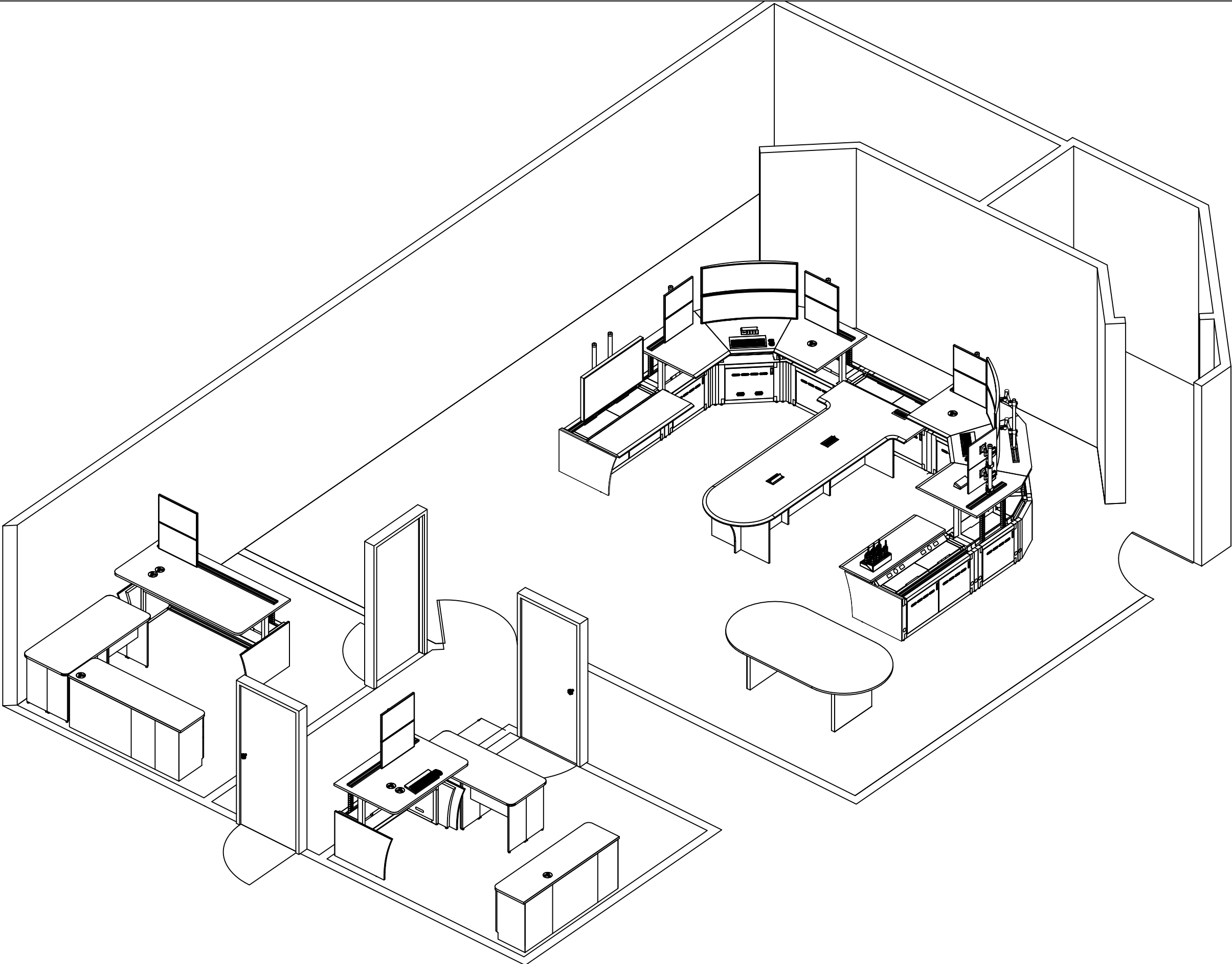
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SHEET

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ROOM LAYOUT - ISOMETRIC VIEW



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NOTES:

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Product Range:
SIGHTLINE A
SIT/STAND

REV. 4

REV. 3

REV. 2

REV. 1

03.28.25

A.L.

CHANGES: AS PER NOTES.

REV. 0

03.19.25

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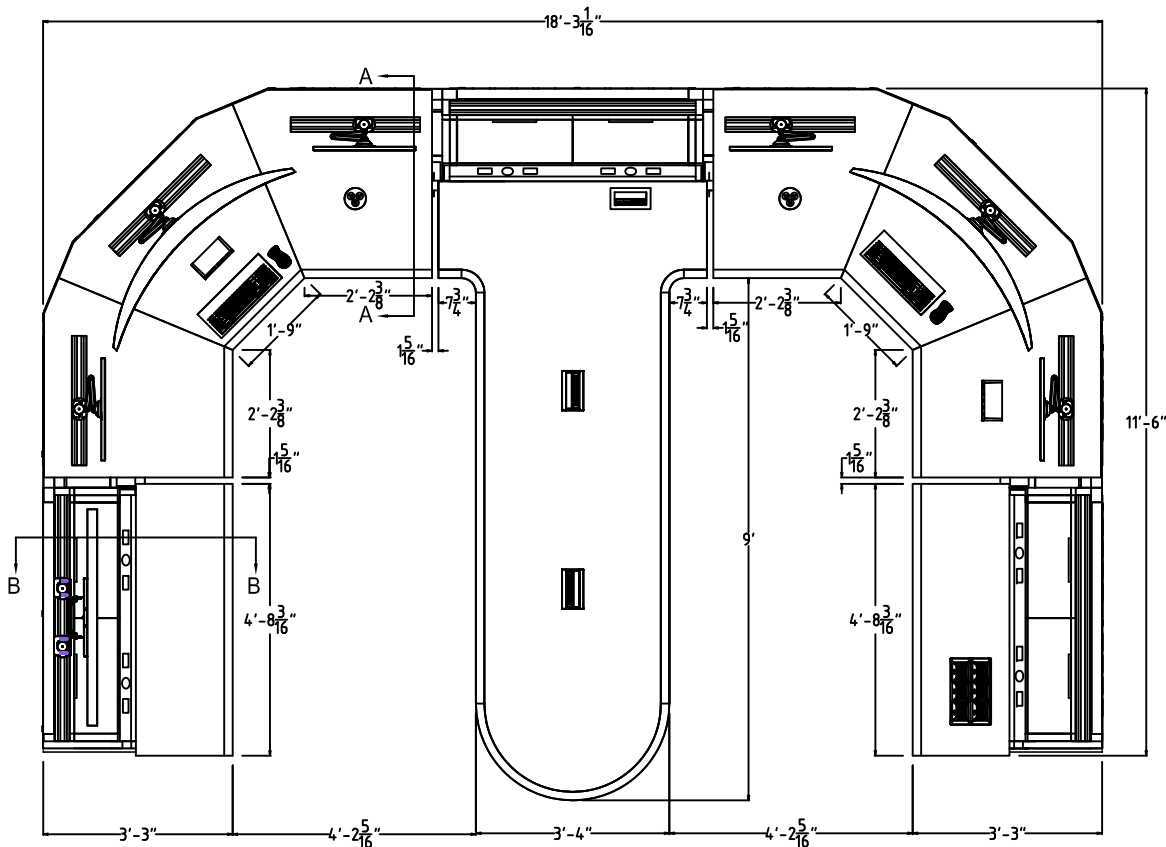
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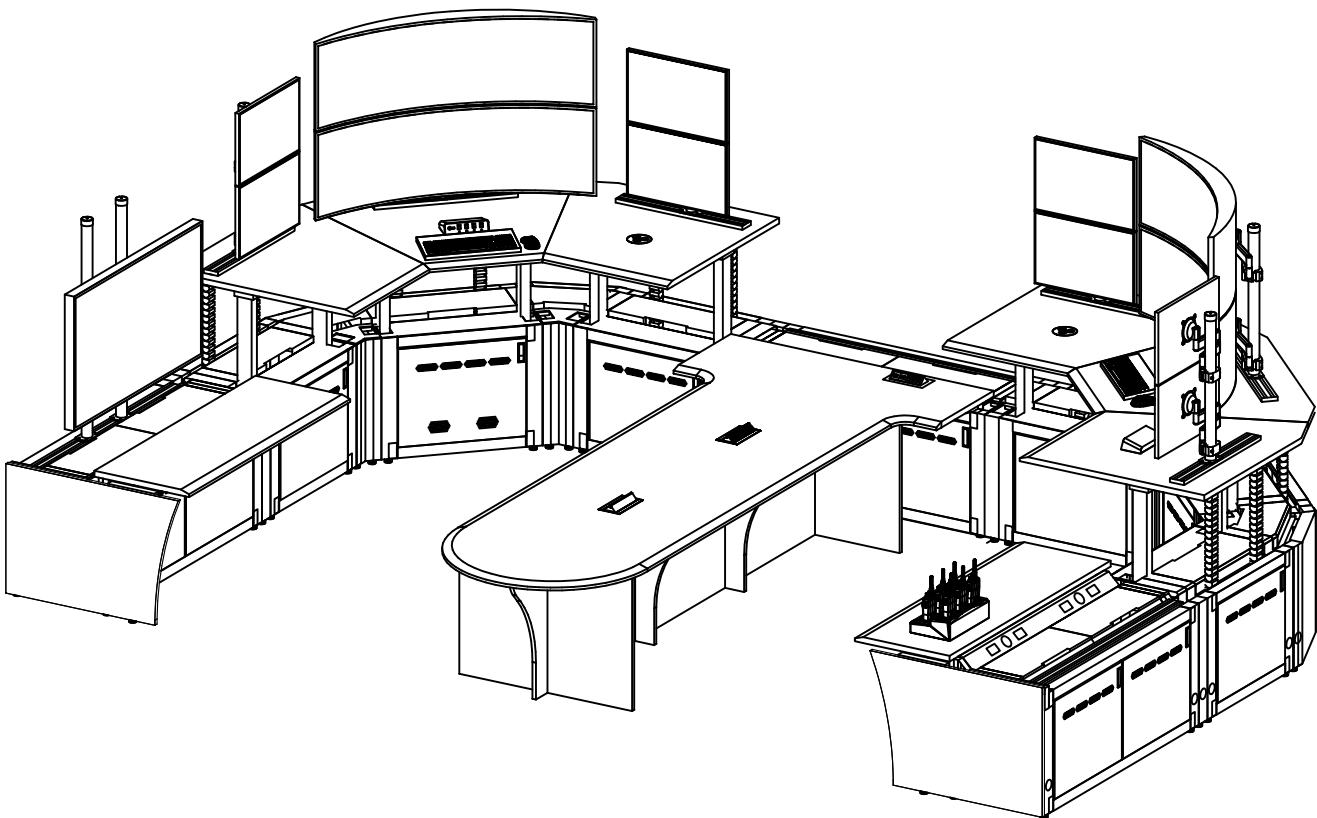


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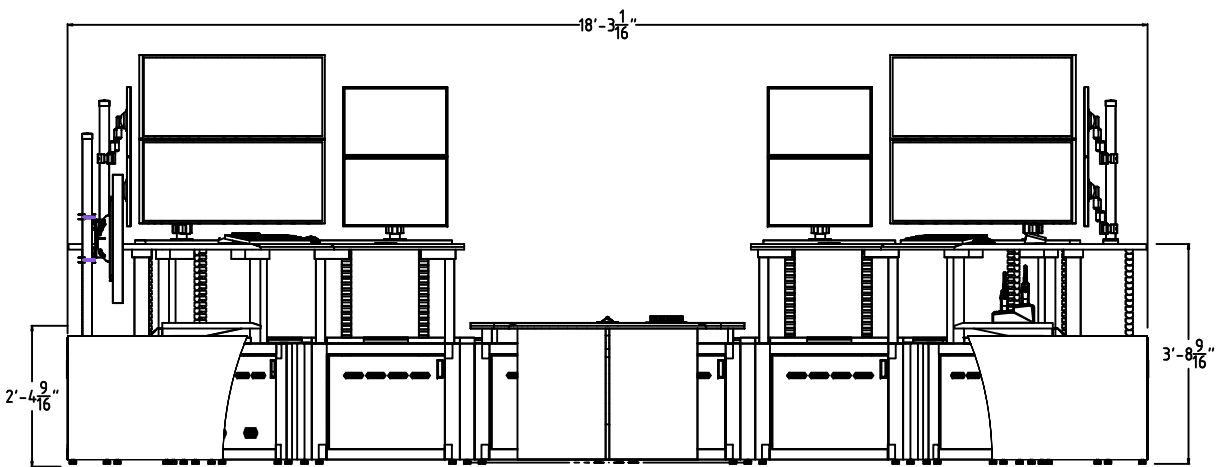
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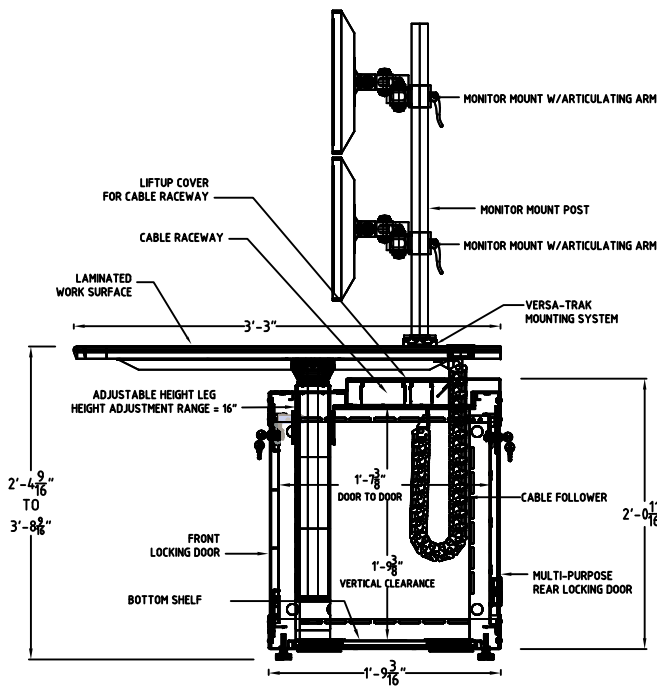
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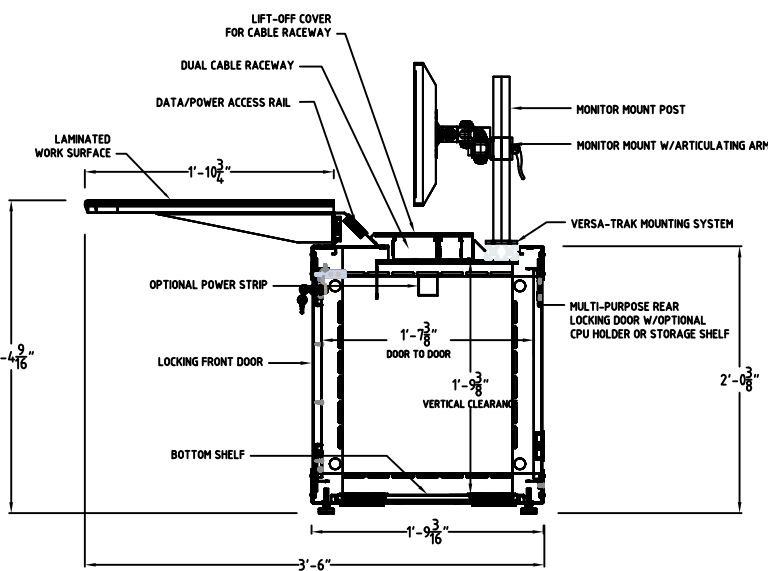
ISOMETRIC VIEW



FRONT ELEVATION



SECTION A-A



SECTION B-B



NOTES:

Colors Shown As:

Product Range:
SIGHTLINE A
(SIT/STAND)

REV. 4

REV. 3

REV. 2

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CHANGES: AS PER NOTES.

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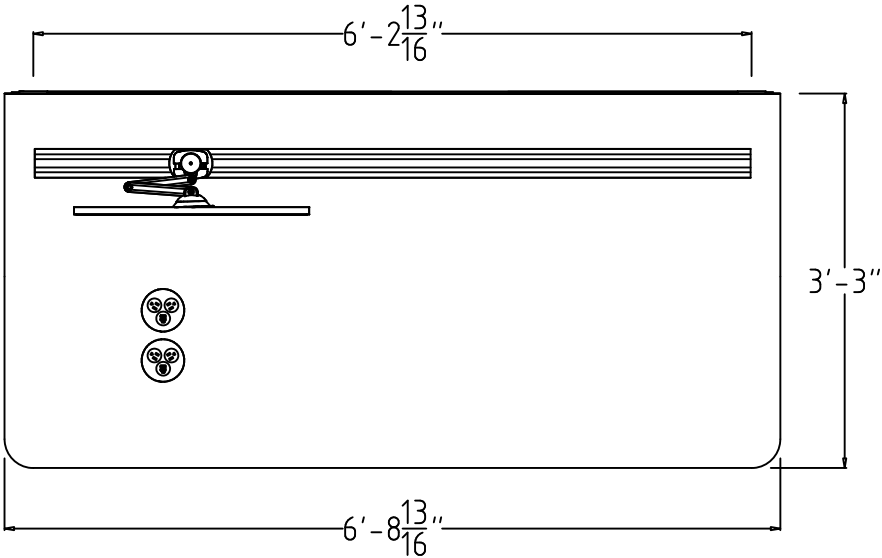
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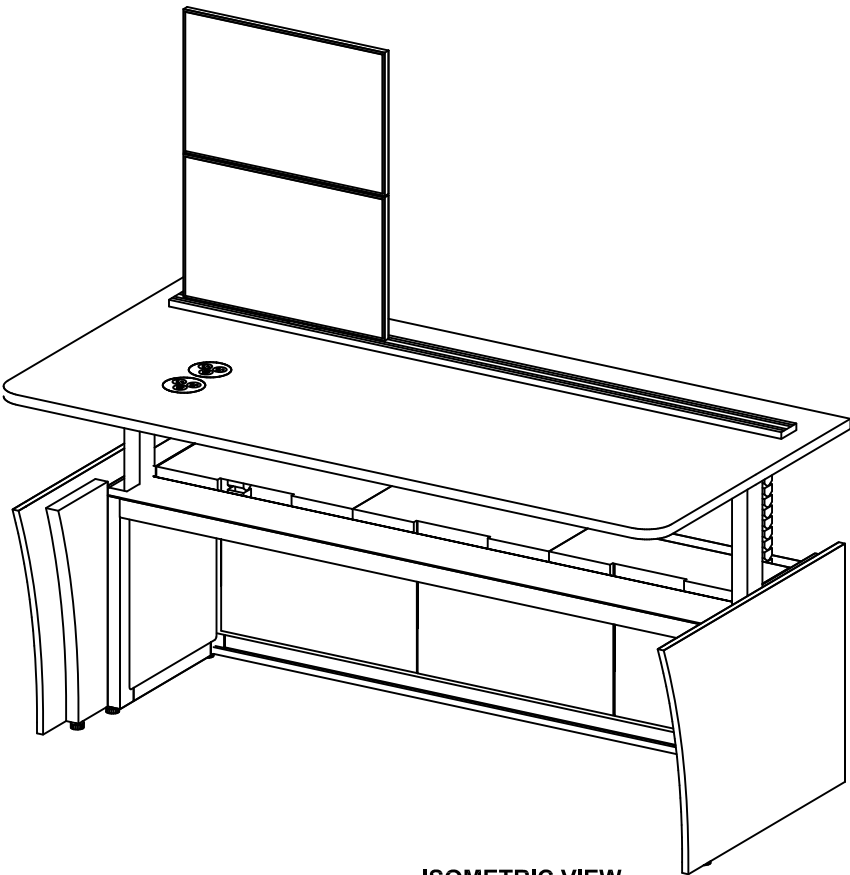
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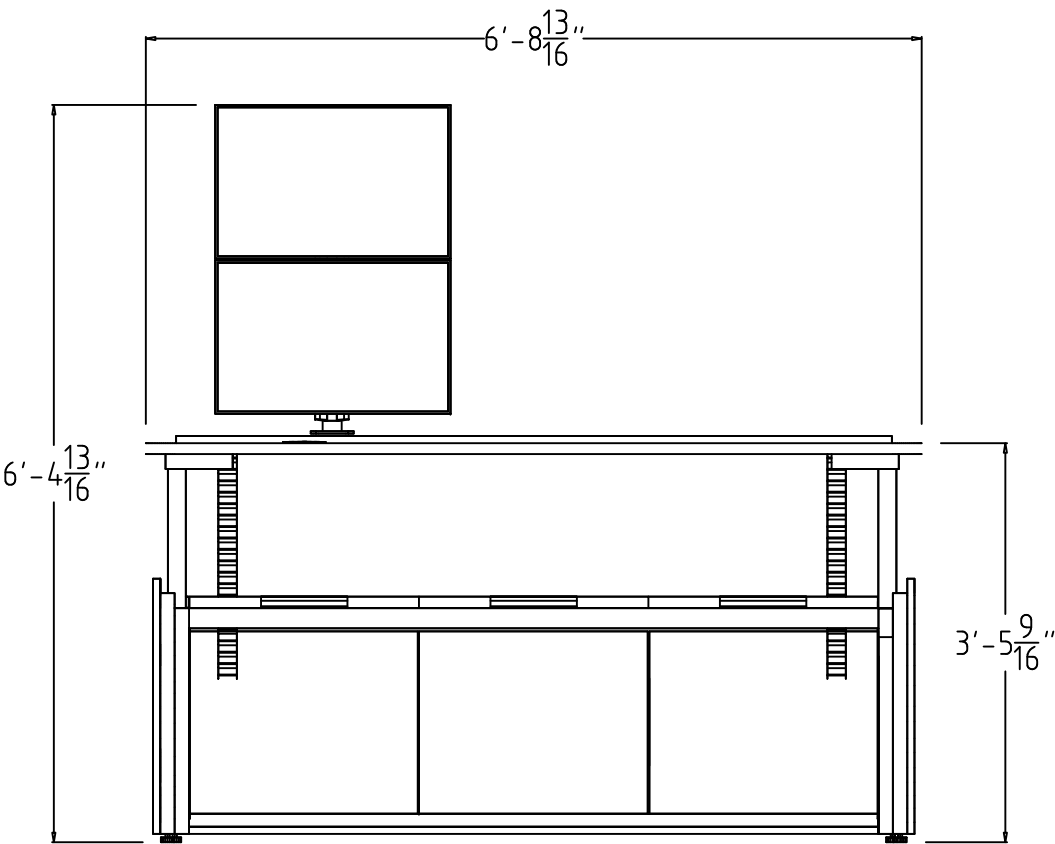
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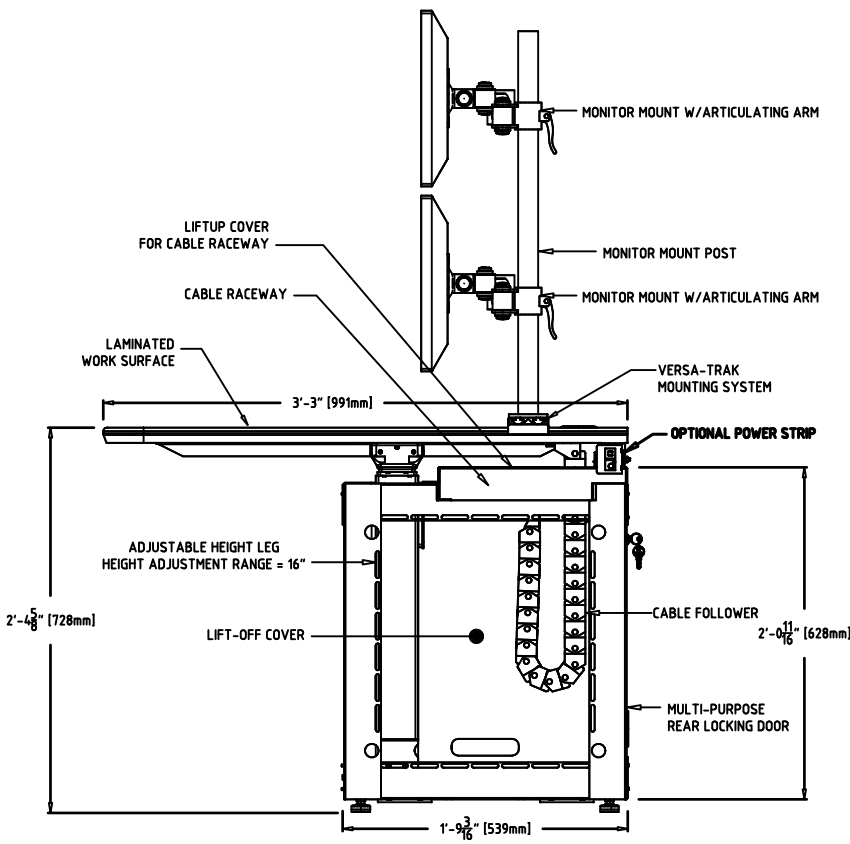
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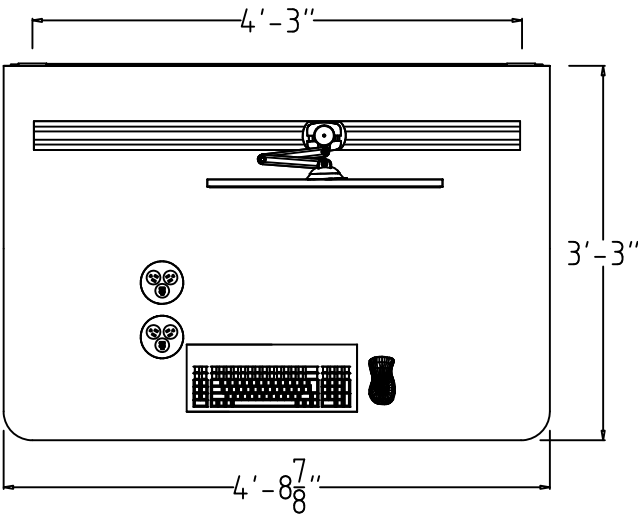
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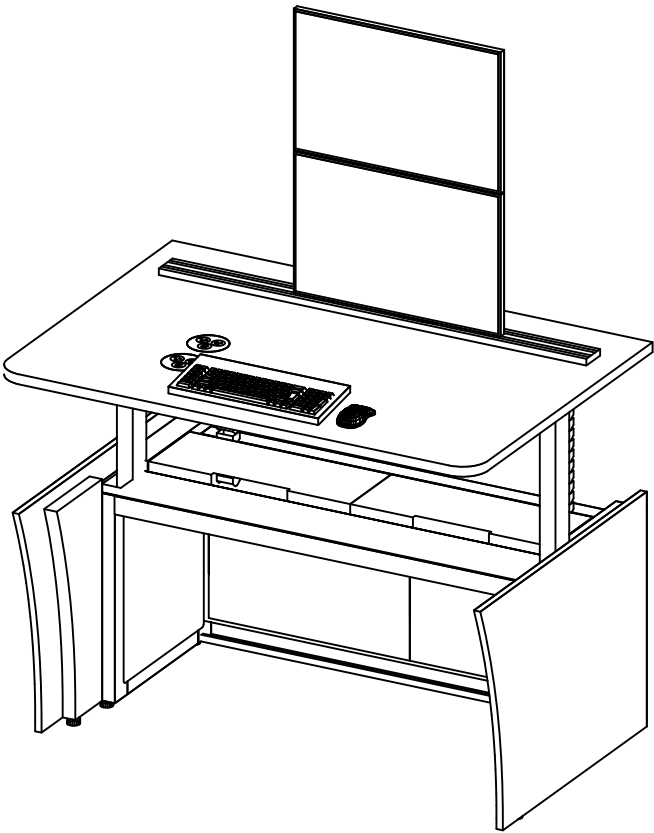
FRONT ELEVATION



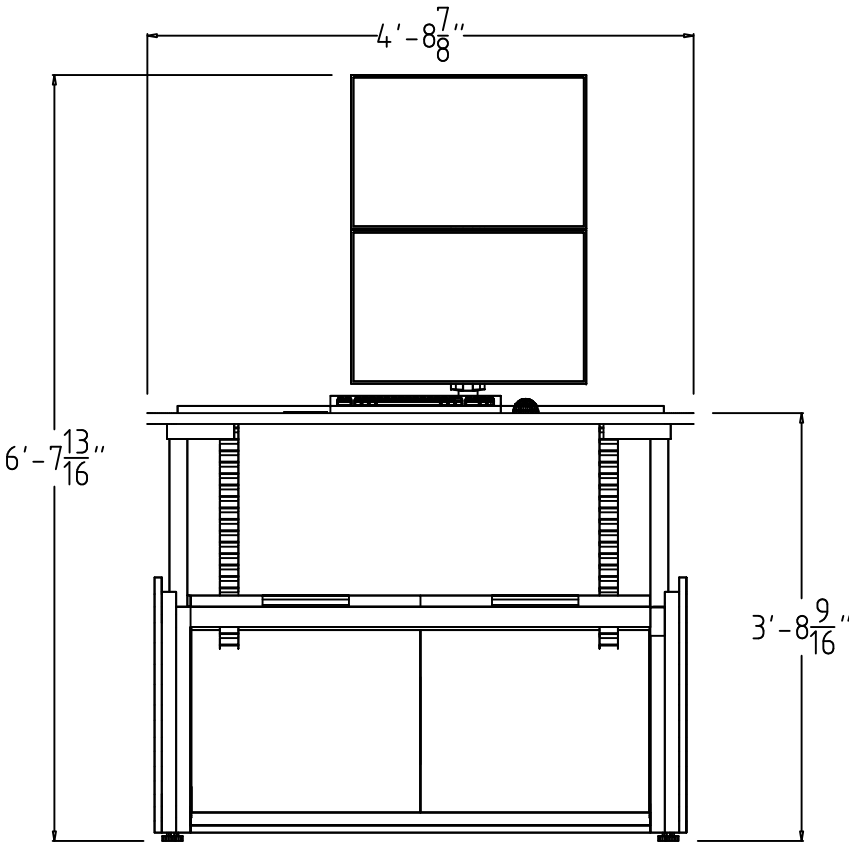
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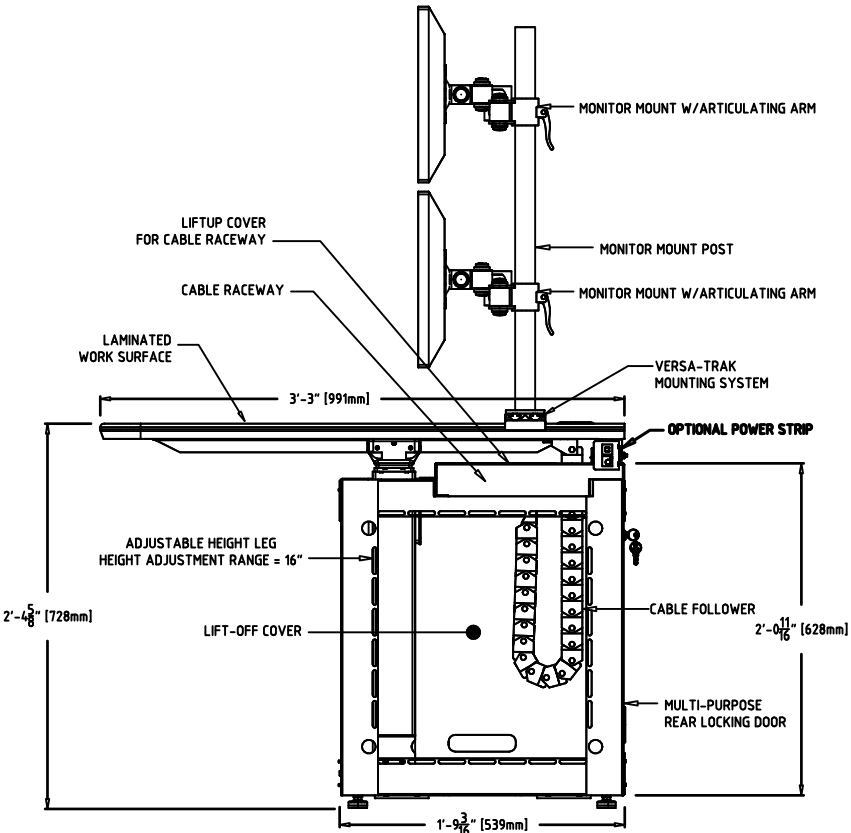
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ISOMETRIC VIEW



FRONT ELEVATION



SECTION VIEW



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(SIT/STAND)

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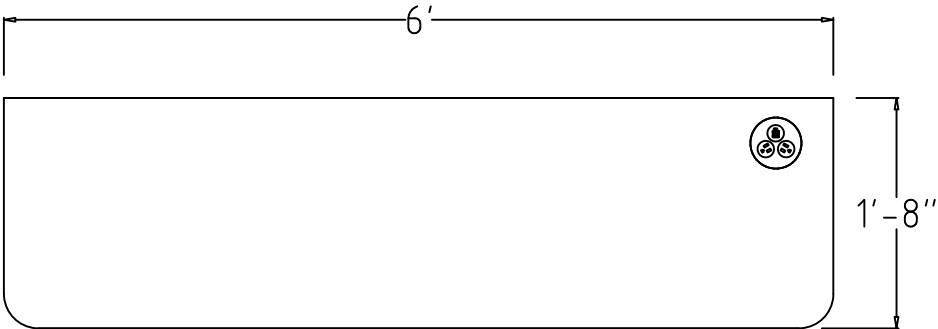
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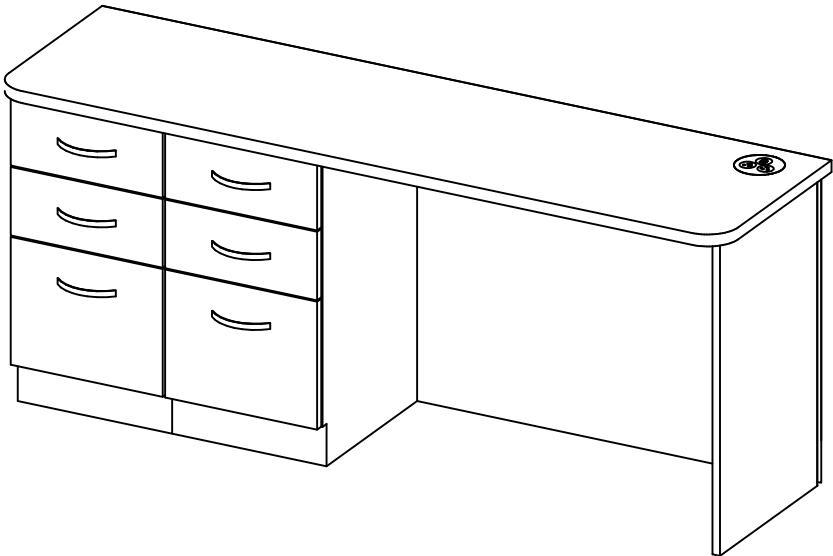
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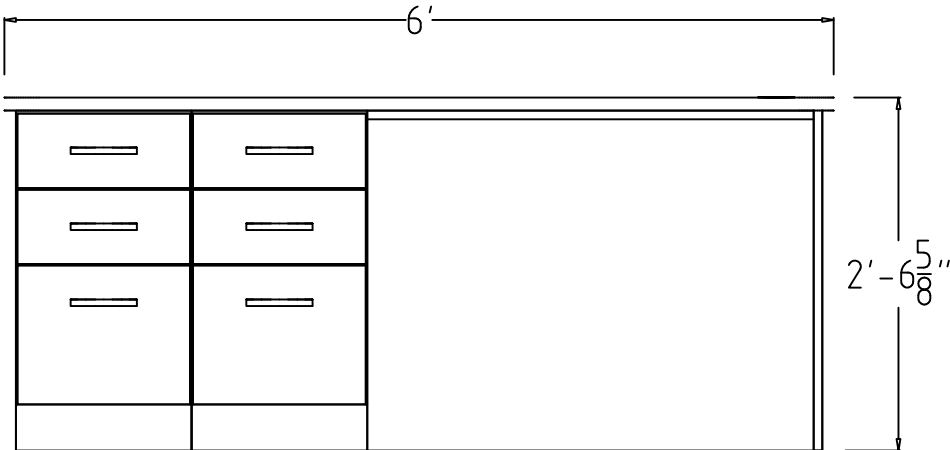
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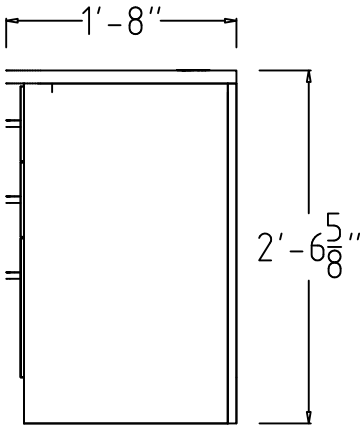
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ISOMETRIC VIEW



FRONT ELEVATION



SIDE ELEVATION



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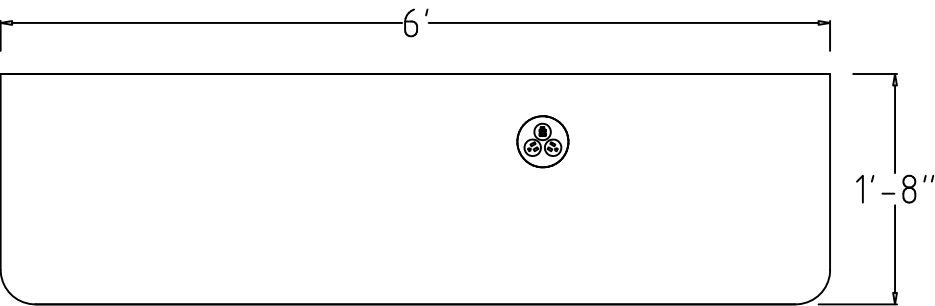
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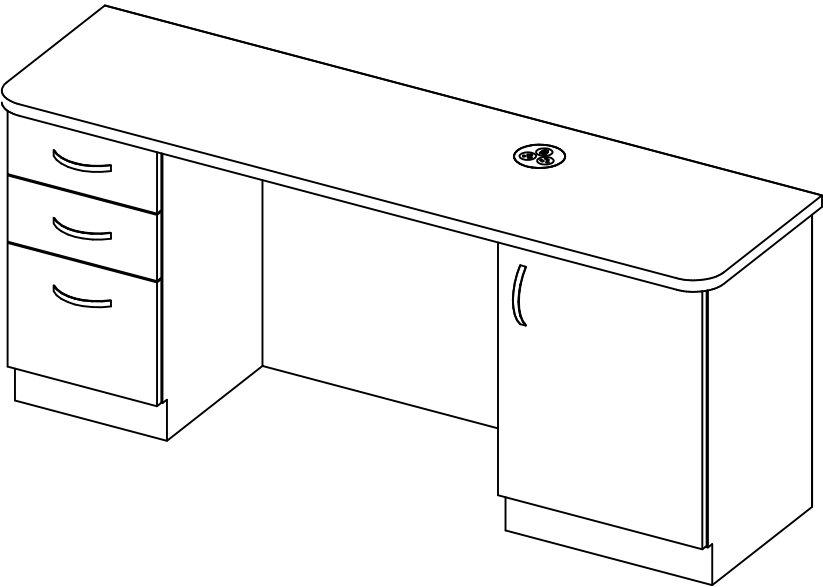


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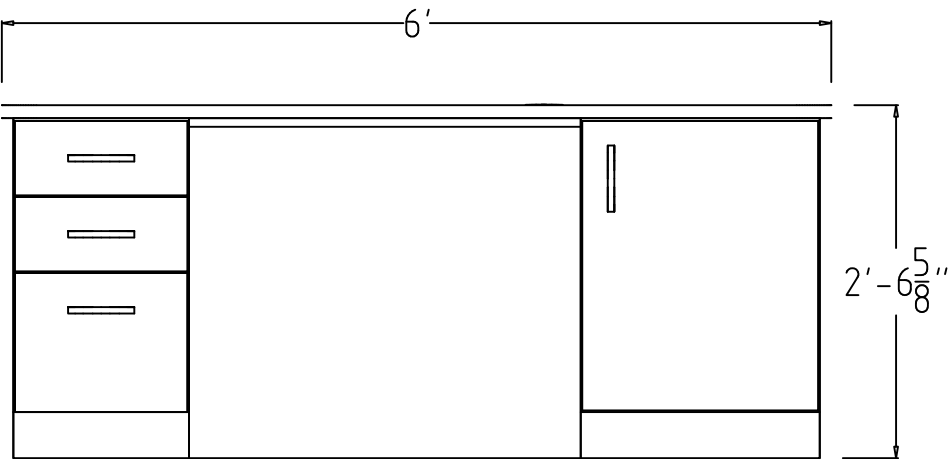
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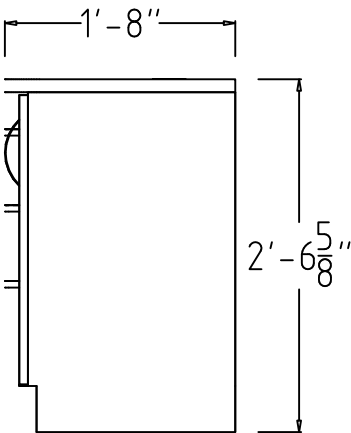
PLAN VIEW



ISOMETRIC VIEW



FRONT ELEVATION



SIDE ELEVATION



NOTES:

Colors Shown As:

Product Range:

CREDENZA

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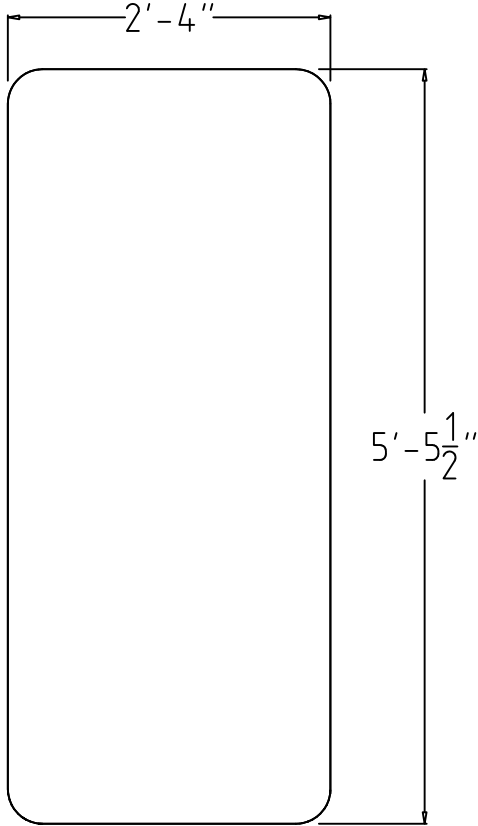
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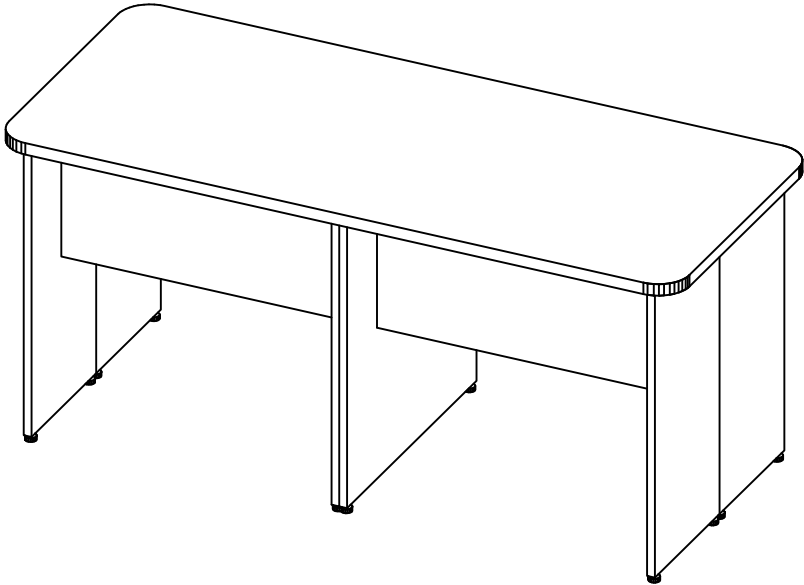


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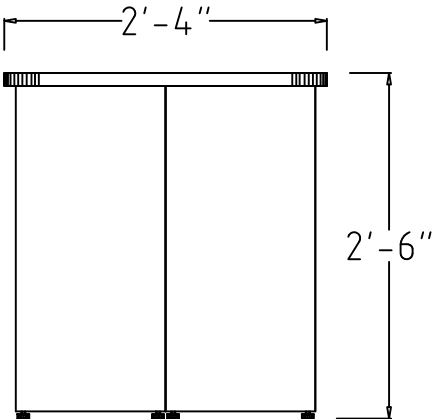
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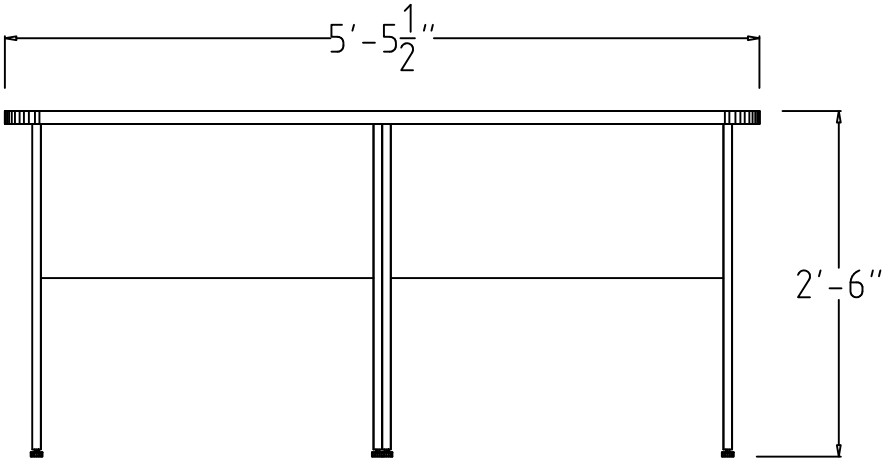
PLAN VIEW



ISOMETRIC VIEW



FRONT ELEVATION



SIDE ELEVATION



NOTES:

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Colors Shown As:

Product Range:

PENINSULA

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REV. 3		
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DESIGN PACKAGE

HOBBS PD



SHEET

8

INTRODUCING



SIGHTLINE

PRODUCT FEATURES



SYNERGY TOUCH CONTROL

State-of-the-art system with touch panel controls work surface height, heating & cooling and lighting.

ERGONOMIC MONITOR MOUNTS

Provide the ultimate in adjustability and sightline optimization.

VERSA-TRAK

Advanced monitor mounting system allows infinite adjustability for monitor arms.

MODERN DESIGN

Open and closed base versions offer unmatched design possibilities with a reduced depth option for installations where space is limited.

MULTI SURFACES

Work surface options include MDF, compact laminate and solid surface to provide the ideal workspace for any operator.

TOTAL ACCESS CABLE MANAGEMENT

Ample cable management is well-designed, convenient and easy to access.

HEIGHT ADJUSTABLE

Stationary and sit/stand models to accommodate any control room configuration.

DYNA-LINQ POWER AND DATA

Conveniently located at the back of the work surface.

SOFT TOUCH LOCKING DOORS

Extra-sturdy to support a CPU shelf or file/storage bin.

ACCESSORY PACKAGES

Pre-configured for Security, Command & Control, Process Control, Traffic Management, Broadcast and PSAP. Custom configurations available for other applications.

SIGHTLINE



Sightline HD Closed Base
(Stationary & Sit/Stand)



Sightline HD Open Base
(Stationary & Sit/Stand)





OPEN BASE



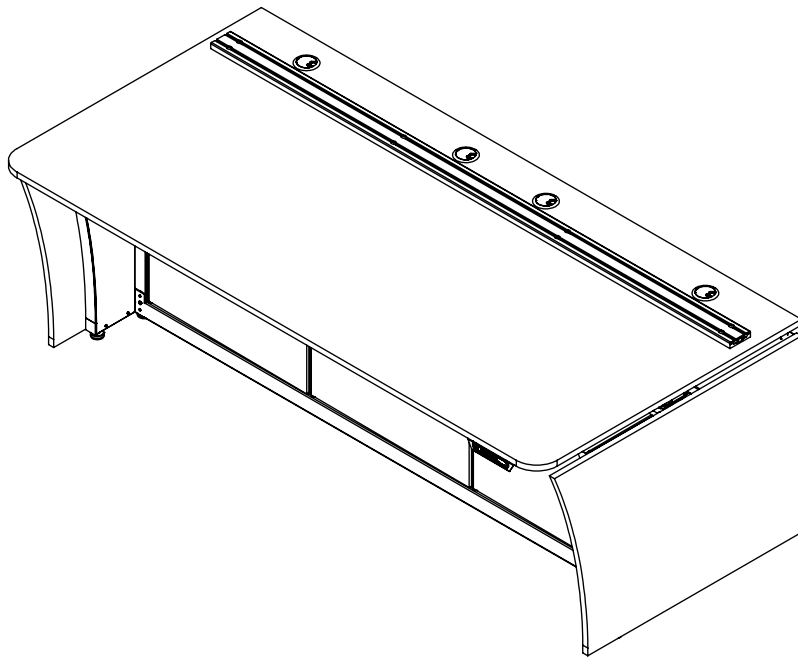
CLOSED BASE

SIGHTLINE SIT/STAND (A) WITH PENINSULA



SYSTEM DESCRIPTION

SYSTEM CAPABLE OF SUPPORTING SPECIFIED ELECTRONICS.
 PRE-ENGINEERED MODULAR CONSTRUCTION WITH THREE MODULE SIZES (1-BAY, 2-BAY & 3-BAY) AND CONCAVE OR CONVEX CORNER WEDGES IN 15DEG, 45DEG AND 90DEG INCREMENTS.
 SUPPLIED KNOCKED-DOWN; ASSEMBLY ACCOMPLISHED WITHOUT NEED FOR WELDING OR MODIFICATIONS.
 CONSTRUCTED OF STEEL SUPERSTRUCTURE FRAMEWORK CONSISTING OF END FRAMES CONNECTED BY HORIZONTAL CROSSBAR. COMPRISED OF STEEL END FRAMES.
 TWO 1.5X3IN CABLE MANAGEMENT RACEWAYS PER WORK SURFACE, INTEGRATED CABLE CHANNEL IN BASE.
 WORK SURFACES WITH INTEGRATED BLACK ANODIZED ALUMINUM VERSA-TRAK MOUNTING SYSTEM FOR LCD MONITOR ARRAYS.
 INTEGRATED CABLE MANAGEMENT ACCESSIBLE THROUGH COVER PANELS.
 ELECTRIC LIFT LEGS OPERATE AT 38MM/S AND ACCEPT 90LBS PER COLUMN.
 WORK SURFACE HEIGHT ADJUSTMENT FROM 28.25 TO 44.25IN HIGH.



FRAME
 BASE
 FINISH
 WORK SURFACE

END PANELS*
 *MCF not available in Maple
 LIFTING COLUMNS
 POWER COMPATIBILITY
 CONTROL INTERFACE
 FEATURES

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> 59000 | <input checked="" type="checkbox"/> SIGHTLINE A | <input checked="" type="checkbox"/> HEIGHT ADJUSTABLE |
| <input checked="" type="checkbox"/> CLOSED | <input checked="" type="checkbox"/> BLACK POWDER COAT | |
| <input checked="" type="checkbox"/> SINGLE | <input type="checkbox"/> 5/8" COMPACT LAMINATE | <input type="checkbox"/> 1 1/4" SOLID SURFACE |
| <input type="checkbox"/> 3/4" MDF | <input type="checkbox"/> WHITE | <input type="checkbox"/> GRAY |
| <input type="checkbox"/> BLACK | <input type="checkbox"/> 3/4" MDF | <input type="checkbox"/> MAPLE |
| <input type="checkbox"/> 3/4" MCF | <input type="checkbox"/> WHITE | <input type="checkbox"/> WALNUT |
| <input type="checkbox"/> BLACK | <input type="checkbox"/> GRAY | <input type="checkbox"/> OTHER |
| <input checked="" type="checkbox"/> ONE SET OF TWO COLUMNS (2 TOTAL) | <input type="checkbox"/> MAPLE | <input type="checkbox"/> WALNUT |
| <input type="checkbox"/> 110v | <input type="checkbox"/> 240v | <input type="checkbox"/> OTHER |
| <input type="checkbox"/> ANALOG | <input type="checkbox"/> SYNERGY | |
| <input checked="" type="checkbox"/> CPU SHELF | | |
| <input checked="" type="checkbox"/> VERSA-TRAK | <input checked="" type="checkbox"/> SOFT TOUCH LATCH | <input checked="" type="checkbox"/> LOCKABLE |
| <input checked="" type="checkbox"/> LAMINATE FRONT DOORS | <input checked="" type="checkbox"/> SOFT TOUCH LATCH | <input checked="" type="checkbox"/> LOCKABLE |
| <input checked="" type="checkbox"/> STEEL VENTED REAR DOORS | | |
| <input checked="" type="checkbox"/> DYNA-LINQ | | |
| <input checked="" type="checkbox"/> 11U RACKING BASE CABINET | | |
| <input type="checkbox"/> SLAT-WALL | | |

WARRANTY

LIMITED LIFETIME WARRANTY ON ALL FIXED STEEL STRUCTURE FRAME COMPONENTS
 10-YEAR WARRANTY ON ADJUSTABLE, SLIDING, OR HINGES COMPONENTS
 10-YEAR WARRANTY ON LAMINATED SURFACES
 5-YEAR WARRANTY ON POWER ACTUATED LIFT MECHANISMS
 2-YEAR WARRANTY ON GENERAL ELECTRICAL COMPONENTS



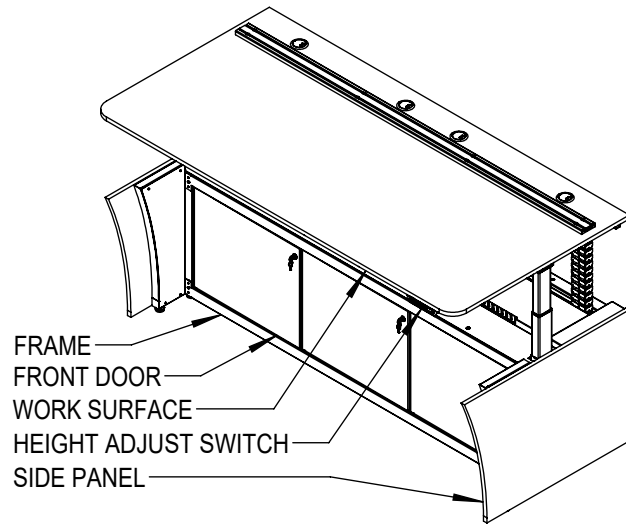
59000 Sightline A Closed Base 3 Bay

SCALE - NTS

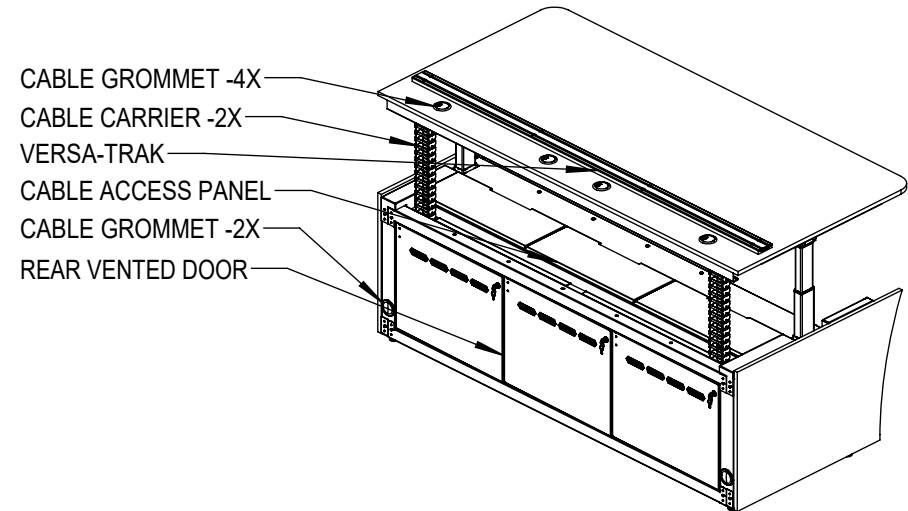
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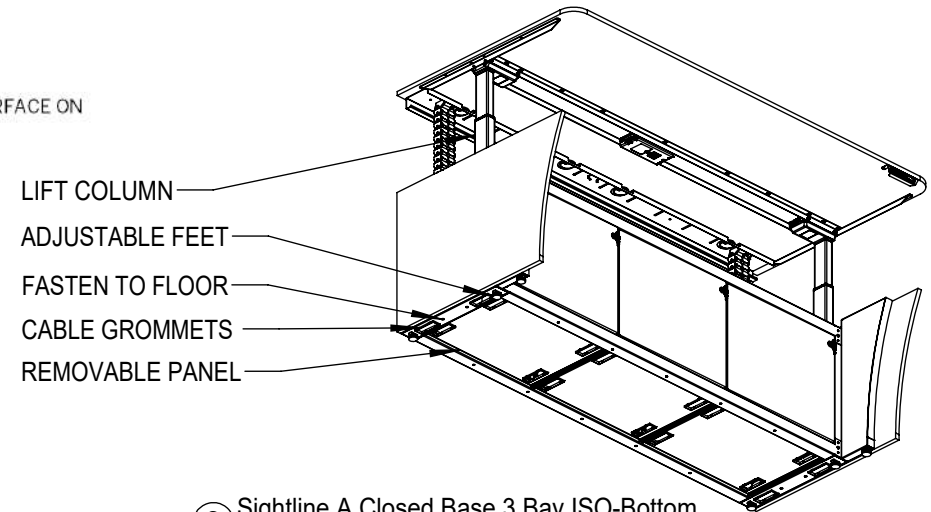
① Sightline A Closed Base 3 Bay ISO-Front



② Sightline A Closed Base 3 Bay ISO-Back

NOTES:

- WORK SURFACES AVAILABLE IN 3/4" MDF OR 5/8" COMPACT LAMINATE (CL) CORE, OR 1 1/4" SOLID SURFACE ON MDF CORE CONSTRUCTION
- END PANELS AND DOORS AVAILABLE IN 3/4" MCF AND 3/4" MDF CORE
- APPLIES TO ALL SURFACES:
 - LAMINATE FACE COLORS ARE BLACK, WHITE, GRAY, MAPLE & WALNUT
 - MDF CUSTOM COLOR OPTIONS; REQUIRE CONTROL SAMPLE TO MATCH
 - CL CUSTOM COLORS MUST BE FROM FORMICA COLORECORE SERIES
 - SOLID SURFACE CUSTOM COLOR OPTIONS; REQUIRE CONTROL SAMPLE TO MATCH
 - MCF NOT AVAILABLE IN MAPLE
 - ARCHITECT TO SPECIFY GRAIN DIRECTION FOR MAPLE & WALNUT
- EDGE CONDITIONS (SECTION SHOWN ON SHEET 3, DETAIL 6)
 - WORK SURFACES
 - MDF: SAFEGUARD (T-MOLDED POLYETHYLENE PVC)
 - CL: MACHINE-SHAPED EXPOSED PHENOLIC RESIN CORE
 - SOLID SURFACE: MACHINE-SHAPED BULLNOSE
 - PANELS AND DOORS:
 - MCF: PVC EDGE-BANDING TO MATCH SURFACE COLOR
 - MDF: PVC EDGE-BANDING TO MATCH SURFACE COLOR



③ Sightline A Closed Base 3 Bay ISO-Bottom



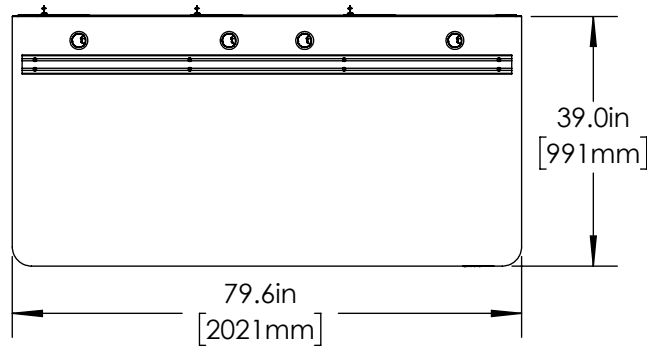
59000 Sightline A Closed Base 3 Bay

SCALE - NTS

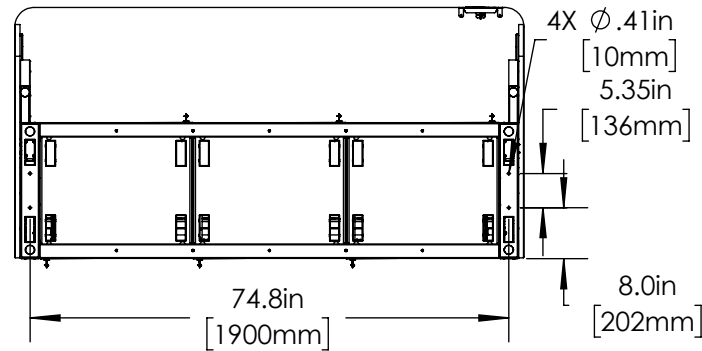
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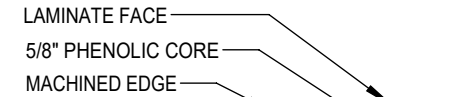
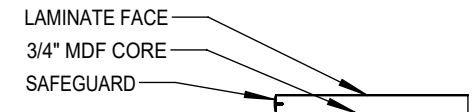
2/5



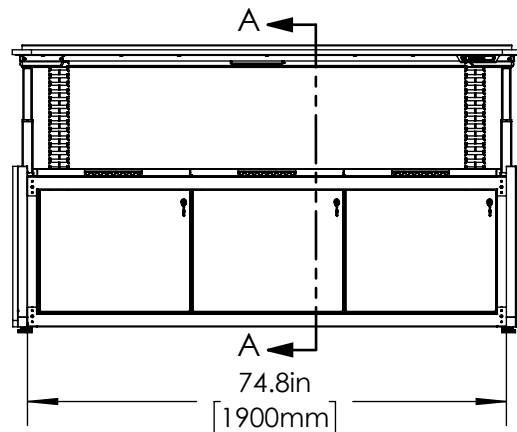
① Sightline A Closed Base 3 Bay Top



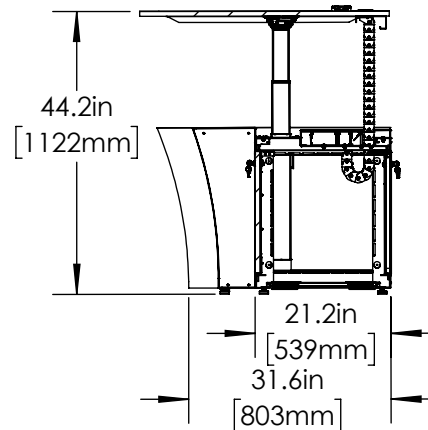
② Sightline A Closed Base 3 Bay Bottom



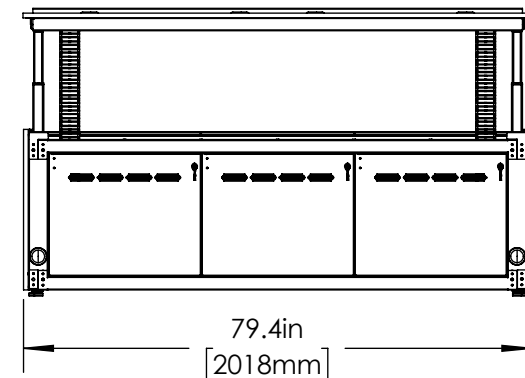
⑥ Work Surface Edge Types Typical



③ Sightline A Closed Base 3 Bay Front



④ Sightline A Closed Base 3 Bay Section A-A



⑤ Sightline A Closed Base 3 Bay Back



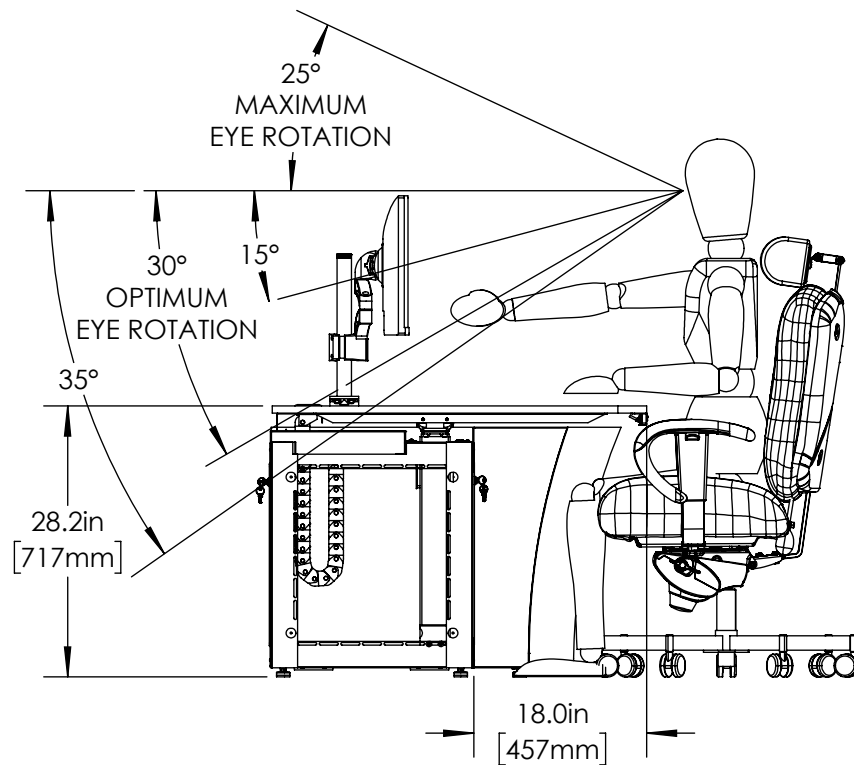
59000 Sightline A Closed Base 3 Bay

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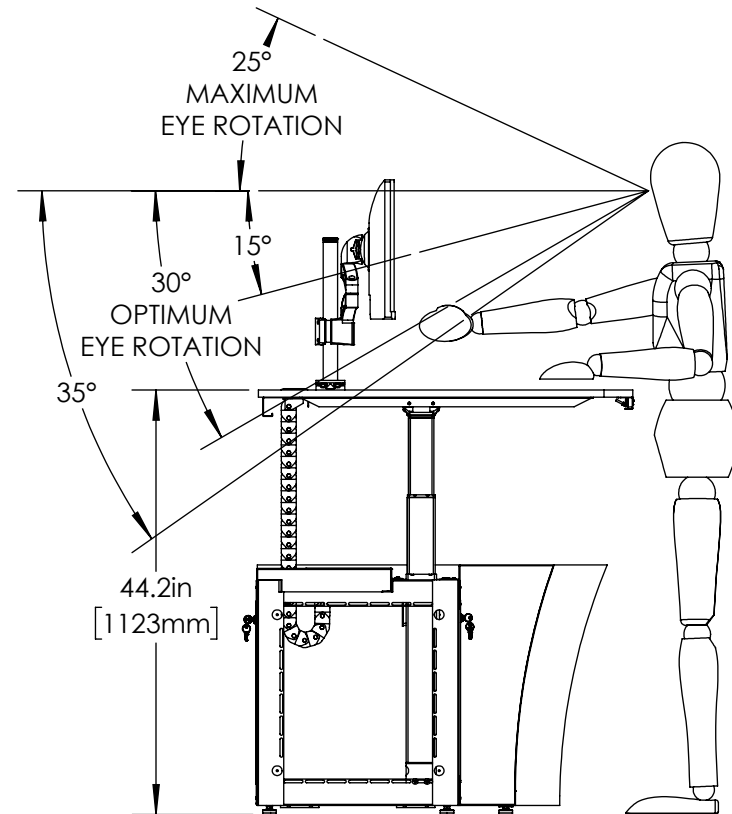
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① Sightline A Closed Base 3 Bay Ergonomic Details - Sitting



② Sightline A Closed Base 3 Bay Ergonomic Details - Standing



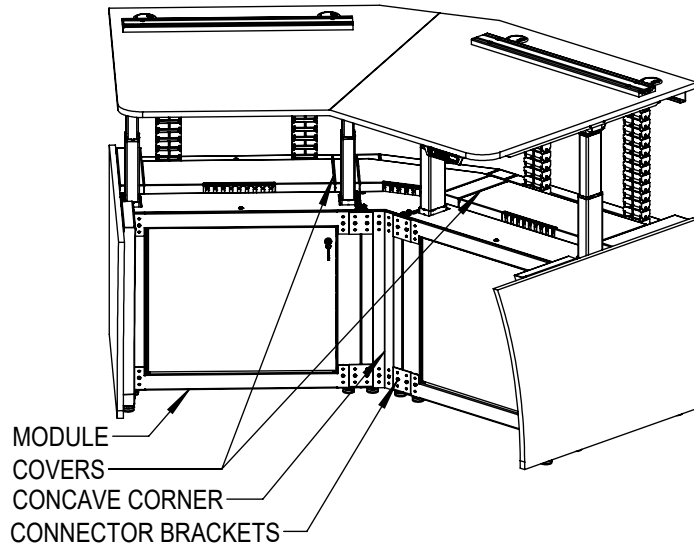
59000 Sightline A Closed Base 3 Bay

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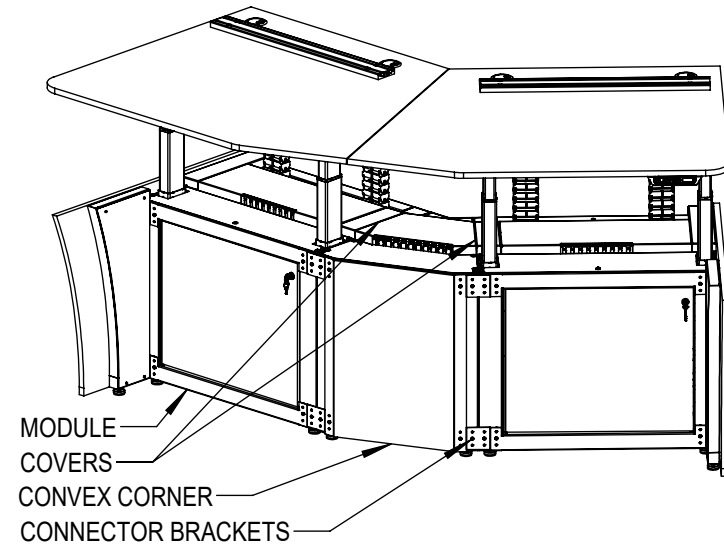
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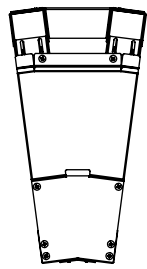
4/5



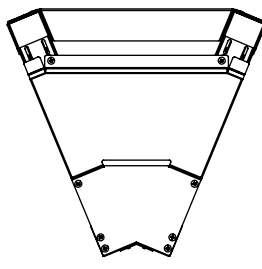
① Sightline A - Concave Corners



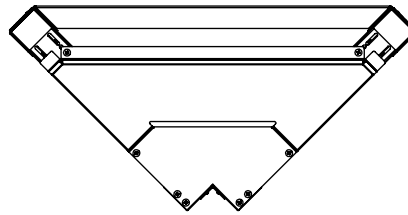
② Sightline A - Convex Corners



15 Degrees

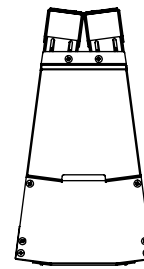


45 Degrees

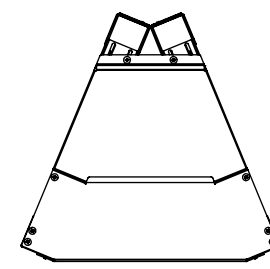


90 Degrees

③ Sightline A - Concave Corner Types



15 Degrees



45 Degrees

④ Sightline A - Convex Corner Types



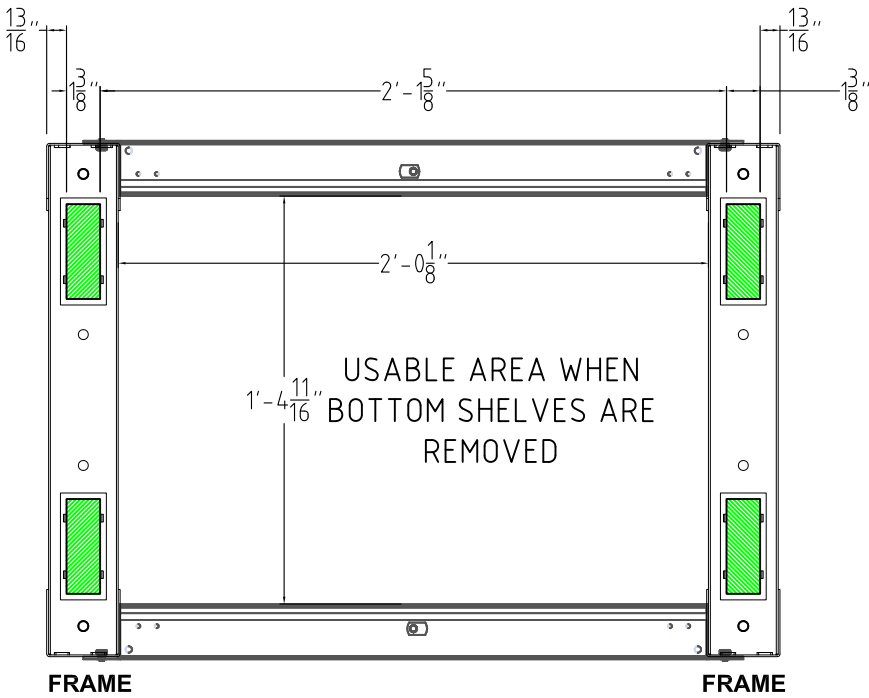
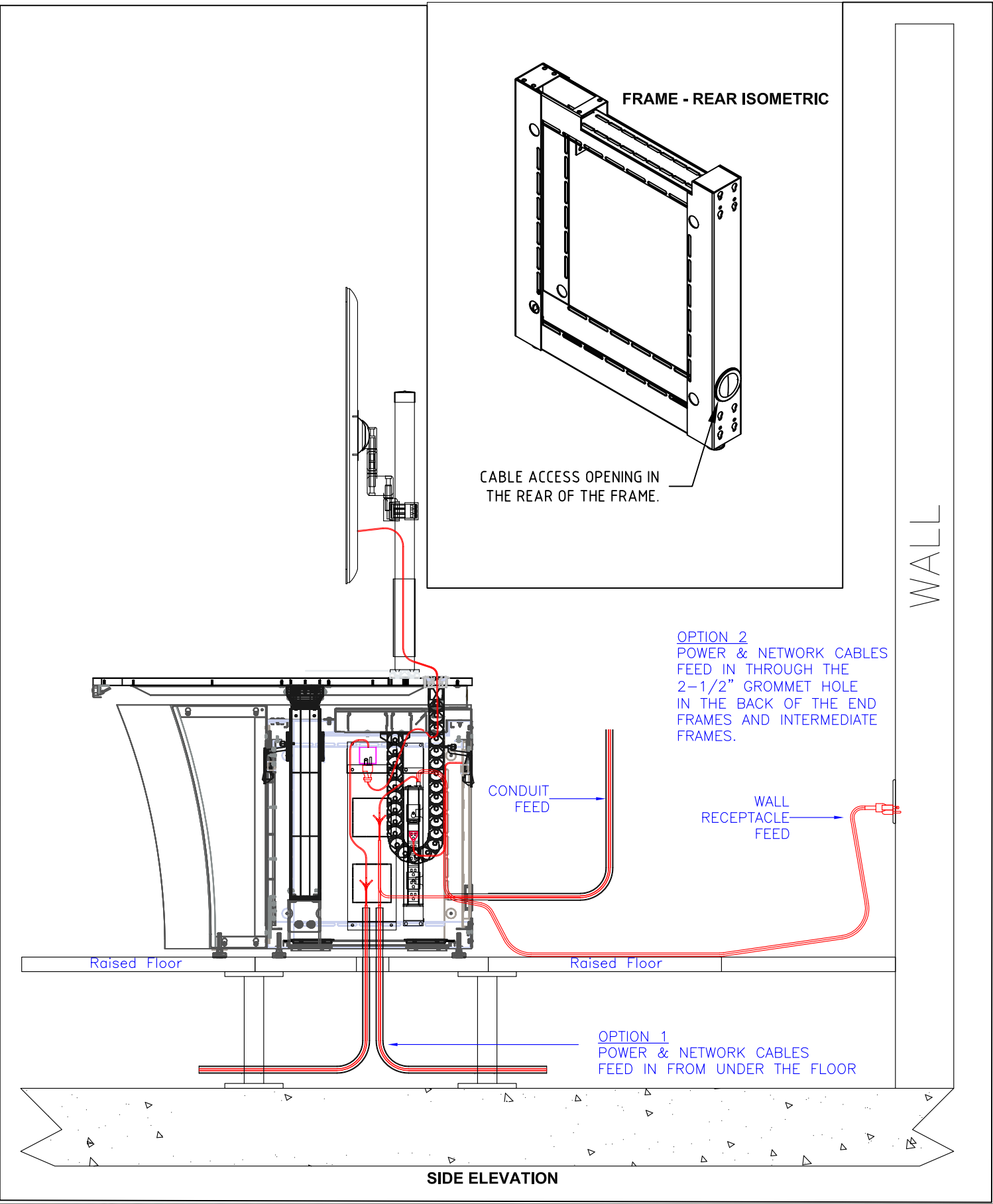
59000 Sightline A Closed Base Corners

SCALE - NTS

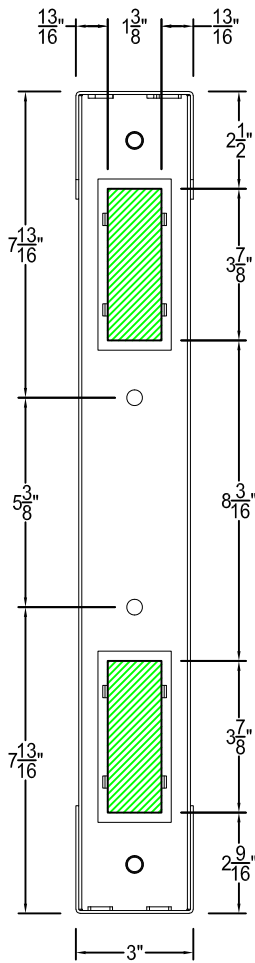
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Sheet

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CABLE ACCESS LOCATIONS - PLAN VIEW



CABLE
ACCESS =
OPENINGS

FRAME FOOTPRINT SHOWING CABLE ACCESS
OPENINGS - PLAN VIEW



NOTES:

Colors Shown As:

REV. 4

REV. 3

REV. 2

REV. 1

REV. 0 01.30.23 K.M.

CHANGES: CREATED DESIGN PACKAGE

SCALE PAPER SIZE APPROVED BY
N.T.S. 17 x 11 S.L.

DRAWING # PROJECT #
SLAW -

CUSTOMER SIGNATURE NOT REQUIRED
SIGNATURE/DATE

DESIGN PACKAGE

SIGHTLINE A WIRING DETAIL

Quote Drawing Confirmation:
Purchasing Agent/Customer must verify all building dimensions on-site prior to purchase order submittal. Winsted agrees to provide products that have been specified for the end-user's application based on Purchasing Agent/Customer provided requirements and specifications. The Purchasing Agent/Customer is responsible for providing accurate building plans, including dimensions as well as product features and functionality information necessary for proper space planning and product installation.

Purchasing Agent / Customer Signature:
Name (Print) _____ Signature: _____ Date: _____

3D DESIGN PROCESS

The Winsted 3D Design process is a comprehensive, collaborative procedure put in place to ensure that no detail is overlooked and that every customer is presented with the ideal solution for their unique application.



CONSOLE DESIGN SOFTWARE

WELS is a Winsted-exclusive FREE console design software that makes control room design and layout fast, easy, accurate and fun! Download your copy today at winsted.com



WINSTED IS AT YOUR SERVICE



ON-SITE CONSULTATION

Winsted designers have a keen eye for the details, which is why an initial on-site consultation is on us. We will collect the necessary measurements, document structures and note the items necessary for success.



CUSTOMER CARE GUARANTEE

Critical steps have been developed to ensure each and every customer receives their product as expected; on-time and complete in pristine condition and ready for install.